

6 . The Mentorship

General:

- The Students in their youth are very enthusiastic & energetic and it is for the Mentors to **channelize** their **energies** for useful outcomes, keeping in mind the future of the Students- which comes first.

“Mentoring is a relationship which gives Faculty Mentors an opportunity to share their Professional / Personal Skills and Experiences with their Mentee Students to help them grow and develop”.

A Faculty Mentor Needs to be:-

- **A Teacher & Guide:** Who can show the Mentee student, How to Improve, Share Skills and Discuss Issues, Ideas and Problems willingly.
- **A Problem Solver:** Who can help the Mentee student to identify his/her Strengths and advise how he/she can use these to overcome problems.
- **An Identifier of Need(s):** Who can help the Mentee student to identify Areas for further Development, Prioritise Needs and Set appropriate Targets.
- **A Supporter:** Who is a good Listener and Counselor, Warm & Caring, Encouraging and Accessible.
- **A Role Model:** Who is respected because of his/her Knowledge, Ability, Experience & Willingness to help the Mentee student at all times.

Mentoring Process:-

- **The First Mentoring Meeting:**
- If number of Mentees are more, then divide them in two or three groups to have **individual interaction** with each of the Mentee.
- **Make your Mentee student feel comfortable.**
- Recognize the Mentee's previous experience.
- Clearly define your **Role as a Mentor.**



- Explain when & where Mentoring **meetings** will take place & their frequency.
- Explain any **documentation** that may be required.

Subsequent Meetings:

- Be sure that You & Mentee are clear as to **how often** you will **meet** face to face and / or through phone, SMS, email etc. & how quickly you will respond.
- Make **contact frequently** especially during the first few weeks, to build a trusting relationship.
- Follow up when you make a commitment; **don't ever leave your Mentee hanging**. If you don't respond, the Mentee will feel dejected and disappointed.
- **Be appreciative** of whatever you get from you Mentee / Mentor interaction. Learn Mentee's Strengths and build on those & help him/her to overcome weaknesses.
- Work hard to make the relationship a **two way process** by being flexible & enjoy the experience as Mentor/ Mentee.

.....



Mentorship Report by Dr. Mukh for the month of February, 2020.

• Mentees Allotted

- | | | |
|--------------------------|---------------------------|----------------------------|
| 1. <u>Abhishek</u> | 7. <u>Adarsh</u> | 3. <u>Akshit Chaudhary</u> |
| 4. <u>Aman Goyal</u> | 5. <u>Anjali Sharma</u> | 6. <u>Ankita</u> |
| 7. <u>Ayush</u> | 8. <u>Ayush K. Solank</u> | 9. <u>Bhawana Panchani</u> |
| 10. <u>Chirag Thakur</u> | 11. _____ | 12. _____ |

• Dates and Summary of the Meeting with the each of Mentees in Serial Order:

Mentee Sl.No.	Date	Details	Mentee Sl.No.	Date	Details
1.	13/2 20/2	Abhishek shy in nature before some time he was misguide, but now he is better.	7.	13/2	Good student, Regular in class, No fee issue.
2.	13/2 20/2	Good & Regular student, No Problem.	8.	20/2	Regular student, interested in Games etc.
3.	13/2	He was suffered from fever at the starting of feb, Now he is regular.	9.	20/2	Good student, No Problem. No fee issue etc.
4.	13/2	Regular student, No fee issue!	10.	20/2	Very naughty student, but good in student, no fee issue.
5.	13/2	Come only two times, Regularly to call but her phone never attending, fee issue.	11.		
6.	13/2	Good student, doing job so not regular in class, already inform at the time of admission.	12.		

• What steps were suggested for improvement of Communication Skills, Attendance, Participation in Classes & Extra-Curricular Activities and Overcome Personal Problems?

- Improvements seen after Mentoring and Suggestions for Making this Activity more Useful.
- Any other Suggestions for improving Mentor/ Mentee relationship & betterment of the Mentee.

I. Please focus on :-

I, Regularity in class.

II, Appearance in examination.

III, Participation in Debates.

IV, Other Activities.

V, Backs in first semester over all personality of student.

Date: 4/3/2020

Comments of the HOD

Dean Headteacher



Dr. Mukh
(Name & Signature of the Faculty Member)



Mentorship Report by Neha Gang... for the month of February 2020.

• Mentees Allotted

- | | | |
|--------------------------------|------------------------|------------------------|
| 1. <u>Deepak Yadav</u> | 7. <u>Deepanshu</u> | 3. <u>Deephi Yadav</u> |
| 4. <u>Dipanshu Singh Tomar</u> | 5. <u>Divya Gola</u> | 6. <u>Gritika</u> |
| 7. <u>Jitendra Yadav</u> | 8. <u>Jyoti Sharma</u> | 9. <u>Kapil Yadav</u> |
| 10. <u>Kaushma Yadav</u> | 11. _____ | 12. _____ |

• Dates and Summary of the Meeting with the each of Mentees in Serial Order:

Mentee Sl.No.	Date	Details	Mentee Sl.No.	Date	Details
1.	06/02 20/02	Regular. Average in Study.	7.	08/02 20/02	Regular student. Average in study. has No Problem
2.	06/02 20/02	Regular Student. Intelligent. Don't have any Problem.	8.	08/02 20/02	Not attending @ Class. & never picking any call.
3.	06/02 20/02	Not regular. Due to financial Problem, she is doing job.	9.	08/02 20/02	Not regular. Due to his marriage. informed him regarding shortage of attendances.
4.	06/02 20/02	Regular student. Sincere & decent student. Having Problem in Sociology.	10.	08/02 20/02	Not regular. due to personal issue. His father does not allow her. I try to control his father's behaviour.
5.	06/02 20/02	Regular student. Sincere towards Study. Participates in activities.	11.	08/02	
6.	08/02 20/02	New regular. Average in study. Encourage her to focus in study.	12.		

• What steps were suggested for improvement of Communication Skills, Attendance, Participation in Classes & Extra-Curricular Activities and Overcome Personal Problems?

1

• Improvements seen after Mentoring and Suggestions for Making this Activity more Useful.

• Any other Suggestions for improving Mentor/ Mentee relationship & betterment of the Mentee.

Strong bonding b/w mentor & mentee

Date: 29/02/2020

Comments of the HOD

- At focus on :-
- I Regularity in class.
 - II Appearance in seminar exam.
 - III Participation in Debates.
 - IV overall performance.
- RSZ

(Name & Signature of the Faculty Member)

GG



Saturday

Group 3

B.A., U.B. - 2nd Sem

Sonam Vishwas

Mentorship Report by Sat Feb for the month of 29 Feb... 2020.

Mentees Allotted

- 1. Kiritika 2. Km. Anjali 3. Kajal Yadav (College leave)
- 4. Komal Kumari 5. Manisha Kumari 6. Mirakshi Prasad
- 7. Km. Neha 8. Km. Sarita Singh 9. Km. Sonam
- 10. Km. Tanishka 11. . 12. .

Dates and Summary of the Meeting with the each of Mentees in Serial Order:

Mentee Sl.No.	Date	Details	Mentee Sl.No.	Date	Details
1.	15/2/20	She is not regular in class, I talk to her father, he assure for her regular class and college fee.	7.	29/2/20	Neha is good student She is regular in class.
2.	15/2/20		8.	29/2/20	Km. Sarita is regular in class.
3.	X	She leave college.	9.	29/2/20	She is regular in class. and having good results.
4.	15/2/20	She is regular in class.	10.	29/2/20	Tanishka not regular this month, I talk to her father he assure me for her.
5.	29/2/20	Manisha attend 2 or 3 class in week	11.		
6.	29/2/20	Mirakshi is fast learner and good student	12.		

What steps were suggested for improvement of Communication Skills, Attendance, Participation in Classes & Extra-Curricular Activities and Overcome Personal Problems?

I think conversation with individual student is easy to know students problems.

Improvements seen after Mentoring and Suggestions for Making this Activity more Useful.

Any other Suggestions for improving Mentor/ Mentee relationship & betterment of the Mentee.

Taking regular step for mentorship is beneficial to us.

Date:

(Name & Signature of the Faculty Member)

Comments of the HOD



Pl. focus on:-

- I Attendance in class
- II Appearance in seminar Exam & performance
- III Participation in Debates
- IV over all personality & presentation.



Mentorship Report by Sonam..... for the month of Feb..... 2020.

• Mentees Allotted

- | | | |
|------------------------|------------------------|-------------------------|
| 1. <u>Kriti</u> | 4. <u>Laxmi</u> | 7. <u>Mann Sidhu</u> |
| 2. <u>Mohsin Khan</u> | 5. <u>Nikhil Vijay</u> | 8. <u>Nishita Singh</u> |
| 3. <u>Parul Sharma</u> | 6. <u>Pooja Sharma</u> | 9. <u>Pooja Singh</u> |
| 10. <u>Mukul Yadav</u> | 11. _____ | 12. _____ |

• Dates and Summary of the Meeting with the each of Mentees in Serial Order:

Mentee Sl.No.	Date	Details	Mentee Sl.No.	Date	Details
1.	4/2	Dropped. I tried to counsel her but she's not interested to continue.	7.	4/2	Very regular & sincere student. She's weak in Eng. I tried to counsel her & tried to make her understand.
2.	4/2	Regular student. Good & Sincere student. Not having any problem.	8.	4/2	Regular & Sincere student. There's a regular interaction with his parents.
3.	18/2	Regular & Sincere student. Very ambitious. Not having any problem.	9.	18/2	Regular student. Average in studies. Not having any problems till yet.
4.	4/2	Regular student. Very Good & Intelligent student. He is not having any problem.	10.	18/2	Not so regular. I called him & made him understand to attend the class regularly.
5.	4/2	Average student. Now-a-days involving in notorious activities, tried to convince him to stay away from this.	11.		
6.	18/2	Regular & Sincere student. Always participate in the activities.	12.		

• What steps were suggested for improvement of Communication Skills, Attendance, Participation in Classes & Extra-Curricular Activities and Overcome Personal Problems?

1

• Improvements seen after Mentoring and Suggestions for Making this Activity more Useful.

• Any other Suggestions for improving Mentor/ Mentee relationship & betterment of the Mentee.

Please Focus on:

1. Attendance in class
2. Appearance in Seminar & performance
3. Participation in Debates & performance
4. overall personality improvements.

contd.

Date: 4/3/2020

Comments of the HOD

(Name & Signature of the Faculty Member)

Sonam Singh



Group-07

Mentorship Report by Neeraj Sharma for the month of 29 Feb. 2020

• Mentees Allotted

- | | | |
|--------------------------|------------------------|-----------------------|
| 1. <u>Suresh Kumar</u> | 2. <u>Shadab</u> | 3. <u>Tannu Yadav</u> |
| 4. <u>Tushar Yadav</u> | 5. <u>Vishal Vats</u> | 6. <u>Vinit</u> |
| 7. <u>Vipakeshi Rana</u> | 8. <u>Yogesh Kumar</u> | 9. _____ |
| 10. _____ | 11. _____ | 12. _____ |

• Dates and Summary of the Meeting with the each of Mentees in Serial Order:

Mentee Sl.No.	Date	Details	Mentee Sl.No.	Date	Details
1.		Never attending in class	7.		She is good & Regular in class
2.		He is Regular in class	8.		Now He is Regular in class
3.		She is good & brilliant in class	9.		
4.		He is good student	10.		
5.		She is Regular in class	11.		
6.		He is Regular and good in study	12.		

• What steps were suggested for improvement of Communication Skills, Attendance, Participation in Classes & Extra-Curricular Activities and Overcome Personal Problems?

1

• Improvements seen after Mentoring and Suggestions for Making this Activity more Useful.

• Any other Suggestions for improving Mentor/ Mentee relationship & betterment of the Mentee.

Date: 29-02-2020

- Pl. focus on :-
1. Attendance in class
 2. Performance in seminar
 3. Performance in Debate (Name & Signature of the Faculty Member)
 4. Behaviour in class / Dept. & Personality

Comments of the HOD



Mentorship Report by .. Archana .. for the month of ... February 2020 ..

• Mentees Allotted

- | | | |
|--------------------------|----------------------|------------------------|
| 1. <u>Abhishek Tyagi</u> | 2. <u>Afsana</u> | 3. <u>Akash Rajput</u> |
| 4. <u>Amit Tyagi</u> | 5. <u>Anil Yadav</u> | 6. <u>Ashu</u> |
| 7. <u>Atul Yadav</u> | 8. <u>Devashish</u> | 9. <u>Kajal Yadav</u> |
| 10. <u>Kajal Poddar</u> | 11. _____ | 12. _____ |

• Dates and Summary of the Meeting with the each of Mentees in Serial Order:

Mentee Sl.No.	Date	Details	Mentee Sl.No.	Date	Details
1.	4, 18 Feb.	Attendance in class ok, however needs to improve studies.	7.	25th 18th	Regular Student
2.	18th Feb	A good student with skills of music.	8.	4th 18th 25th	Very Regular & punctual student.
3.	4th	She never attended the class yet called her many times.	9.	4, 18, 25	Almost every day met her, wonderful student.
4.	4th 18th	Due to Fracture in his leg, he didn't attend last week classes.	10.		Married have a baby, classes cannot take otherwise topper.
5.	4, 11, 18th 25th	Regular Student	11.		
6.	4th	not attended classes regularly called him many times.	12.		

• What steps were suggested for improvement of Communication Skills, Attendance, Participation in Classes & Extra-Curricular Activities and Overcome Personal Problems?

Always tried to talk on every issue & given suggestions for

• Improvements seen after Mentoring and Suggestions for Making this Activity more Useful.

Needs more effort & hard work.

• Any other Suggestions for improving Mentor/ Mentee relationship & betterment of the Mentee.

Timing should be changed,

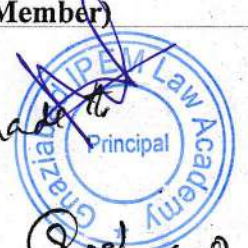
Date: _____

Pl. Focus on: (Name & Signature of the Faculty Member)

Comments of the HOD



i attendance & performance in class.
 ii performance in sessional
 iii Participation in Mock exams & other activities
 iv overall performance & behaviour in class / DEPT. 2 efforts made to improve.



17.3.20

Mentorship Report by Poojy..... for the month of February 2020..

• Mentees Allotted

- | | | |
|---------------------------|------------------------|--------------------------|
| 1. <u>Kalpna Yadav</u> | 4. <u>Kirti Sharma</u> | 7. <u>Krishnamangal</u> |
| 2. <u>Kuldeep Yadav</u> | 5. <u>lalit Dixit</u> | 8. <u>Madhu Kumbhari</u> |
| 3. <u>Paramjeet Singh</u> | 6. <u>Prerna Dayal</u> | 9. <u>Brija Singh</u> |
| 10. <u>Purnima</u> | 11. _____ | 12. _____ |

• Dates and Summary of the Meeting with the each of Mentees in Serial Order:

Mentee Sl.No.	Date	Details	Mentee Sl.No.	Date	Details
1.	4/2	i called her many times not very much Regular, but attended the classes.	7.	17/2	Never attend any class because he is doing job.
2.	4/2	On Regular basis. She is not Regular, because she is doing job.	8.	17/2	Not interested to continue as she failed in all the semester.
3.	4/2	Very sincere, Hardworking and Regular Student.	9.	4/2	Regular and Sincere Student.
4.	4/2	Always said, i will attend the classes but Never come.	10.	4/2	She is doing cs on Regular basis and not able to attend the classes.
5.	17/2	Regular Student.	11.		
6.	4/2	Always participated in all the moot courts.	12.		

• What steps were suggested for improvement of Communication Skills, Attendance, Participation in Classes & Extra-Curricular Activities and Overcome Personal Problems?

Personal interaction is necessary to improve the problems of the students.

• Improvements seen after Mentoring and Suggestions for Making this Activity more Useful.

Student tell us the problem, why they are not attending the classes and try to come in the class.

• Any other Suggestions for improving Mentor/ Mentee relationship & betterment of the Mentee.

Encourage the students to participate in the college activities and come to the college on regularly.

Date:

Comments of the HOD



P1. Ism as Attendance in class. (Name & Signature of the Faculty Member)

- II Performance in seminar
- III Participation in Moot court & other activities.
- IV Efforts made to improve the student.

Poojy Singh



17.3.20