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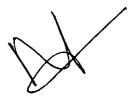
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LAW Academy





# 2021-2022





#### IPEM LAW ACADEMY

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#### **NOTICE**

6th Jan, 2022

All the members of the feedback committee are informed that the Sixth meeting of the feedback committee will be held on 6th Jan, 2022 at 2.30pm in the conference hall.

All of are requested to reach in time.

Dr. Neelam Seam

(Convener)





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#### **AGENDA OF THE**

#### 7<sup>TH</sup> FEEDBACK COMMITTEE MEETING ON 6th JANUARY 2022

#### POINT1)

Confirmation of the minutes of the meeting on 5th Jan. 2021, all the members were served a copy of the minutes of the previous meeting.

#### POINT2)

APPRAISAL OF THE STEPS TAKEN BY THE COMMITTEE BASED ON THE MINUTES OF THE PREVIOUS MEETING

All the members were given a copy of the report of the initiatives taken and discussed in the previous meeting.

#### POINT 3)

SEEK ADVICE FOR UPDATION IN ACADEMIC ENVOIRNMENT IN THE COMING SESSION.

For framing an accurate view point the institute has decided to provide feedback forms to the stake holders regarding all round development in the learning environment.

Dr. Neelam Seam

(Convener)



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## MINUTES OF SIXTH MEETING OF FEEDBACK COMMITTEE HELD ON

6th JAN.2022

Members Present:

- 1. Dr. Neelam Seam
- 2. Ms. Neeraj Nagar
- 3. Ms. Sonam Singh

#### POINT1)

CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 6th JANUARY

All the members received a copy of the minutes of the meeting held on 6th Jan. 2022.

### POINT2)

ANALYSIS OF THE GUIDELINES GIVEN BY THE STAKEHOLDERS AND THE SUGGESTIONS OF MEMBERS BASED ON THEM -

- a) Stake holders had complaints about the drawbacks in infra -structure.
- b) Members suggested provision of tutorial classes to be included as a regular part of the time-table.

The meeting ended at 3:45 pm.





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#### REPORT OF ACTION TAKEN

In accordance with the suggestions given by the members of the feedback Committee student cells have been formed on all levels to coordinate between the teachermentors and mentees regarding different issues and problems.

Regular follow ups will be taken by the faculty coordinators and mentees regarding the issues raised by them and the manner how these issues are being resolved.

Implying the suggestions given in the meeting held on 6th Jan, 2022 the institute has included many items in the basic facilities.

Dr. Neelam Seam

(Convener)





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