E-GOVERNANCE REPORT

E-Governance aims to minimize the manual efforts and improve the communication; to facilitate the same the Academy is using **SIM software**. E-Governance helps to reduce the complexity and enhance the overall administration efficiency.

To provide the simpler and efficient system of governance within the Organization the implementation of e-governance is adopted. We have already started with e-governance in most of the aspects of functioning like library, accounts, etc.

ITEM	YEAR OF IMPLEMENTATION
System Information Management Software	2010
Tally	2010

SIM (System Information Management) –

The SIMS includes all the areas related to the Institution such as Admission and Support, Accounts & Library Management etc. The Administrative Modules is wholly covered under the software.

TALLY-

Tally is basically used in the Finance and Accounts.

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E-Governance in the respective areas:-

1. **Website: -**
   The website acts like a mirror of any Organization. The Website is governed by Assert IT Solutions. Regular updations and changes, if required are forwarded to the concerned and then it is implemented. All the activities are shown and regularly updated on the website which is useful for our internal members and students as well as for outsiders.

2. **Student Admission:-**
   As due to pandemic situation the Academy processed admissions through online mode.

3. **Accounts :-**
   For ease of maintaining Accounts, Academy is using Tally Software.

4. **Library :-**
   Library is presently using SIM software for its internal working. Library has provision of s/w such as AutoLib software and OPAC (Online Public Access Catalogue) for students & faculty members to search books by title/ author name etc.

5. **Alumni:-**
   In order to engage and strengthen the interaction with alumnis, a link is generated for registration through which we have an alumni database.

6. **E-Learning :-**

   Our Library is equipped with Manupatra Software.

   - Video Lectures, Classes through MS Teams App has been implemented from March 2019 onwards.
   - Zoom Subscription has also been taken from the year 2019 as we have conducted many Online Activities.
   - There is a proper use of ICT in the process of planning. All the information including notices, circulars etc are regulated via e-mails.
   - The Academy has **Biometric attendance** for teaching and non-teaching staff.
   - WhatsApp Group helps to provide the brief notices of any event to be happened on college.

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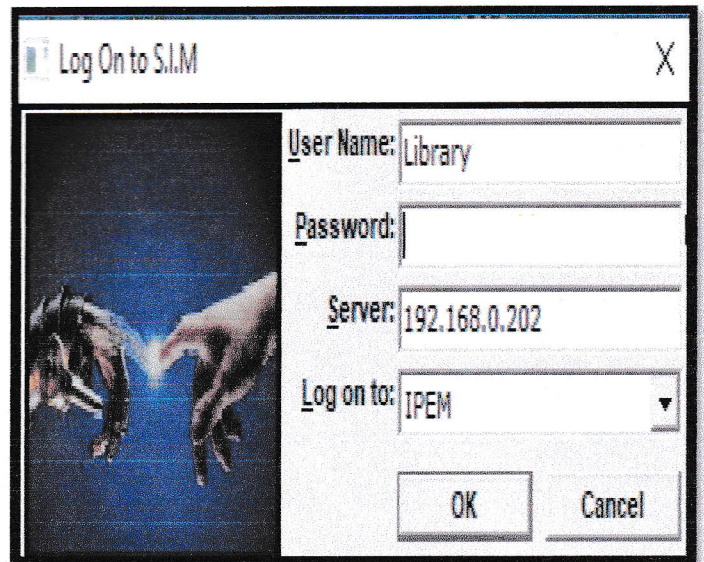Telefax : 0120-4174500   •E-mail : info@ipemgzb.ac.in   •Website : www.law.ipemgzb.ac.in

- WhatsApp Groups are also used for awareness and of smooth functioning of the same.
- Microsoft IDs (MS Office) for all the teaching and non-teaching staff.
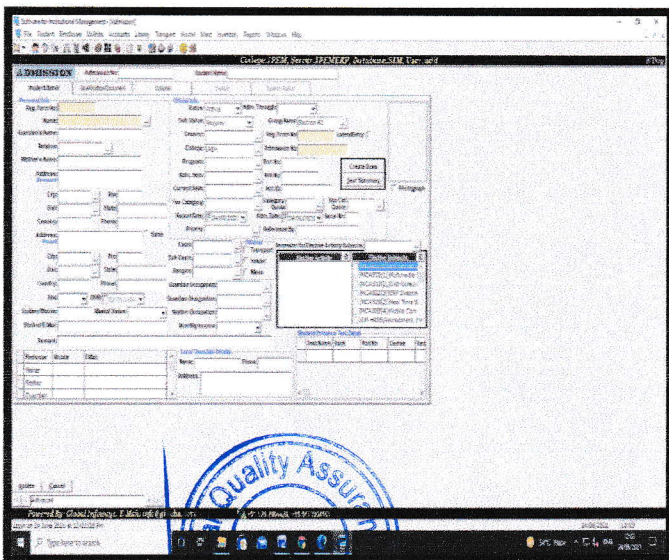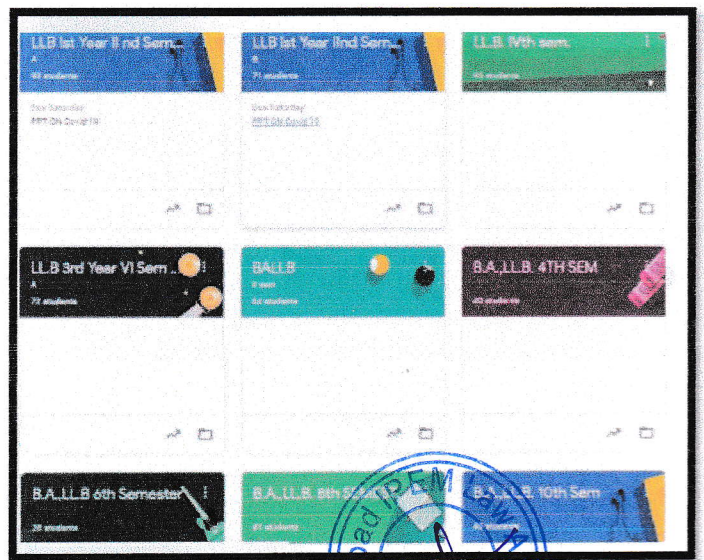
SCREENSHOTS OF USER INTERFACE

SIM

LIBRARY

ADMISSION

GOOGLE CLASSROOM

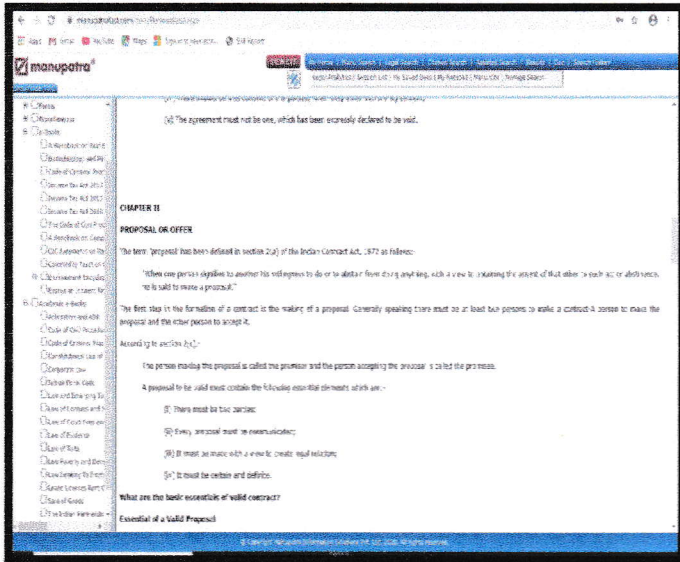**Approved by Bar Council of India, Affiliated to C.C.S. University, Meerut**

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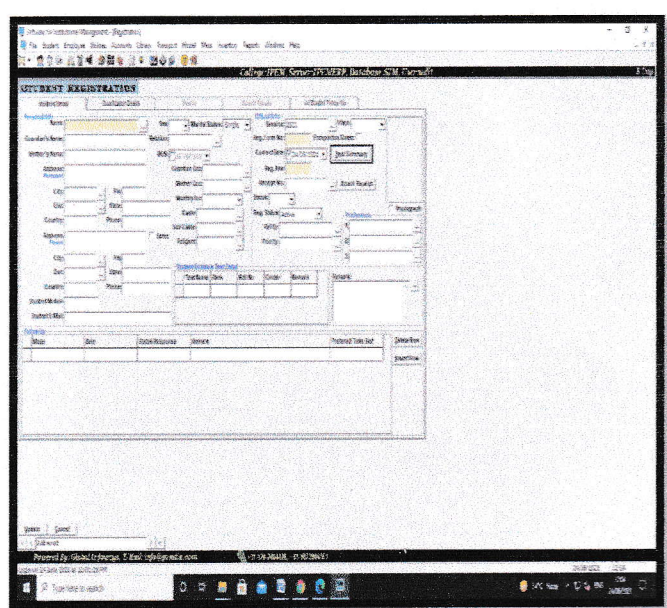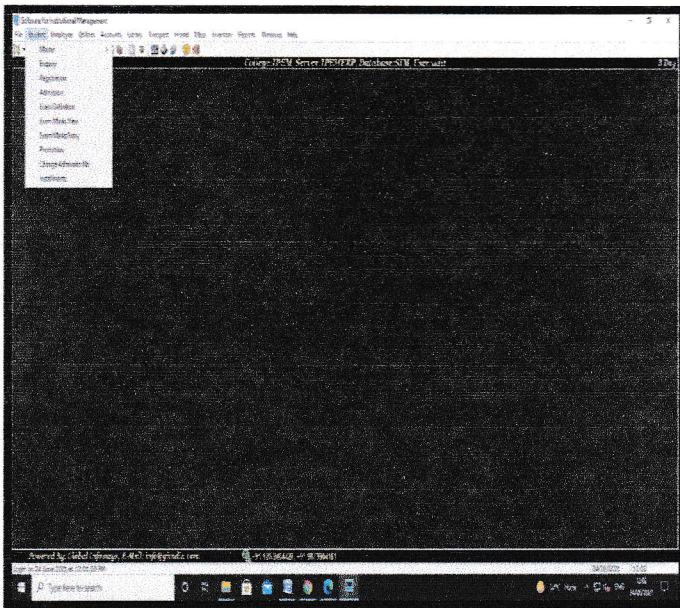
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MANUPTARA

MS TEAMS

STUDENT SUPPORT

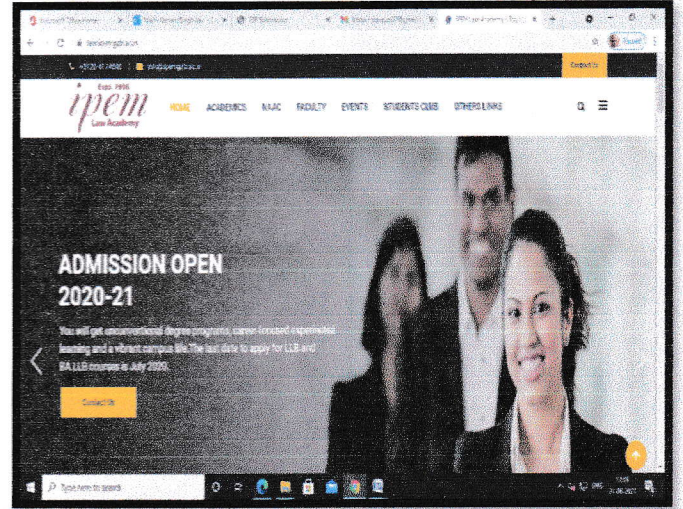**Approved by Bar Council of India, Affiliated to C.C.S. University, Meerut**

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GOOGLE CLASSROOM

WEBSITE

Secretary

Co-ordinator

Principal

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