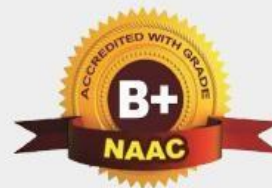


MINUTES OF 10TH MEETING OF THE ADVISORY BOARD OF THE IPEM LAW ACADEMY PROGRAMMES HELD ON 04TH JULY, 2024

Members Present:-

The Constitution of the Advisory Board of the IPEM Law Academy Programmes members is as follows:

Dr. Irshad Khan (Dean Law CCS University Meerut, Principal NREC College Khurja)	Chairman
Prof. (Dr.) Prasannanshu Professor National Law University, Delhi	Member
Adv. Anand Duggal Director Duggal Law Firm, Advocate Supreme Court	Member
Mr. Anupam Goel Secretary, IPEM Group of Institutions	Member
Prof. (Dr.) Sugandha Goel Executive Director, IPEM Group of Institutions.	Member
Col. (Dr.) A. S. Malhotra Director General, IPEM Group of Institutions	Member
Dr. Geeti Sharma Director, IPEM Group of Institution	Member
Mr. Shashank Chaudhary Dean Academics, IPEM Group of Institutions.	Member
Dr. Minaxi Tomar Principal, IPEM Law Academy	Member
Dr. Purnima Chaudhary HOD, IPEM Law Academy	Member Secretary



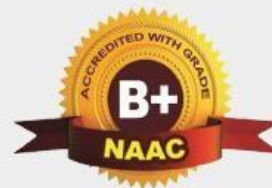
POINTS DISCUSSED:-

Item 1: To Confirm the Minutes of the 9th Meeting of the Advisory Board held on 14th June, 2023.

A copy of Minutes of 9th Meeting of the Advisory Board held on 14th June, 2023 (Wednesday) was circulated for comments. The Copy of Minutes is at **Appendix 1**, which may kindly be considered and approved. A copy of Action Taken Report on Activities conducted during July 2023 to May 2024 is attached as **Appendix-2**. Various academic and non-academic activities were conducted at the national and international levels for students to develop and enhance their skills and provide opportunities to explore new avenues for students career building.

Item 2: To apprise about the Academic Planning and Implementation during the session July 2023 to May 2024

Dr. Purnima Chaudhary apprised about the plans and implementations for the academic year from July 2023 to June 2024. In the Academic Session Planning first we take the admission as per the university guideline and follow process of Admission that Our institution follows the university's guidelines for admissions, ensuring a transparent, fair, and merit-based selection process. This includes entrance exams if required as per the course, personal interviews, and academic record evaluations. The Eligibility Criteria Clearly defined eligibility criteria for each program, including minimum academic qualifications, entrance test scores, and other prerequisites as specified by the university. After the admission we have prepared the Academic Calendar in the beginning of the semester for the smooth functioning of the semester. A well-structured academic calendar is prepared at the beginning of each academic year, in this calendar detailing important dates such as semester start and end dates, examination periods, holidays, and other key academic events. The calendar includes the dates for co-curricular and extracurricular activities, ensuring a balanced and enriching academic experience for students. Choice-Based Subject Allocation for Faculty, for the faculty subject allocation we preferred the faculty choice, his expertise, command of the subject and specialization and student feedback about the subject teacher also consider at the time of subject allocation for better performance in the class.

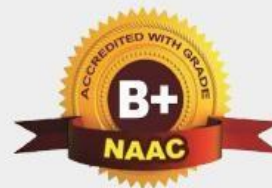


Item 3: To apprise about Curriculum Enrichment during the Session 2023-24

Dr. Purnima Chaudhary briefed about some activities to enhance the participative learning for the students which includes different court visits, Legal Aid camps in many local communities, Legal Aid clinic to support under privileged community. We have also organized some public awareness programmes such as traffic awareness programmes through which we aware and provide information to the people regarding the new traffic rules and fine on the violation for the same. Community Engagement are the activities which help students to engage with the community and provide the importance of legal education in promoting public safety. Our students were also engaged in Workshop on Legal Drafting to enhance their skills under the guidance of experts. Nukkad Natak, or street plays, are performed by students to raise awareness about social and legal issues in an engaging and impactful manner. Our curriculum enrichment initiatives for the session 2023-24 aim to provide comprehensive development opportunities for our students, equipping them with essential skills for personal and professional growth. These initiatives include value-added programs, certification. These value-added programs are designed to complement the academic curriculum, providing students with the necessary skills and competencies to excel in their legal careers. The institution is committed to enriching the curriculum through a series of value-added programs aimed at enhancing students' personal and professional skills. By integrating these value-added programs into the academic curriculum, the institution aims to produce well-rounded, highly skilled legal professionals ready to meet the demands of the legal industry.

Item 4: To apprise about the students progression during the session 2023-24.

It was apprised by Dr. Purnima Chaudhary that the progression report of students in the BALLB, B.Com LLB, and LLB programs during the session 2023-24 shown with the help of the pi-charts including the data of pass percentage students and top performers of all the courses. Also it was appreciated by the board members of the meetings.

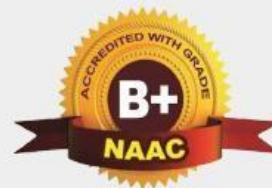


Item 5: To apprise about the status of Training and Placement During the session of 2023- 2024.

It was briefed by Dr. Purnima Chaudhary that our institution conducted various programmes and workshops regarding training and placements as it gives students more exposure along with more future career opportunities. In the semester we have conducted various workshops on communication skills, resume building, and interview techniques. These sessions were facilitated by industry experts and professional trainers. We have also organized training sessions on emerging legal technologies, research methodologies, and legal drafting for technical skills enhancement. Invited eminent personalities from the legal field to share their insights and experiences. Topics ranged from corporate law, intellectual property rights, to cyber law in guest lectures and webinars. For better execution of training & placement activities we engage our alumni, conduct sessions with them for mentoring our present students and encourage them for the same. It was also apprised that our future initiatives are to expand better collaborations, Advanced Training Modules, Placement Preparation and so on. The concerted efforts of the Training and Placement Cell have resulted in significant achievements during the session 2023-2024. The continuous support from faculty, alumni, and industry partners has been instrumental in providing students with excellent career opportunities and practical exposure.

Item 6: To apprise about the 4th Dr B.S. Goel Memorial National Virtual Moot Court Competition conducted on 25th & 26th August 2023.

Dr. Purnima Chaudhary apprised that we have organized 4th Dr.BS Goel Memorial National Moot court competition held on 25th and 26th August,2023 . this event was very successful in this competition 47 teams participated from renowned universities and colleges like NLUs, central Universities, State Universities and also from reputed private universities & colleges. For this competition we have invited 36 Judges from academia and practicing lawyers for examine this moot court. In this event Symbiosis Law School, Pune, team secured the First Position. In this competition we have collaborated with Consumer Rights Organization, New Delhi& People For Better treatment, Kolkata. In this event our knowledge partners was Manupatra. Knowledge Steez And Legal Bites were media Partner. The Competition was successfully conducted.

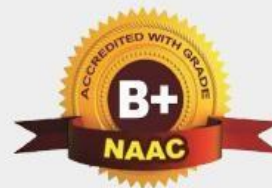


Item 7: To Apprise about the International E-Conference, conducted on Emerging Issues In Legal Aspects-2023 (ICEILA-2023) on 28th October 2023.

Dr. Purnima Chaudhary apprised that In 2023 we have organized 4th International E-Conference on Implementation of Human Rights, on 28th October, 2023. This conference was collaborated with Indian Research Scholars Association. In this conference we invited Three International dignified Speakers from London, Kosovo and Indonesia and Three National Speakers from reputed bodies NLU Bangalore, Accropolis institute of Law & university of Jammu. All over we received 102 research paper from National and International Participants. After followed the review process and plagiarism check, we selected total paper 79. In which 64 paper were presented by the participants on the day of conference, after that 40 papers were published in the ISBN NO. Book and 24 paper was published in our peer reviewed Journal.

Item 8: To apprise about the faculty research and innovation initiatives during the session 2023-24

Dr. Purnima Chaudhary apprised that the Our Institute are encouraging faculty members to engage in continuous professional development through workshops, seminars, and advanced studies to stay updated with the latest trends and developments in their fields. Providing opportunities and support for faculty to engage in research activities, thereby enriching the teaching process with cutting-edge knowledge and practical insights. Faculties of IPEM Law Academy were invited to serve as resource persons in various conferences, seminars, and workshops. These invitations are a testament to their expertise and recognition in the legal field. Some of the faculty has selected as Civil Judge in different state Judiciary. A significant achievement showcasing the competence and caliber of our faculty. For outstanding contributions to social welfare and legal aid. Faculty are also received a appreciation letter from caring hands Social welfare society. Faculty member was awarded a Ph.D. for their research, adding to the academic credentials of the institute.

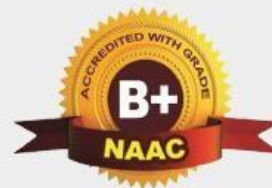


Item 9: To apprise about the Co-Curricular/ Extension activities during the session 2023-24

Dr. Purnima Chaudhary briefed that our institution has organized number of activities with great involvement of students as we have organized various guest lectures featuring prominent legal professionals and academicians who shared their insights on current legal issues, career guidance, and practical experiences. Conducted intra-moot court competitions to enhance students' advocacy skills, legal reasoning, and courtroom demeanor. These activities provide a platform for students to practice their litigation skills in a simulated environment. Legal case analysis, group discussion, important days celebration, activities conducted under Under the Unnat Bharat Abhiyan (UBA) includes women's health & hygiene and their education in rural areas. Under the National Service Scheme (NSS), we have also engaged students in community service and social welfare activities, fostering a sense of responsibility and community engagement. Further it was briefed about the extension activities which we organized Blood Donation Camp to contribute to the community and raise awareness about the importance of blood donation. Free Health Checkup and Eye Test Camp in Dasna Village Provided free health checkups and eye tests for the residents of Dasna Village, promoting health and well-being. We have also adopted some number of nearby villages for their better development.

Item 10: To apprise about the Alumni Engagement during the session 2023-24.

It was apprised by Dr. Purnima Chaudhary that our Alumni actively participated in mentorship programs, guiding current students in their career paths and providing industry insights. We organize regular alumni talks to inspire and motivate students by sharing their success stories and career trajectories. We have conducted so many Guest Lectures and Seminars. Several alumni returned to IPEM Law Academy to share their professional experiences and insights through guest lectures and seminars. These sessions covered various legal topics, current industry trends, and career guidance. Workshops and Training Alumni conducted specialized workshops and training sessions, focusing on practical skills such as legal drafting, negotiation techniques, and courtroom advocacy. This hands-on approach provided students with valuable skills directly from experienced professionals. The institute launched a mentorship program where alumni volunteered to mentor current students. This included one-on-one guidance, career counseling, and support in academic and professional development. An alumni meet and greet event was organized to foster networking and build stronger connections between alumni and current students.

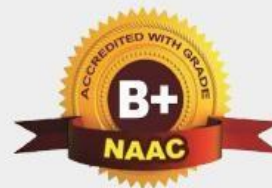


This event included interactive sessions, discussions on industry developments, and opportunities for collaboration. Webinars and Online Forums: Given the increased emphasis on virtual interactions, several webinars and online forums were held, featuring alumni speakers. These virtual events allowed broader participation and engagement from alumni residing in different parts of the world. The benefits which brought by alumni meet and records also discussed.

Item 11: To apprise about the infrastructure setup of the Institute.

Dr. Purnima Chaudhary apprised that we have established Legal Aid Clinic at IPEM Law Academy which serves as a vital resource for the community by providing free legal services to individuals who cannot afford them. It also plays an educational role for our students. The clinic includes consultation rooms where clients can meet privately with legal advisors. Through the clinic, students gain practical experience in handling real cases, conducting client interviews, and understanding the intricacies of legal aid. This hands-on learning is invaluable in their professional development.

We maintained the Updated Library, Technology with comprehensive digital catalogue system, high speed Wi-Fi and Broadband, Air-Conditioned Classrooms with Projectors provide a comfortable learning environment regardless of weather conditions., Reception Area is designed to be welcoming and efficient, serving as the first point of contact for visitors and students, Moot Court It is equipped with all necessary furnishings and technology to conduct mock trials, legal debates, and practice court sessions. Faculty rooms are designed to provide a conducive environment for academic staff to prepare for lectures, conduct research, and meet with students for consultations. These rooms are equipped with necessary office supplies, computers, and access to the institute's network. This ensures that faculty have all the tools they need to perform their duties effectively and engage with students. This detailed breakdown emphasizes the comprehensive nature of the infrastructure at IPEM Law Academy, showcasing the institute's commitment to providing excellent facilities for both students and staff.



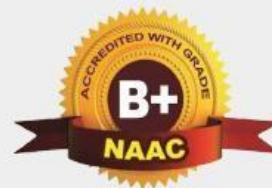
Item 12: To apprise about the way forward and action Plan for forth coming session 2024-25.

Dr. Purnima Chaudhary apprised that our institution has prepared the action plan for upcoming session. It was stated about organizing 5th Dr. B. S. Goel Memorial National Moot Court Competition on 31st Aug & 1st Sept 2024 in Hybrid Mode. We got total 52 teams registered for the competition and our judges have also been finalized for the same. Along with that we are also organizing our 5th International Conference on 14th September, 2024 in Hybrid mode with the theme “Emphasizing the Comprehensive Role of Ethical and Moral Considerations in Higher Education Globally Pertaining to Legal Profession & Other Disciplines”. Our guest speakers have also been finalized for the same at national and international level. Total 23 full papers have been received till now. Some proposed activity Are Align Like-Establishment Of Pro-Bono Club. The club Under The Aegis Of Nyaya Bandhu Scheme Of Ministry Of Law And Justice in which following activities will be conducted such as Legal aid Camps, Mediation Clinics, Client Counselling, Assistance through telly law. Further it was apprised that this comprehensive plan outlines the strategic initiatives for the academic session 2024-25, focusing on enhancing student experience, professional readiness, and academic excellence through proposed programs, events, and collaborations.

Item 13: To seeking Recommendations and suggestions for the effective planning and preparation for the forthcoming session 2024-25.

The chairs firstly congratulate and praise the efforts of the institution taken for the welfare of the students. Some suggestions were given by the authorities like to add some more programmes in the course of the semester such as forensic programmes, language and communication programmes (including Poetry & Literature, Debate competition, cultural activities etc.) Further it was suggested to improve the number of seats of the courses, conduct more visiting lectures for students. Lastly the meeting concludes by the final remarks of the authorities.

It was added by the Dean Academics that Jail Visits, Police Station visits, Lokadalat and Courts visit are also taking place and Value Added Programmes are being organized. Dr.(Prof.) Prasannashu also advised that eminent Scholars and Prestigious institutes must be visited, to learn and adopt their best practices.



Adv. Anand Duggal appreciated the activities and advised that any gap among the students must be filled up for providing them good career opportunities. It was advised that the students selection process must be good for ensuring quality outcome. Further, some Seminar Courses may also be included in the curriculum for the interdisciplinary knowledge of the students. All above were noted for compliance and reporting progress during the next meeting .

Before concluding the meeting Director expressed her gratitude to Prof. (Dr.) Prasannanshu and Adv. Anand Duggal for sharing their valuable inputs during the Meeting and providing advice for growth and development of the IPEM Law Academy. Dr. Purnima Chaudhary assured that the advice given by the Board will be complied with and the monthly Action Taken Report will be sent on regular basis to the Board Members.

The Meeting ended with the Vote of Thanks to the Chair.

Copy to:

- Secretary
- Executive Director
- Principal (Law)
- Advisory Board Members

HOD (Law) Dr. Purnima Chaudhary
IPEM Law Academy & Member Secretary