



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

IPEM LAW ACADEMY

• Name of the Head of the institution **Dr. Minaxi Tomar**

• Designation **Principal**

• Does the institution function from its own campus? **Yes**

• Phone no./Alternate phone no. **01204174500**

• Mobile No: **9910491472**

• Registered e-mail **info@ipemgzb.ac.in**

• Alternate e-mail **Meenakshi.tomar@ipemgzb.ac.in**

• Address **A-13/1, SSGT Road, NH-24,
Ghaziabad**

• City/Town **Ghaziabad**

• State/UT **Uttar Pradesh**

• Pin Code **201010**

2.Institutional status

• Affiliated / Constitution Colleges **Affiliated**

• Type of Institution **Co-education**

• Location **Urban**

- Financial Status **UGC 2f and 12 (B)**
- Name of the Affiliating University **Chaudhary Charan Singh University, Meerut**
- Name of the IQAC Coordinator **Ms. Sonam Singh**
- Phone No. **01204174500**
- Alternate phone No. **8077751574**
- Mobile **8077751574**
- IQAC e-mail address **iqac.law@ipemgzb.ac.in**
- Alternate e-mail address **sonam.singh@ipemgzb.ac.in**

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://law.ipemgzb.ac.in>

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://law.ipemgzb.ac.in/wp-content/uploads/2024/02/AOAR-Law-2022-23.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.39	2015	03/03/2015	02/03/2020
Cycle 2	B+	2.59	2020	20/10/2020	19/10/2026

6. Date of Establishment of IQAC **07/08/2012**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC No File Uploaded

9.No. of IQAC meetings held during the year 15

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

*** Collaborated with National Services Scheme. * Provided 100% assistance for Internships. * Conducted Moot Court Competition on National and E-Conference on International Level. * Effective Mentorship Program. * Community Engagement through Blood Donation Camps and awareness camps.**

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Review of Previous Year's Performance:	Evaluate the outcomes of quality enhancement initiatives implemented during the previous academic year. Identify areas of success and areas needing improvement based on feedback and data analysis.
Setting Objectives for 2023-24	Define clear and achievable objectives aligned with the institution's vision and mission. Prioritize objectives based on their impact on quality enhancement and institutional development.
Conduct Training and Capacity Building	Organize workshops and training sessions for faculty and staff on quality assurance, teaching methodologies, and technology integration. Collaborate with external agencies or experts to provide specialized training in areas identified for improvement.
Curriculum Review and Enhancement	Review the existing curriculum to ensure alignment with industry trends and academic standards. Incorporate feedback from stakeholders to enhance the curriculum's relevance and effectiveness through Value Added Programmes.
Student Support Services	Enhance support services for students including counseling, career guidance, and mentorship programs. Implement mechanisms to address students' academic and non-academic needs effectively.
Research and Innovation	Promote a culture of research and innovation among faculty and students. Provide resources and

	support for research activities, including funding opportunities and collaboration with industries. Eg. Providing financial assistance to the faculty for paper publication & presentation etc.
Infrastructure Development	Assess infrastructure requirements and prioritize infrastructural development projects. Ensure maintenance and upgradation of existing facilities to provide a conducive learning environment.
Quality Assurance Mechanisms	Strengthen internal quality assurance mechanisms through regular audits, feedback mechanisms, and quality circles. Establish benchmarks and performance indicators to monitor progress towards quality enhancement goals.
Community Engagement and Outreach	Foster stronger ties with the community through outreach programs, social initiatives, and knowledge dissemination activities. Encourage faculty and students to actively participate in community service projects. Eg. Legal Awareness Camps, Blood Donation & Free eye checkup camps.
Technology Integration	Explore innovative technologies to enhance teaching, learning, and administrative processes. Provide training and support for faculty and staff to effectively utilize technology-enabled tools and platforms.
Continuous Monitoring and Evaluation	Establish a system for ongoing monitoring and evaluation of progress towards the set objectives. Regularly review

	action plan implementation and make necessary adjustments based on feedback and outcomes.
Communication and Transparency	Ensure transparent communication of IQAC activities and initiatives to all stakeholders. Solicit feedback from stakeholders and incorporate suggestions for improvement.
Review and Reflection	Conduct periodic reviews of the action plan's effectiveness and relevance. Reflect on lessons learned and best practices to inform future planning and decision-making.
Collaboration	New national and international functional MOU/ collaboration will be established. Student and Faculty Exchange program will be initiated. Linkages with other institutes will be established by RDC.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Law Advisory Board	04/07/2024

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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6.Date of Establishment of IQAC		07/08/2012			
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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Student Support Services	Enhance support services for students including counseling, career guidance, and mentorship programs. Implement mechanisms to address students' academic and non-academic needs effectively.
Research and Innovation	Promote a culture of research and innovation among faculty and students. Provide resources

	and support for research activities, including funding opportunities and collaboration with industries. Eg. Providing financial assistance to the faculty for paper publication & presentation etc.
Infrastructure Development	Assess infrastructure requirements and prioritize infrastructural development projects. Ensure maintenance and upgradation of existing facilities to provide a conducive learning environment.
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Review and Reflection	Conduct periodic reviews of the action plan's effectiveness and relevance. Reflect on lessons learned and best practices to inform future planning and decision-making.
Collaboration	New national and international functional MOU/ collaboration will be established. Student and Faculty Exchange program will be initiated. Linkages with other institutes will be established by RDC.
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<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Law Advisory Board	04/07/2024
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2024	Nil
15.Multidisciplinary / interdisciplinary	
a) Delineate the vision/plan of institution to transform itself into a holistic multidisciplinary institution. IPEM Law Academy is an affiliated Institute by CCS University. For	

multidisciplinary of humanities and law we have Legal History, English, Sociology, Political Science, Economics in BALLB & BCOMLLB 1st and 2nd Year. b) Delineate the Institutional approach towards the integration of humanities and science with STEM and provide the detail of programs with combinations. We do not have a proper integration of humanities with STEM as curriculum is prescribed by CCSU. But we are orienting our students towards the integration of humanities with STEM by providing Environmental Studies in both the programmes. c) Does the institution offer flexible and innovative curricula that includes credit-based courses and projects in the areas of community engagement and service, environmental education, and value-based towards the attainment of a holistic and multidisciplinary education. Explain. No, Institution doesn't offer flexible and innovative curricula which include credit-based courses and projects. But as per the University Curriculum we offers Optional courses in our both the programmes i.e. BALLB & BCOMLLB 5 yrs and LLB 3yrs. And in the support of these Optional Courses i.e. Women & Law, Cyber Law, Intellectual Property Law etc. we try to impart knowledge in the area of community engagement and service. In view of providing engagement and service, environmental education and value based education, some courses are provided such as Environmental Law, Law of Human Rights, and Arbitration etc. d) What is the institutional plan for offering a multidisciplinary flexible curriculum that enables multiple entry and exits at the end of 1st, 2nd and 3rd years of undergraduate education while maintaining the rigor of learning? Explain with examples. Our University does not maintain in both the programmes. But we suggest:- Certification after one year of study. Bachelor Degree/Certificate after completion of 2 yrs. in BALLB/BCOMLLB Integrated Programme. e) What are the institutional plans to engage in more multidisciplinary research endeavours to find solutions to society's most pressing issues and challenges? IPER Law Academy has adopted five villages under UBA Scheme to maintain the social issues and challenging issues facing the society. f) Describe any good practice/s of the institution to promote Multidisciplinary /interdisciplinary approach in view of NEP 2020. For multidisciplinary of humanities and law we have Legal History, English, Sociology, Political Science, Economics in BALLB & BCOMLLB 1st and 2nd Year.

16.Academic bank of credits (ABC):

a) Describe the initiatives taken by the institution to fulfill the requirement of Academic bank of credits as proposed in NEP 2020. No b) Whether the institution has registered under the ABC

to permit its learners to avail the benefit of multiple entries and exit during the chosen programme? Provide details. No c) Describe the efforts of the institution for seamless collaboration, internationalization of education, joint degrees between Indian and foreign institutions, and to enable credit transfer. No d) How faculties are encouraged to design their own curricular and pedagogical approaches within the approved framework, including textbook, reading material selections, assignments, and assessments etc. Providing incentives to faculty. Facility of Manupatra & AIR for research work. e) Describe any good practice/s of the institution pertaining to the implementation of Academic bank of credits (ABC) in the institution in view of NEP 2020. Not Applicable

17.Skill development:

a) Describe the efforts made by the institution to strengthen the vocational education and soft skills of students in alignment with National Skills Qualifications Framework. To strengthen the vocational education and soft skills of students in alignment with National Skills Qualifications Framework, the Academy provides many Value Added Programmes such as Drafting & Corporate Law. b) Provide the details of the programmes offered to promote vocational education and its integration into mainstream education. Nukkad Natak, Legal Awareness and Aid Camps, Blood Donation Camp, Mask Distribution c) How the institution is providing Value-based education to inculcate positivity amongst the learner that include the development of humanistic, ethical, Constitutional, and universal human values of truth (satya), righteous conduct (dharma), peace (shanti), love (prem), nonviolence (ahimsa), scientific temper, citizenship values, and also life-skills etc. For the smooth imparting of Value based education, Law Academy has constituted various clubs which deals with the above mentioned points:- Sports Club, Cultural Club, Communication Club, Entrepreneurship Club, Environment Committee. IPEM Law Academy has adopted five villages under UBA Scheme to maintain the social issues and challenging issues facing the society. d) Enlist the institution's efforts to: i. Design a credit structure to ensure that all students take at least one vocational course before graduating. Not applicable ii. Engaging the services of Industry veterans and Master Crafts persons to provide vocational skills and overcome gaps vis-à-vis trained faculty provisions. Court Visits, Lok Adalat Visits, Parliament and Jail Visits are organized. iii. To offer vocational education in ODL/blended/on-campus modular modes to Learners. Value Added Programmes on Drafting and Corporate Law. iv. NSDC association to

facilitate all this by creating a unified platform to manage learner enrolment (students and workers), skill mapping, and certification. Try to encourage the students to get enroll in SWAYAM Courses for skill enhancement. v. Skilling courses are planned to be offered to students through online and/or distance mode. Try to encourage the students to get enroll in SWAYAM Courses for skill enhancement. e) Describe any good practice/s of the institution pertaining to the Skill development in view of NEP 2020. Mentorship Programme Value Added Programmes UBA Activities Moot Court Competitions Legal Aid & Awareness NSS Activities

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

a) Delineate the strategy and details regarding the integration of the Indian Knowledge system (teaching in Indian Language, culture etc,) into the curriculum using both offline and online courses. Delivery of lectures and providing of Study material is in both the mediums i.e. English as well as Hindi. Celebration of Hindi Diwas to promote our official language. b) What are the institutions plans to train its faculties to provide the classroom delivery in bilingual mode (English and vernacular)? Provide the details. IPEM Law Academy is situated in UP (northern region) so Bilingual Education is being provided. c) Provide the details of the degree courses taught in Indian languages and bilingually in the institution. BALLB, BCOMLLB & LLB (Except General English) d) Describe the efforts of the institution to preserve and promote the following: i. Indian languages (Sanskrit, Pali, Prakrit and classical, tribal and endangered etc.) Celebration of Hindi Diwas ii. Indian ancient traditional knowledge Delivery of content through the Subject - Indian History. iii. Indian Arts Delivery of lectures through Indian History iv. Indian Culture and traditions. Celebration of events e) Describe any good practice/s of the institution pertaining to the appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course) in view of NEP 2020. Celebrations of traditional events i.e. Poster Making Competition, Mehendi Competition. Sports Like KHO-KHO, Yoga .

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

i. Describe the institutional initiatives to transform its curriculum towards Outcome based Education (OBE)? Feedback System Training & Placement ii. Explain the efforts made by the institution to capture the Outcome based education in teaching and learning practices. Modules based Study. Provide Study

Material. ICT enabled teaching practice. Case study. iii.
Describe any good practice/s of the institution pertaining to the Outcome based education (OBE) in view of NEP 2020. Value added based activities for LLB, BCOMLLB and BALLB students

20.Distance education/online education:

a) Delineate the possibilities of offering vocational courses through ODL mode in the institution. NO b) Describe about the development and use of technological tools for teaching learning activities. Provide the details about the institutional efforts towards the blended learning. ICT enabled tools. Use of Manupatra & AIR Use of N-LIST. Access of E-Resources. Describe any good practice/s of the institution pertaining to the Distance education/online education in view of NEP 2020. No

Extended Profile

1.Programme

1.1	130
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	697
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	300
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	183
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Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	19
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	28
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	22
Total number of Classrooms and Seminar halls	
4.2	105.0
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	33
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The Academy follows the syllabus endorsed by CCS University. The Law Advisory Board Meeting is also conducted twice a year to apprise about the previous steps taken and to make suggestions for the betterment of working.</p>	

Before the start of the semester all the requirements related to classrooms and the library are taken care of and fulfilled.

The Academy ensures the mandatory curriculum plan implementation through precise and key straightforward instruments:

Activity & Academic Calendar: The Academy follows the Activity & Academic calendar and executes it thoroughly.

Subject Allocation: The Academy allocates the subjects and workload among the faculty members.

Time- Table: The Academy appoints a Timetable-in-Charge for the systematic preparation of the same.

Course Plan and Course Coverage Register: The course plan is prepared by every faculty member at the beginning of the academic year.

Teaching Aids: The faculty uses power point presentations along with traditional whiteboard teaching.

Methods like presentations, group discussions, quizzes, Moot Court Competitions Guest lectures and guidance by Alumni are provided to the students. Internet, computers, and LCD projectors are utilized on a regular basis.

Value Added Programmes are also a part of effective curriculum delivery.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://law.ipemgzb.ac.in/qnm-2023-24-1-1-1/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Before initiation of every semester, Academy issues a scholarly schedule for the courses of BA LLB, BCOM LLB and LLB individually, which incorporates date of initiation of the classes and different activities.
- The completion of syllabus is closely reviewed and monitored

as per the course plan prepared by Faculty Members.

- The Academy follows a well defined format for the conduct of Internal Examinations as per the calendar of events.
- Question Papers used to be prepared by the Concerned Subject Teacher and the same is reviewed and approved by Principal.
- The date sheet of internal examination prepared by the examination committee is shared with the students.
- University Exams also being conducted for the preparation of the students as per the university pattern.
- Remedial Class and question banks are provided to the students to support them academically.
- Internship is also provided to the students to provide them a practical exposure.
- The Academy conducts all the Academic and curricular activities as per the schedule academic calendar through proper conduction of Moot Court Competitions, Mock Trial Activities, Client Counselling Activity, Legal Aid Camps, International E-Conference, Guest Lectures, Seminars etc.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://law.ipemgzb.ac.in/qnm-2023-24-1-1-2/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented****03**

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****2**

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**45****1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year****45**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Cross-Cutting issues like Gender, Environmental sustainability, Human Values and Professional Ethics etc find an ample space when it comes to applying them positively into the curriculum. We believe in maintaining healthy environment for all its students.

- The Curriculum is designed by the University itself does include many of these aspects such as the subjects namely Professional Ethics , Moral Values, Environmental Studies, Women & Law, Human Rights, Labour Laws, Family Laws, Alternative Dispute Resolution & Drafting, Pleading & Conveyancing.

- IPER Law Academy conducted an International E-Conference on Implementation of Human Rights on 28th October, 2023.

- Constitutional Day was celebrated on 26th Nov. 2023.

- Human Rights Day was celebrated by the Academy on 10th December, 2023.

- While taking admission, Academy provides 40% scholarship the Girl Candidates.

- As the Academy adopts the course curriculum endorsed by CCS University, there are some courses which include many of these aspects such as the subjects namely Professional Ethics and Moral Values and Environmental Studies.

- Apart from this Academy has various committees to take care of the said issues:-

1. Anti-Ragging Committee

2. Women Grievance Committee

3. Proctorial Board**4. Anti-Ragging Squads**

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**8**

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships**188**

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://ipemgzb-my.sharepoint.com/:f:/g/personal/ipemlaw_ipemgzb_ac_in/En_41IOsSjpMut96Pw_mfR0BZH_YhK8RonNC19GAqA0kTg?e=B0w5Po

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

300

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

92

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The IPeM Law Academy adheres to the principle of outcome-based learning, whereby the Academy recognises the slow and advanced learners based on their participation and performance in class. Special classes, Lectures from experts in the specific fields and Workshops have been given to practical oriented subjects like Alternate Dispute Resolution, Labour law, Criminal Procedure code, Civil Procedure Code etc.

Activities/Programmes for Slow Learners

1. Organizing remedial classes for the slow learners so that their problems can be addressed in a separate class at their own pace.

2. Each student has the opportunity to speak with a mentor one-on-one on academic and personal issues, so that problems of each student can be identified.

3. Students are encouraged to study in peer groups so that they might be able to break down the complex learning topics into manageable simple bits that may facilitate the learning process of

the students who are lagging behind.

4. The study material along with question banks are being provided.

5. The faculty holds revision classes at least twice a month.

6. Career guidance and Orientation classes are provided.

7. Students are encouraged to participate in various competitions.

Activities/Programmes for Advanced Learners

1. The advanced learners are identified by the faculty through curricular and co-curricular activities

2. Felicitation and motivation is given to the advanced learners by providing certificates & mementoes.

3. Advanced learners are encouraged to register for NPTEL/MOOC/SWAYAM courses.

4. Advanced learners are encouraged to participate in national and international conferences, writing and publishing research articles, Participating in National Moot Court competitions etc.

File Description	Documents
Link for additional Information	https://law.ipemgzb.ac.in/qnm-2023-24-2-2-1/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
697	18

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

IPEM Law Academy practices a teaching methodology that focuses on the development and betterment of students. Student centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences of the students.

Experiential Learning: IPEM law Academy conducts various activities time to time such as Legal awareness camp, legal aid clinic, different workshops to gain practical experience in legal arena. Apart from these Value-added programmes such as ADR, Cyber Law, Soft skill development are also conducted by the institute for developing specific legal skills in students.

Participative Learning: IPEM law Academy conduct various events to enhance participative Learning at Institutional and Intra Institutional level, such as Moot Court competition (Intra college and National Moot Court competitions), etc. Aim behind these activities is to enhance qualitative learning of the students through participation. Institution also encourages students to participate in competitions conducted by other colleges in National Level.

Problem Solving Methodologies: The problem-solving methodology is a highly effective teaching strategy that is designed to help students develop critical thinking skills and problem-solving abilities. It involves providing students with real-world problems and challenges that require them to apply their knowledge, skills, and creativity to find solutions.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://law.ipemgzb.ac.in/qnm-2023-24-2-3-1/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in

maximum of 200 words

IPEM Law Academy uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. By using a combination of audio-visual learning resources alongside the traditional blackboard, institution is facilitating better learning opportunities for students. ICT tools address the gap between teacher and learner-centred environments. As ICT gives access to a wide range of information, all students' unique educational requirements are met.

- LCD Projectors- 11 projectors are available in different classrooms/labs
- Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.
- Auditorium- It is digitally equipped with mike, projector, cameras and computer system.
- Online Classes through Google Meet, Microsoft Team, Google Classroom
- The Library of IPEM Law Academy is equipped with e- resources. We provide open access of E-Books to the students. Online Journals such as AIR Online and MANUPATRA is also available which helps the students and faculty for online legal research. The faculty members effectively utilize Audio Visual aids to demonstrate the concepts to the students using the resources to enhance the learning experience.
- Wi-fi Campus.
- Regular conduct of Webinars, Online Guest Lectures.
- YouTube Video Lectures.
 - Online competitions- Various technical events and management events such as Poster making, presentations, Law Quiz, Debates, Paper Presentations, Moot Competitions, Legal Case Analysis etc.

are being organized with the help of various Information and Communication Tools.

• **Online Feedback System.**

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://law.ipemgzb.ac.in/qnm-2023-24-2-3-2/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

34

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

CCS University doesn't support Internal Evaluation system; Although IPem Law Academy has a transparent and robust evaluation process in order to ensure transparency in internal assessment, the system of evaluation of Students well in time. The Internal Examination Committee take care of every aspects related to the same. Students are assessed continuous processes at the academy and University level. 1.?Sessional Examinations are conducted two times as per the schedule. 2.?Evaluation Process and pattern of question paper is based on University Pattern. 3.?Sessional Results and performance is communicated to the students timely this helps students preparing and perform better in University Examination. For transparent and robust internal assessment, the following mechanism is adopted •?Internal Examination Committee •?Question Paper Setting •?Vetting of Question Paper •?Maintenance of Examination Committee Registers The method of internal assessment helps the teachers to evaluate the Student performance

during the whole semester. And for the Continuous Internal Evaluation and Assessment of the student, Law Academy has corresponded with Affiliating University i.e. CCS University for inclusion of Sessional Marks in the Course Curriculum so that there can be a hold on students in the Attendance perspective.

File Description	Documents
Any additional information	View File
Link for additional information	https://law.ipemgzb.ac.in/gnm-2023-24-2-5-1/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

IPEM Law Academy keeps meticulous records on the evaluation of grievances in a timely and effective manner. For that purpose there is a Committee is created which comprises Principal Exam Controller and one Faculty Member. This Committee is responsible to deal with Student grievances related to internal examination and their timely redressal. Student having any problem related to internal examination such as, Doubt related Question Papers, Exam Assessment etc., Students can approach to exam controller for their grievances. ACADEMIC LEVEL Internal assessment is an obvious system at the academy level. Despite the fact that sessional examinations do not have any weightage in terms of marking at the university, the academy holds them twice a semester to help students prepare for their university exams. The students are all aware of the openness of internal review. After the answer sheets have been evaluated, they are provided to students by subject professors, who then discuss the question paper in class if they have any questions about the marking. The data is then examined and shared with each class coordinator so that a list of slow and advanced students can be created. Finally, the Examination Committee receives the mark sheets.

File Description	Documents
Any additional information	View File
Link for additional information	https://law.ipemgzb.ac.in/grievance-redressal/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Academy has clearly set out the learning outcomes of the programs and courses to develop the necessary skills and knowledge required to excel in legal profession. performance of students is assessed through various measures that evaluate their understanding of legal principles, critical thinking abilities, research skill, ethical reasoning and professional conduct. The Academy follows the following mechanism to communicate learning outcomes to teachers and students. Copies of the syllabus and learning outcomes are available from the department for teachers and students. A soft copy of the curriculum and learning outcomes of the programs and courses are uploaded to the Academy website for reference. The importance of learning outcomes was communicated to teachers at every IQAC meetings. Teachers spend at least five hours familiarizing students with the subject. Learning outcomes of programs and courses are regularly monitored and measured. Identify the most important concepts that appear in everyday life and devise a strategy to arrive at solutions in the relevant subjects and be able to understand the connections between key concepts and applications.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://law.ipemgzb.ac.in/llb-course/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluating program and course outcomes is essential for educational institutions to measure the effectiveness of their programs in achieving desired learning objectives. At CCS University Meerut, the academy conducts pre-college exams before each semester to alleviate students' exam anxiety and ensure preparedness. These internal assessments follow the university's model, allowing students who underperform to enroll in remedial courses to improve their academic standing. Various methods are used to assess the attainment of program and course outcomes, including assessments, exams, rubrics, grading criteria, course evaluations, projects, internships, alumni surveys, and employer feedback. The program outcomes emphasize developing a

comprehensive understanding of law, enhancing problem-solving abilities related to legal issues, and gaining knowledge about bar registration. Additionally, students are trained to analyze and understand changes in the rule of law, economic reforms, human rights, and rights of marginalized groups. The program aims to equip students with strong legal knowledge, essential skills for their careers, and ongoing updates from legal practice through digital platforms. Both students and faculty are kept well-informed about academic activities, ensuring a collaborative learning environment. Institutions utilize these varied methods to continually assess and improve the attainment of program and course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://law.ipemgzb.ac.in/qnm-2023-24-2-6-2/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

176

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://law.ipemgzb.ac.in/qnm-2023-24-2-6-3/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://law.ipemgzb.ac.in/qnm-2023-24-2-7-1/>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://law.ipemgzb.ac.in/qnm-2023-24-3-1-2/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

9

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

7

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are a type of connection between institutions

that are an important aspect of legal education. Faculty and students at the Academy participate in events that promote the notion of the institute's neighbourhood community, which is an important part of teaching at the Academy.

Students that participate in these activities have a better understanding of their lives at the basic level. Such activities are being conducted by our institution which include Legal Awareness Camps in various villages such as Khora, Dasna Dehat, Sadullapur, Mirzapur and Chijarsi. Through such camps students directly communicate with the general public and to assist them in dealing with the issues that they are facing on their personal level. In addition to this, students presented upon various topics such as, FIR, Sexual Harassment, Dowry, etc.

File Description	Documents
Paste link for additional information	https://law.ipemgzb.ac.in/qnm-2023-24-3-3-1/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

346

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

178

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The IPeM Law Academy boasts a well-maintained campus designed to maximize the utilization of physical infrastructure for academic and extracurricular activities.

Classrooms: The academy has 22 spacious, well-furnished, and well-ventilated classrooms, each accommodating 60 students. Of these, 19 classrooms are equipped with LCD projectors, enhancing the delivery of theory classes.

Technology-Enabled Learning: The academy features a state-of-the-art computer lab with Wi-Fi connectivity and high-speed internet access to facilitate digital learning.

Seminar and Conference Halls: A fully equipped seminar hall hosts national and international events, encouraging active participation from students and faculty in paper presentations, group discussions, and workshops.

Moot Court: A dedicated Moot Court Hall with a capacity of 150 students provides hands-on legal practice opportunities for aspiring lawyers.

Library: The library, with a seating capacity of 100 readers, offers excellent resources for self-learning and academic

research.

Sports and Recreational Facilities: The campus includes a badminton hall, basketball court, and separate washrooms for boys and girls, ensuring a balanced academic and recreational environment.

Administrative Block: Campus 1 houses administrative offices, a Registrar's office, an accounts office, and an air-conditioned conference room. Additional facilities include a 300-seater air-conditioned auditorium, solar panels, generators for uninterrupted power supply, and bore wells for a reliable water supply.

IPEM Law Academy stands out as a comprehensive institution fostering academic excellence and holistic development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://law.ipemgzb.ac.in/qnm-2023-24-4-1-1/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. This is done not only for participation but also for assessment of students. IPEM has adequate facilities for sports, games and cultural activities. IPEM has Indoor and outdoor badminton courts and gymnasium are available.

Intra-faculty and inter-faculty games and sports competitions are organized regularly every year for students.

IPEM has well-equipped Auditorium with a seating capacity of more than 300 seats, Seminar and Conference Hall which are extensively used for the conduct of academic and cultural programs. There is always a proper arrangement of Dias, Mikes, and Podiums for conduct of events.

There is a separate arrangement of Yoga Hall for providing physical activities to the students.

CLUBS

Different departments of IPEM organize various cultural activities to shape the intellect, imagination and creativity of the students. There is a separate cultural club to look after for the same.

The Sports club pays special attention towards physical training physical activities and organizing various indoor and outdoor sports competition at interdepartmental/inter Law Academy level.

There are some followings clubs namely

1.Communication Club

2.Cultural Club

3.Sports Club

4.Computer Application Club

5.Entrepreneurship Club

6.Environment Club

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://law.ipemgzb.ac.in/qnm-2023-24-4-1-2/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

28

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

28

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://law.ipemgzb.ac.in/geo-tagged-images-of-seminar-hall-and-classrooms/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

202.3

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software - Sim Software

Nature of automation (fully or partially) - Fully

Version-3.1.63

Year of Automation - 2014-2015

The library is the prime learning resource of any particular institution. IPED Law Academy uses integrated library Management System Known as Sim Software.

The library is a knowledge source of Law Academy and provides adequate resources. Library has collection of 7395 books.

Reading room of Law Academy Library is well furnished to accommodate conducive environment for study to the students. The library is air-conditioned and the MANUPATRA is installed in the computer lab for access to students and faculty members.

OPAC (Open Public Access Catalogue) Facility is provided for the students and faculty members.

The various housekeeping activities like data entry, issue and return of the books are maintained. The Academy Library is fully automated and provides user services to the students and faculty members. Visitor's timing of entry and exit is always being maintained. CCTVs are installed in the Library area for surveillance purpose.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://law.ipemgzb.ac.in/qnm-2023-24-4-2-1/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**1.44759**

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****22**

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

IPEM Law Academy maintains and regularly updates its IT infrastructure to support modern teaching and learning needs.

Computer Lab: The lab has four computers with internet access, aiding student development and practical learning. Facilities are upgraded and maintained regularly to meet curriculum requirements.

Digital Library: Students have access to a digital library, including platforms like Manupatra, which offer case laws, articles, and journals to enhance legal knowledge.

Digital Classrooms: ICT-enabled classrooms with projectors, screens, and Wi-Fi facilitate interactive learning through PowerPoint presentations and multimedia tools.

Seminar Hall: The ICT-equipped seminar hall allows seamless

connectivity for laptops and projectors, supporting presentations and events with internet access.

Wi-Fi Campus: The academy provides campus-wide Wi-Fi for uninterrupted internet access.

Faculty Cubicles: Each faculty member has a personal computer for preparing presentations and teaching materials, ensuring effective instruction.

Website: The academy's website is monitored and updated regularly to provide accurate information.

CCTV Surveillance: CCTV cameras ensure campus security, prevent indiscipline, and maintain a safe environment for students and staff.

With a dedicated maintenance team, the academy ensures timely repairs and upgrades to its IT resources, fostering a technology-driven learning ecosystem.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://law.ipemgzb.ac.in/qnm-2023-24-4-3-1/

4.3.2 - Number of Computers

45

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

202.3

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

IPEM Law Academy has established systems and procedures to ensure the effective maintenance and utilization of physical, academic, and support facilities, including the library, sports complex, computer lab, and classrooms. Maintenance is overseen by the Academy Administration, with annual budgetary provisions allocated for repairs and upgrades. Guidelines and procedures are in place to ensure timely completion of maintenance activities.

Campus Maintenance: A campus supervisor, supported by housekeeping and security staff, ensures campus cleanliness and safety. Classrooms are regularly inspected for the availability of whiteboards, markers, lighting, and furniture.

ICT and IT Facilities: Upgrades and maintenance of software, hardware, and ICT resources are handled by IT experts. IT systems are supported by UPS and automatic switchover generators. An IT

administrator oversees ERP software, website updates, computer maintenance, and camera surveillance, while technical staff ensures antivirus protection for sensitive systems.

Library and Sports Facilities: A dedicated Library Committee manages library operations, and the Sports Club oversees the creation and upkeep of sports facilities for students and faculty.

General Maintenance: Non-teaching staff handle daily maintenance tasks, including plumbing, electrical work, toilet block cleaning, and upkeep of RO-water facilities, water tanks, fire extinguishers, and furniture, ensuring a well-maintained campus environment for all.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://law.ipemgzb.ac.in/qnm-2023-24-4-4-2/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**205**

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://law.ipemgzb.ac.in/events/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**700****5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****700**

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education****3**

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year****0**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****0**

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution strongly emphasizes fostering student engagement and representation in its governance and developmental processes.

Students are actively involved in various **administrative committees, including the Academic, Grievance Redressal, Anti-Ragging, and Discipline Committees, ensuring their voice is integral to the decision-making process. Representation in these bodies enables students to contribute to policy formulation, curriculum enrichment, and campus welfare initiatives.**

Beyond academics, the institution encourages students to participate in **co-curricular and extracurricular activities through clubs and societies such as the Moot Court Society, Sports Club, Cultural Committee, and Environment Cell etc. These platforms provide opportunities to develop leadership, teamwork, and organizational skills. Students also play a pivotal role in organizing major events like annual cultural fests, sports meets, and academic seminars, showcasing their creativity and managerial abilities.**

Such active involvement cultivates a sense of ownership, responsibility, and belonging among students, equipping them with essential skills for future endeavors.

STUDENTS PARTICIPATION IN VARIOUS CO-CURRICULAR AND EXTRACURRICULAR ACTIVITIES:

The following are the various clubs:

- **Communication Club**

- Cultural Club
- Sports Club
- E- Cell
- IT Club
- Entrepreneurship Club
- ADR Club
- Legal Research Club
- Moot Court Society

The students vide this club with the support of the teachers or respective coordinators have been involved in the various activities.

File Description	Documents
Paste link for additional information	https://law.ipemgzb.ac.in/gnm-2023-24-5-3-2/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

7

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

IPEM Law Academy constituted IPEM Law Academy Alumni Association on 1st June 2022 and registered itself at the A-13/1 SSGT Road Institutional Area, NH-9 (Near Vijay Nagar Ghaziabad U.P). The IPEM LAW AcademyAlumni Association has been constituted to support the institution development and create the inter-linking pattern/chain with the career development of the other law students of Academy. The IPEM Law Academy Alumni Association from time to time will organize alumni talk, seminar, career counseling, moot-courts, workshop and conferences by the involvement and coordination with the alumnus.

Apart from this IPEM Law Academy regularly conducts Legal Aid and Awareness Camps & Clinics in collaboration with regd. Association which helps out the needy people. Also we regularly conducts Guest Lecture and different webinars/expert talks in which Aluminis from different batches for the same.

File Description	Documents
Paste link for additional information	https://law.ipemgzb.ac.in/qnm-2023-24-5-4-1/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

The vision of IPEM Law Academy is "to produce Professionals who would pioneer the future Revolutions."

Mission

- To cater state-of-the-art infrastructure facilities.
- To apply latest Pedagogical Methods while delivering the Academic Programs
- To utilize the potential of highly qualified, experienced and committed faculty.
- To generate knowledge and promote academic growth by offering various value added programs.
- To collaborate with academia, industry and society for long term interactions.
- To generate and disseminate knowledge through training programs/workshops/seminars/ conferences and publications.
- To develop human potential to its fullest extent so that capable professionals emerge in a range of profession.
- To strive for Professional Excellence with ethical and moral values.

The faculties of the Academy are highly encouraging in participation of Institution activities such as members of Law Advisory Board, Various Committees, etc.

The following are the various bodies and committees that are participated by the faculties for effective decision making.

- Governing Body (Management Committee)
- Advisory Board
- Internal Quality Assurance Cell

IPEM Law Academy is alive to these basics and this is reflected in our major thrust areas which are to create an environment for world class management education, value-based learning on human dynamics, interactivity and optimization of time as the exhaustible resources

File Description	Documents
Paste link for additional information	https://law.ipemgzb.ac.in/qnm-2023-24-6-1-1/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and Participative Management at IPEM Law Academy

IPEM Law Academy fosters participative management and promotes efficient functioning through a well-defined organizational structure. The Academy emphasizes inclusivity in decision-making to align academic goals with progression strategies. Various committees are constituted and reviewed annually to ensure smooth operations. The Law Advisory Board plays a crucial role in providing insights and guidance to enhance academic and administrative strategies.

Case Study: Decentralization and Participative Management

The Academy has adopted a decentralized approach, granting significant autonomy and flexibility to the Principal to lead academic activities. Faculty members and the Principal collaborate regularly to formulate and implement perspective plans, focusing on continuous quality improvement and strategic initiatives.

At the beginning of each academic year, faculty meetings are conducted to ensure smooth functioning. Committees are constituted, and responsibilities are distributed for effective execution. Before conducting any event, a structured process is followed:

1. **Approval:** Management approval is sought for all proposed activities.
2. **Budgeting:** A budget is drafted and approved.
3. **Task Allocation:** Duties are divided among faculty members.
4. **Promotion:** Brochures and posters are prepared and circulated.
5. **Reporting:** Post-event, a detailed report is compiled and submitted to the heads and the IQAC Cell.

This participative approach ensures transparency, accountability, and seamless execution of academic and administrative activities.

File Description	Documents
Paste link for additional information	https://law.ipemgzb.ac.in/qnm-2023-24-6-1-2/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Devolution and Participative Administration at IPEM Law Academy

IPEM Law Academy fosters a collaborative approach to ensure effective management, promoting joint efforts in setting academic objectives and formulating advancement plans. The Academy operates through numerous committees that are restructured annually for efficiency. A Law Advisory Board supports the institution in gaining fresh insights and perspectives. Faculty members actively participate in various committees, reinforcing participatory management.

Decentralization and Participatory Management: A Case Study

The Academy has adopted decentralization and participative management in its academic and administrative functions. The principal is granted significant autonomy to oversee academic initiatives. Perspective plans are developed and executed through regular meetings between the principal and faculty, emphasizing quality enhancement.

At the start of the academic year, faculty convene to discuss strategies for smooth operations. Committees are formed, and responsibilities are assigned. A systematic approach is followed for events, starting with management approval of the proposed activity and budget. Faculty then divide tasks and responsibilities, followed by the creation and distribution of promotional materials such as brochures or posters.

Post-event, an Action Report is compiled and submitted to the heads and IQAC Cell, ensuring transparency, accountability, and continuous improvement.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://law.ipemgzb.ac.in/qnm-2023-24-6-2-1/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As evidenced by policies, administrative setup, appointment and service norms, procedures, etc., the institutional entities perform effectively and efficiently.

The initiative highlights achievers as role models for the other students and works to spread the accomplishment mindset throughout the whole student body.

The initiative highlights achievers as role models for the other pupils and works to spread the accomplishment mindset throughout the whole student body.

To instil, foster, and improve academic excellence in all college students, the school additionally honors students with great academic achievements in the reverent presence of parents during the Orientation Program.

- The Academy bases the framework for its future strategy on its current vision and mission.
- When deciding on future projects, the institution ensures that it addresses all aspects of development, such as teaching/learning, research and development, community participation, human resource planning/development, infrastructure, and so on.
- The Department meets fortnightly at regular intervals to discuss the objectives set on an individual and departmental level in areas such as teaching-learning planning, operational planning, and other resource planning.
- In addition, the Academy has its own advisory board, which plays an essential role and serves as a link amongst Management and the Principal.

File Description	Documents
Paste link for additional information	https://law.ipemgzb.ac.in/gnm-2023-24-6-2-2/
Link to Organogram of the Institution webpage	https://law.ipemgzb.ac.in/vision-and-mission-of-ipem-law-academy/#organizational-structure
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

IPEM Law Academy trusts the contribution of the employee towards the overall development and progress of the Academy.

IPEM Law Academy always encourages and supports the involvement of the staff in the improvement of the effectiveness and efficiency of the Academics process. The Faculty being the intellectual capital is the greatest asset of the Academy. So, the Academy offers worthwhile welfare schemes to all the teaching and non-teaching staff to ensure and boost their work culture and effectiveness.

- The Institute has a Free Mediclaim Policy for its**

Faculty/Staff and Insurance Policy for students.

- **Appreciation of staff** -Each year on Teacher's Day, the Outstanding Faculty, based on their overall performance is felicitated.
- **Incentives- Teaching Staff:** The Faculty is encouraged to enhance their Qualifications / Skills. Special incentives are given on acquiring Ph.D, JRF/NET or other higher qualifications.
- **Faculty is also given opportunity to attend and present/ publish Papers in National/ International Seminars/ Workshops/FDPs etc, outside the Institute.**
- **Special Incentives are also provided to the faculties for publishing their paper in National/ International/Scopus Index/UGC approved journals.**

The institute provides e-journal, latest edition of books and Wi-Fi connectivity in the campus enabling them to improve their research activities.

File Description	Documents
Paste link for additional information	https://law.ipemgzb.ac.in/qnm-2023-24-6-3-1/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**8**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year****7**

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institution's Performance Appraisal System for Teaching and Non-Teaching Staff

IPEM Law Academy has an established performance appraisal system for both teaching and non-teaching staff. At the end of each academic year, all staff members are required to submit a self-appraisal form to the Principal/Director.

For Teaching Faculty: Performance is evaluated on several key parameters, including student results, punctuality, commitment, teaching skills, research contributions (papers presented and published), participation in conferences and workshops, involvement in research projects, and engagement in institutional activities.

For Non-Teaching Faculty: Appraisal is based on their attitude towards the public and their approach to assigned responsibilities.

Principal's Evaluation Parameters:

- **Academic Results:** Average performance in subjects handled during the academic year.
- **Professional Growth:** Research activities, papers presented or published, books authored, participation in seminars and workshops, and other developmental efforts.
- **Behavioral Traits:** General demeanor, regularity, punctuality, and willingness to take on additional responsibilities.
- **Achievements:** Notable accomplishments, advanced qualifications (e.g., NET, SLET, M.Phil, Ph.D.), and institutional contributions.
- **Student Feedback:** Inputs are considered for underperforming faculty, leading to personal meetings with the Principal for improvement plans.

Post-appraisal, faculty requiring support are enrolled in relevant training programs. Personal interviews with the management provide insights into staff achievements and areas for growth, influencing decisions on incentives and benefits.

File Description	Documents
Paste link for additional information	https://law.ipemgzb.ac.in/qnm-2023-24-6-3-5/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial Audit Mechanism at IPEM Law Academy

IPEM Law Academy follows a robust system for conducting regular internal and external financial audits to ensure financial integrity and accountability.

Internal Audit The Academy performs internal audits twice a year, with a dedicated internal auditing system in place. The internal audit process includes:

- Reviewing the trust deed and regulations.
- Examining prior financial statements and applicable provisions.
- Evaluating the internal control system.
- Verifying student fee registers and authorizations for fee concessions, controls, and policies.
- Ensuring statutory payments (EPF, ESI, TDS, and Income Tax) are in order.
- Reviewing bank passbooks, grants, sponsorships, deposits, and payments.
- Conducting interdepartmental stock checks and cross-verifying all procedures.

The first audit, conducted in March, focuses on budget preparation and approvals, while the second audit, in September, reviews budget utilization and ratifies new items not included earlier.

External Audit An annual external audit is conducted by internal and statutory auditors. This thorough process includes:

- Verifying procedures, policies, and compliance with regulations.

- Vouching for receipts, payments, and other financial transactions.
- Reviewing salary payments, TDS, EPF, ESI, and professional taxes.
- Examining property titles, fee receipts, and regulatory payments.
- Certifying the audit report and filing Income Tax returns.

Minor errors are promptly corrected, and measures are implemented to prevent recurrence, ensuring compliance and transparency.

File Description	Documents
Paste link for additional information	https://law.ipemgzb.ac.in/gnm-2023-24-6-4-1/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The following are the different strategies employed by Academy for utilization and mobilization of funds and resources.

- The Academy mobilizes funds primarily through the student fee collection.
- The Academy is located in prime location with easy

commutable services. Many organizations and exam agency request academy infrastructure to conduct their classes and examination.

- State-of-art auditorium is much in demand for many educational institutions to conduct their programmes.
- The Academy is self-sufficient for the recurring expenses like maintenance and operations.
- The Academy has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure.
- The Management frames resource and expenditure policy. The Management also implements budgetary policy like funds allocation to departments, labs, sports, infrastructure, maintenance and others Budget is prepared by Accounts department.

File Description	Documents
Paste link for additional information	https://law.ipemgzb.ac.in/qnm-2023-24-6-4-3/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC Cell of the IPem Law Academy is functional and runs after improving and keeping up with the quality of education, distinguishing and recommending better approaches for utilizing showing helps, creating suitable infrastructure.

IQAC is an effective and productive inside planning and observing component. The IQAC assumes a crucial part in maintaining and upgrading the nature of the establishment and proposes quality enhancement measures to be embraced.

The IQAC meets twice a year to design, direct, execute and evaluate the instructing, examination, and distribution exercises in the Academy.

The IQAC endeavors to spread quality culture through quality improvement initiatives and best practices.

IQAC initiatives:-

- Value Added Programme
- Registered Alumni Association
- Research Paper Publication in UGC CARE enlisted Journal.
- Conduct of International & National Events.

File Description	Documents
Paste link for additional information	https://law.ipemgzb.ac.in/qnm-2023-24-6-5-1/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Review and Incremental Improvements in Teaching-Learning Process at IPEM Law Academy

IPEM Law Academy periodically reviews its teaching-learning processes, structures, methodologies, and learning outcomes through the Internal Quality Assurance Cell (IQAC), established as per the required norms. IQAC plays a pivotal role in ensuring continuous improvement, implementing quality initiatives, and recording incremental progress.

Quality Enhancements and Initiatives:

- **Regular Monitoring and Feedback-Based Reforms:** IQAC oversees and reviews the teaching-learning processes, including academic calendars, course planning, and timetable preparation.
- **Core Values in Curriculum:** The Academy ensures that its curriculum and activities foster national development, global competencies, technological advancement, and excellence.

- **Continuous Internal Evaluation (CIE):** Regular assessments and feedback mechanisms help track and enhance student learning outcomes.

Key Improvements and Examples:

- Pre-event workshops to prepare students for various activities.
- Value-added programs aimed at enhancing communication skills and teaching proficiency.
- Practical exposure through court and jail visits to familiarize students with legal practices.
- Strengthening of remedial classes, computer literacy training, and mentoring systems for holistic student development.
- Online classes, webinars at national and international levels, and alumni engagement activities foster a well-rounded learning experience.
- Placement and training cell initiatives ensure career readiness, while mentoring systems support individual growth in academics, discipline, and soft skills.

These measures ensure a continuous quest for excellence and contribute significantly to quality education.

File Description	Documents
Paste link for additional information	https://law.ipemgzb.ac.in/qnm-2023-24-6-5-2/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://law.ipemgzb.ac.in/qnm-2023-24-6-5-3/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

IPEM Law Academy shows gender sensitivity in providing facilities in respect of various aspects:-

Safety and security-

- Keeping this in view, the Academy has constituted a Sexual Harassment Committee to evolve a mechanism for the prevention and redressal of sexual harassment cases and other acts of gender based violence in the Academy.
- Proctorial Board is also constituted to keep a check on the discipline among the students, faculty and staff.
- Security posting of security personnel at vantage points especially the Main Gate, Administrative Office and many other places to keep watch on persons entering and leaving the campus/places within the Academy.
- The whole campus is under CCTVs surveillance.
- Awareness Campaigns are conducted on gender sensitivity through street plays i.e. Nukkad Natak.
- Grievances and Redressal Committee is constituted to resolve especially the grievances of female students and faculty/staff members.
- A separate hostel for boys and girls with dedicated wardens and security guards are provided.
- Campus is safeguarded with Fire Safety Extinguishers.
-
- IPEM Law Academy has a very effective Mentorship Programme.
- The counseling related to the different aspects i.e.

academic, career, personal achievement motivation is provided in the areas of Academic/ Study related discomforts felt.

Common Room-

- To keep the privacy as well as to eliminate unwanted incidents, Academy maintains separate common room for boys and girls.
- There are separate washrooms for girls & boys.

Sanitary Napkin dispenser and incinerator-

- Sanitary Napkin Vending Machine is installed in Girls Washroom.

File Description	Documents
Annual gender sensitization action plan	https://law.ipemgzb.ac.in/qnm-2023-24-7-1-1action-plan/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://law.ipemgzb.ac.in/qnm-2023-24-7-1-1facilities/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

SOLID WASTE MANAGEMENT -

- At utmost care is taken to dispose of the solid waste in which it has been categorized in two types i.e. Dry & Wet Waste. The Dry and Wet Waste Dustbins are kept in the campus at different places.
- The Academy adopts paper saving mode to facilitate the solid waste management by using the both sides of the papers.
- There is minimal use of plastics. And awareness has also been created amongst the students and staffs to say no to plastic.
- The Academy adopts almost paperless concept by digitization of office procedures through electronic means via Whatsapp, Emails & Google Classrooms.
- All the waste is collected and sent to Municipal pits time to time.

LIQUID WASTE MANAGEMENT -

Liquid waste that is generated in the Academy falls into following categories:

- Liquid waste released from hostel, mess and cafeteria reaches to Sewage.
- Waste Water is used in gardening.
- The Academy has Rain Water Harvesting System through Parle Agro.
- The Academy has proper drainage system for disposing off the water wastage.
-

E-WASTE MANAGEMENT -

- Electronic Gadgets are repaired for minor defects to ensure its optimum utilization.
- E-Waste like electronic equipment i.e. computers, phones, keyboards, mouse etc. if reusable are being donated to the nearby schools and institutions.
- Some e-waste which cannot be reused is sent to the scrappers.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://law.ipemgzb.ac.in/qnm-2023-24-7-1-3/
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

A. Any 4 or all of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- The Academy is proactively taking efforts in providing an**

inclusive environment.

- The initiatives are to promote better education, economic upliftment of the needy and setting communal harmony.
- Unnat Bharat Abhiyaan (Under Ministry of HRD)-Adopted 5 villages in Ghaziabad region to conduct activities for their socio-economic development.
- Academy conducts legal awareness and aid camps for providing knowledge and awareness of the rights to the general public on varied themes such as Domestic Violence, Property related laws, Motor Vehicle Act 2019 etc.
- Annual Inter-Institutional Festival is organized "ULLAS" by the students and faculties. It helps in enhancing the leadership and inculcating a sense of celebrating our culture, regional disparities and standing united among all odds. Winners of the competitions are awarded certificates, trophies, and cash prizes.
- The Academy's faculty members, staff and students jointly celebrate the cultural and regional festivals, like New-year's day, Fresher's Party, Teacher's day, Orientation and farewell program, Induction program, Plantation, Human Rights Day and Constitutional Day etc.
- Lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- The Academy hones the understudies and the representatives to the protected responsibilities about characteristics, opportunities, obligations and commitments and consistently works upon to support them as better inhabitants of the country through various curricular and extracurricular activities.
- The Academy celebrates Human Rights Day, Constitutional Day, and International Yoga Day in order to sensitize the

students towards the fulfillment of constitutional obligations.

- This enormous number of visits have been composed to propel the care about various Constitutional and real responsibilities.
- The Code of Conduct is prepared and circulated amongst the faculty members.
- The Academy has coordinated different informative and co-curricular exercises for the engendering of the Fundamental Duties and Rights of the Indian residents. The students have enthusiastically participated in numerous activities like Seminar, Conferences, Alumni talks, Guest lectures and many others have enriched the consciousness of this aspect.
- The Academy organizes Blood Donation Camps & Free Eye Checkup at regular intervals.
- As Academy is affiliated with Chaudhary Charan Singh University Meerut which provides some courses in its course curriculum which particularly matches the Constitutional Obligations, Values, Rights and Duties of Citizens such as, Constitutional Law & Law of Human Rights.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- In the pursuit of all-inclusive training, efforts are taken to make them conscious of the contribution of social, cultural, and academic reformists.
- Celebration of days like Constitution Day, Human Rights Day and World Environment Day creates awareness among students about the human rights, significance of the Indian Constitution, fundamental rights, and fundamental duties of Indian residents.
- The Academy celebrates Independence Day and Republic Day with amazing enthusiasm. The effort is a step closer to indoctrinating patriotism and nationalism within the students. This holistic method will cross a long way in developing responsible citizens.
- Celebration of International Yoga Day.

Celebration of Gandhi Jayanti, Ambedkar Jayanti, etc

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1 : Practical Exposure through Moot Court Competition

Best Practice-2 : Activity Legal Aid Clinic & Awareness Camps

Best Practice-1: Practical Exposure through Moot Court Competition

Objectives of Practice

The Benefits of Participating in Moot Court Competitions provides an opportunity for students to build advocacy skills, sharpen public speaking skills, and engage in legal analysis in a variety of areas of law.

The Practice

IPEM Law Academy organizes Moot Court Competition in every Academic Semester. In which each team comprises of 3 students with one as the researcher and the other two as the speakers (mooters) presenting their arguments on either side.

Best Practice-2: Activity Legal Aid Clinic & Awareness Camps

Title of the Practice Legal Aid and Awareness Camp for the Weaker Section of Society.

Objectives of the Practice: IPEM Law Academy was established by Late Dr. B. S. Goel, with an

objective of providing legal education to the economically, educationally, and socially weaker sections of the society all efforts and initiatives have been taken to develop legal literacy.

The Practice:

Free legal aid camps provide information relating to social and economic justice, protection of legal rights, constitutional rights. human rights, legal awareness, legal education to the weaker section of society.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution has consistently prioritized social welfare through various impactful activities.

These initiatives align with the institution's commitment to community development, social responsibility, and empowerment.

Under NSS, students actively engage in community service, contributing to local welfare projects like cleanliness drives, health camps, and rural development. These activities promote civic responsibility and foster a spirit of volunteerism among students.

Unnat Bharat Abhiyan (UBA) extends the institution's outreach to rural areas, aiming to enhance the quality of life through sustainable development. Through UBA, the institution collaborates with 5 villages i.e. Dasna, Khora, Mirzapur, Sadullapur & Chijarsi, and Legal Awareness Camps are being conducted regularly in the villages.

Legal Awareness Camps aim to empower marginalized communities by informing them about their legal rights and social justice. These camps offer workshops and seminars, addressing issues such as women's rights, child protection, and legal aid, ensuring that individuals are aware of the legal resources available to them.

Apart from this The institution has actively contributed to social welfare by organizing regular blood donation camps, underscoring its commitment to community health and humanitarian service. These camps are coordinated through the efforts of students, faculty, and local health organizations, reflecting the institution's ethos of social responsibility.

Together, these initiatives demonstrate the institution's commitment to holistic development, integrating academic excellence with social impact, and ensuring that students are not

only knowledgeable but also socially conscious and engaged in nation-building.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Foster new academic collaborations with various institutions.
2. Strengthen and enhance the existing academic programs within the institution.
3. Expand faculty and staff development programs to encourage continuous growth.
4. Pursue funding opportunities from government bodies and NGOs.
5. Set up an Alumni Association Office to engage former students.
6. Provide research training opportunities for both faculty and students.
7. Form a committee dedicated to preparing students for competitive exams.
8. Establish a Centre of Excellence to offer specialized certificate courses, such as Drafting and Cyber Laws.
9. Apply for ISO certification to improve institutional standards.
10. Encourage young faculty members to participate in orientation programs, refresher courses, FDPs, FIPs, and workshops to enhance their skills.
11. Introduce certificate courses across various legal fields to expand learning opportunities.
12. Upgrade the institution's computing infrastructure with high-performance hardware and necessary software.
13. Launch practical exposure initiatives for students, including activities like Mock Trial

14. Organize internal workshops and training sessions to enhance students' performance in external activities.

15. Conduct regular academic and administrative audits for continuous improvement.

16. Establish MOUs with various institutions and industries for faculty and student exchange programs, as well as skill development opportunities.