



LAKSH

ipem

LAW ACADEMY

AISHE Code-C-28562

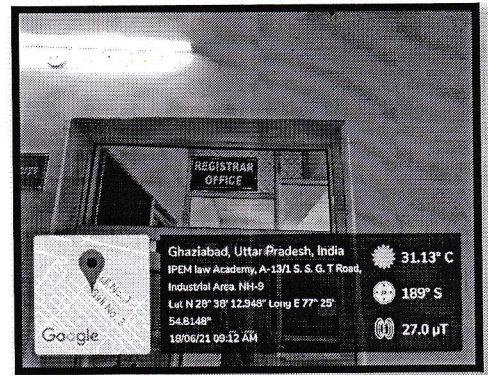
INFRASTRUCTURAL FACILITIES

A college is actually a home away from home for any student. During student life most of the waking hours of any student are spent at college, learning anything and everything in various dimensions from books, teachers, peers and even the environments.

Infrastructural Facilities of a college plays a vital role.

- **Registrar Office –**

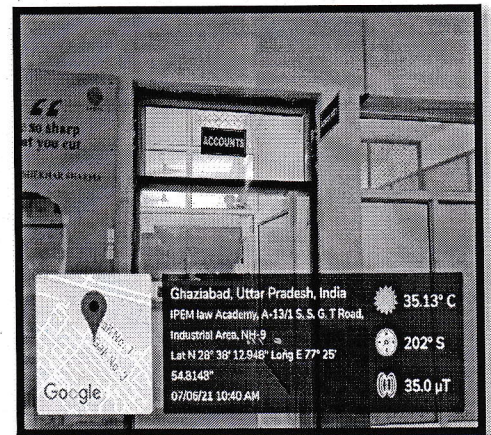
The Academy has its registrar office for the support and ease of access to services provided to the students including admissions, financial aids, course registration, academic progress and official documents like transcripts, mark sheets etc. It believes in maintaining the accuracy and integrity of academic information.



- **Accounts Section –**

The Accounts Section is engaged in providing following services such as:-

- a) Students related account work such as collection of fees, refund etc.
- b) Staff related account work.
- c) Maintenance of accounts of financial activity of Academy.
- d) Internal and statutory audit.
- e) Hostel related financial activity.
- f) Fulfillment of store-stationary, equipment etc.



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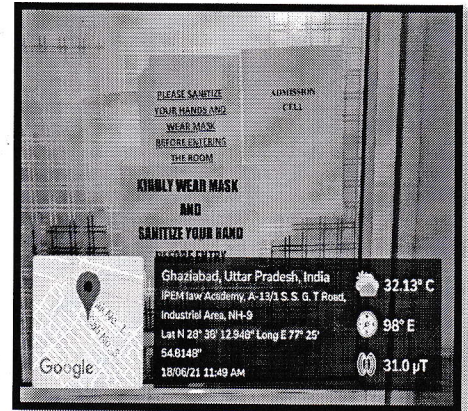
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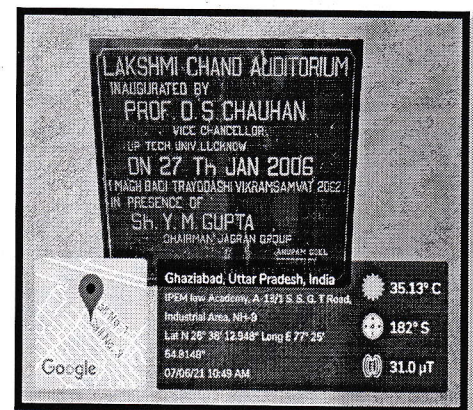
• **Admission Cell-**

IPEM Law Academy has admission cell for dealing with the process through which students enters in the Academy. There is a full-fledged admission committee for the above said purpose. An admission Counsellor and Manager is there with to deal with the process of admissions.



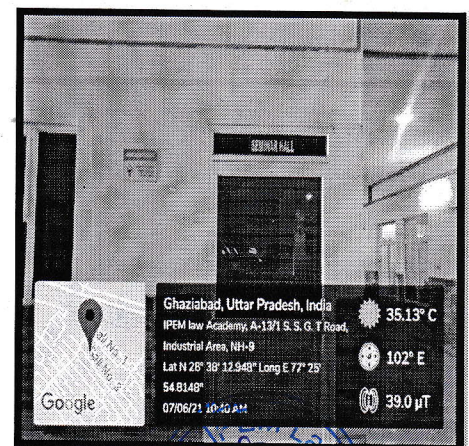
• **Auditorium -**

The Laxmi Chand auditorium has a seating capacity of about three hundred people. Extensively used for extra-curricular events and for hosting functions of the College such as the different club activities, it has a light and sound system. It is equipped with a large stage, projector, comfortable seating, carpeting, air- conditioners and a podium.



• **Seminar Hall -**

The air-conditioned seminar hall, with a seating capacity of about hundred people, is equipped with audio-visual systems. It also features a projector screen, white board, and a podium. The Hall is used for hosting important co- curricular and extra-curricular events such as guest lectures, group discussion, national and international programmes, seminars etc.



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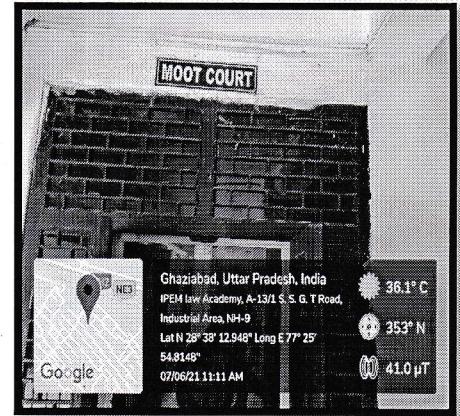
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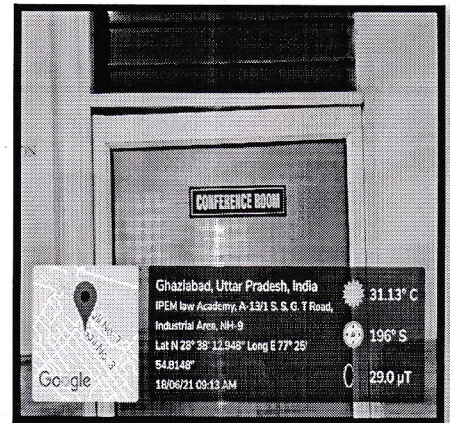
• **Moot Court Hall –**

The Academy has its moot court hall with a seating capacity of approx. 150 people. It is well equipped with a proper setup like a court so that the students when practicing get feel like that they are presenting themselves in a real court. It has proper sound system and different quotations of the famous judicial persons.



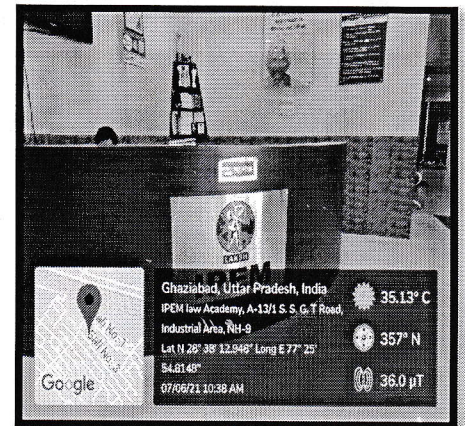
• **Conference Room-**

The Conference Room is an important chamber for the conduct of meetings of various committees of the Academy. Located on the Ground Floor of the Main Building, the Conference Room is equipped with a state-of-the-art audio-visual system.



• **Reception-**

The public queries are being dealt by Receptionist whose seating is at Reception Area. RECEPTION is basically a first point of contact. Receptionist deals with the public over the phone, through emails and in person. She thrives in a busy environment and provides administrative support to her colleagues.



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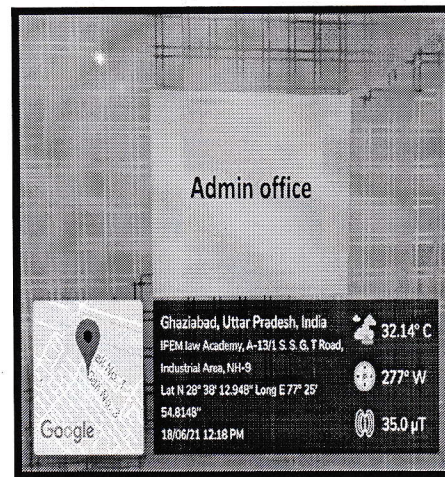
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- **Administrative Office-**

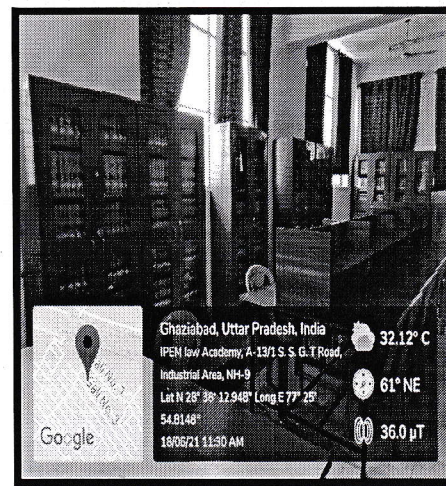
The Administrative Office basically deals with the administration of the Academy. It ensures the security arrangements and safety requirements at the Campus. The Administrative Officer Maintains records and documentation pertaining to the work area. It is the duty of the officer to look after the maintenance of the services and ensure optimization. Proper Maintenance of housekeeping services and their records is being maintained and also the maintenance and liaising with local bodies is properly maintained.



- **Library-**

Attached to this the Academy maintains its Library with the seating capacity of 75 readers at one time. The Library is air-conditioned and the MANUPATRA is installed in the system for the use of students and faculty members.

Well-stocked and presently having a collection of books are continuously added to the collection to equip students with a wide range of academic. The Academy Library is fully automated and provides user services through computer



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A-13/1, SOUTH OF G.T. ROAD, INDUSTRIAL AREA, DELHI-HAPUR BYPASS, NATIONAL HIGHWAY-24, GHAZIABAD-201010

Telefax : 0120-4174500

•E-mail : info@ipemgzb.ac.in

•Website : www.law.ipemgzb.ac.in



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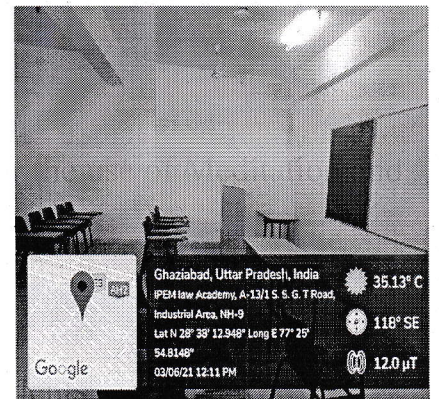
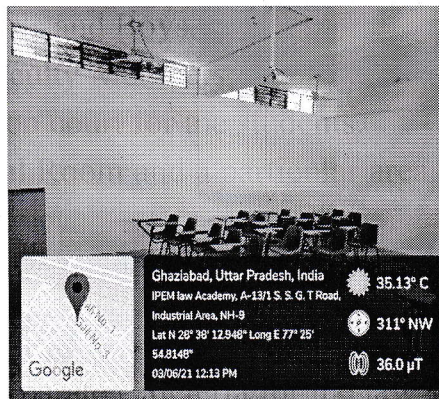
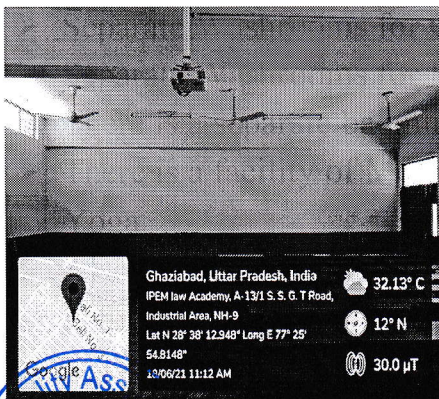
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IPEM Law Academy provides a blended mixture of physical and digital modes to provide an engaging and conducive environment for effective teaching-learning and progressive academic development.

- 19 Classrooms equipped with portable and fixed projectors.
 - Podiums for Faculty Members.
 - Black and White Boards for the students learning process.
- The Academy consists of Faculty Cabins, One Director Office and One Principal Office which are well equipped with computer systems.
- Separate Common Rooms for Girls and Boys.
- There is a Computer Lab for the students.
- Separate Washrooms for Girls and Boys.
- Separate Washrooms for Faculty Members.
- There is a separate badminton court for the students.
- There is a facility of Medical Room and a particular area for the use of Meditation and Yoga.
- Also there is a facility of Store from where the purpose of stationary and related things is fulfilled.

IPEM Law Academy has its separate Cafeteria for the law students.

- ❖ Apart from this IPEM Law Academy has some other facilities such as Solar Power Plant, Facility of Rain Water Harvesting, Bus Facility, and Generator Facility, Bore well, RO Facilities and facilities for proper Waste Management.



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