YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution   **IPEM Law Academy**

- Name of the Head of the institution   **Dr. Minaxi Tomar**

- Designation   **Principal**

- Does the institution function from its own campus?   **Yes**

- Phone no./Alternate phone no.   **01204174500**

- Mobile No: **9910491472**

- Registered e-mail   **ipem.law@ipemgzb.ac.in**

- Alternate e-mail   **ipem.law@ipemgzb.ac.in**

- Address   **A-13/1 SSGT Road Industrial Area, NH-9, Ghaziabad**

- City/Town   **Ghaziabad**

- State/UT   **Uttar Pradesh**

- Pin Code   **201010**

2.Institutional status

- Type of Institution   **Co-education**

- Location   **Urban**

- Financial Status   **Self-financing**

- Name of the Affiliating University   **Chaudhary Charan Singh University**

- Name of the IQAC Coordinator   **Ms. Sonam Singh**

- Phone No.   **01204174500**

- Alternate phone No.   **01204174500**

- Mobile   **8077751574**

- IQAC e-mail address   **iqac.law@ipemgzb.ac.in**

- Alternate e-mail address   **sonam.singh@ipemgzb.ac.in**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://law.ipemgzb.ac.in/wp-content/uploads/2022/10/AQAR-2020-21-4.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://law.ipemgzb.ac.in/wp-content/uploads/2022/10/2021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.39**	**2015**	**03/03/2015**	**02/03/2020**
Cycle 2	**B+**	**2.59**	**2020**	**20/10/2021**	**19/10/2026**

6.Date of Establishment of IQAC   **07/08/2012**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	**0**	**0**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year   `04`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`Academic Collaboration`

`Research Publications by Faculty in UGC CARE Listed Journal.`

`Conducted Webinar on New Education Policy 2020.`

`Conducted Value Added Programmes`

`Conducted Placement Drives`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
`To Review & Initiate Academic Collaborations, Industry Institute Collaborations and Student's Placement and internship related collaborations for the upcoming session`	`Academic Collaborations done with Pahuja Law Academy, Rotary Club and Beautiful Tomorrow,`
`Increasing paper publication in UGC Care enlisted journal, Edited book or individual book Publication`	`Three papers published in UGC CARE listed Journal named "PURANA".`
`Registration of Alumni Association`	`Law Alumni Association Registered.`

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC	**20/07/2021**

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	IPEM Law Academy
• Name of the Head of the institution	Dr. Minaxi Tomar
• Designation	Principal
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• Mobile No:	9910491472
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• Alternate e-mail	ipem.law@ipemgzb.ac.in
• Address	A-13/1 SSGT Road Industrial Area, NH-9, Ghaziabad
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• State/UT	Uttar Pradesh
• Pin Code	201010
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• Location	Urban
• Financial Status	Self-financing
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• Name of the IQAC Coordinator	Ms. Sonam Singh
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• Alternate phone No.	01204174500	
• Mobile	8077751574	
• IQAC e-mail address	iqac.law@ipemgzb.ac.in	
• Alternate e-mail address	sonam.singh@ipemgzb.ac.in	

3.Website address (Web link of the AQAR (Previous Academic Year)	https://law.ipemgzb.ac.in/wp-content/uploads/2022/10/AQAR-2020-21-4.pdf
4.Whether Academic Calendar prepared during the year?	Yes
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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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0	0	0	0	0

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	04
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been uploaded on the institutional website?	
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• If yes, mention the amount	

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Registration of Alumni Association	**Law Alumni Association Registered.**

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- Name of the statutory body

Name	Date of meeting(s)
IQAC	20/07/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	08/03/2022

15.Multidisciplinary / interdisciplinary

a) Delineate the vision/plan of institution to transform itself into a holistic multidisciplinary institution.

IPEM Law Academy is an affiliated Institute by CCS University. For multidisciplinary of humanities and law we have Legal History, English, Sociology, Political Science, Economics in BALLB 1st and 2nd Year.

b) Delineate the Institutional approach towards the integration of humanities and science with STEM and provide the detail of programs with combinations.

- We do not have a proper integration of humanities with STEM as curriculum is prescribed by CUSU.
- But we are orienting our students towards the integration of humanities with STEM by providing Environmental Studies in both the programmes.

c) Does the institution offer flexible and innovative curricula that includes credit-based courses and projects in the areas of community engagement and service, environmental education, and value-based towards the attainment of a holistic and multidisciplinary education. Explain.

- No, Institution doesn't offer flexible and innovative curricula which include credit-based courses and projects. But as per the University Curriculum we offers Optional courses in our both the programmes i.e. BALLB 5 yrs and LLB 3yrs.
- And in the support of these Optional Courses i.e. Women & Law, Cyber Law, Intellectual Property Law etc. we try to

impart knowledge in the area of community engagement and service.

- In view of providing engagement and service, environmental education and value based education, some courses are provided such as Environmental Law, Law of Human Rights, and Arbitration etc.

d) What is the institutional plan for offering a multidisciplinary flexible curriculum that enables multiple entry and exits at the end of 1st, 2nd and 3rd years of undergraduate education while maintaining the rigor of learning? Explain with examples.

- Our University does not maintain in both the programmes. But we suggest:-

  - Certification after one year of study.
  - Bachelor Degree/Certificate after completion of 2 yrs. in BALLB Integrated Programme.

e) What are the institutional plans to engage in more multidisciplinary research endeavours to find solutions to society's most pressing issues and challenges?

- IPEM Law Academy has adopted five villages under UBA Scheme to maintain the social issues and challenging issues facing the society.

f) Describe any good practice/s of the institution to promote Multidisciplinary /interdisciplinary approach in view of NEP 2020.

- For multidisciplinary of humanities and law we have Legal History, English, Sociology, Political Science, Economics in BALLB 1st and 2nd Year.

16.Academic bank of credits (ABC):

a) Describe the initiatives taken by the institution to fulfill the requirement of Academic bank of credits as proposed in NEP 2020.

- No

b) Whether the institution has registered under the ABC to permit its learners to avail the benefit of multiple entries and exit

during the chosen programme? Provide details.

- No

c) Describe the efforts of the institution for seamless collaboration, internationalization of education, joint degrees between Indian and foreign institutions, and to enable credit transfer.

- No

d) How faculties are encouraged to design their own curricular and pedagogical approaches within the approved framework, including textbook, reading material selections, assignments, and assessments etc.

- Providing incentives to faculty.
- Facility of Manupatra for research work.

e) Describe any good practice/s of the institution pertaining to the implementation of Academic bank of credits (ABC) in the institution in view of NEP 2020.

- Not Applicable

17.Skill development:

a) Describe the efforts made by the institution to strengthen the vocational education and soft skills of students in alignment with National Skills Qualifications Framework.

- To strengthen the vocational education and soft skills of students in alignment with National Skills Qualifications Framework, the Academy provides many Value Added Programmes such as Drafting & Corporate Law.

b) Provide the details of the programmes offered to promote vocational education and its integration into mainstream education.

- Nukkad Natak, Legal Awareness and Aid Camps, Blood Donation Camp, Mask Distribution

c) How the institution is providing Value-based education to inculcate positivity amongst the learner that include the development of humanistic, ethical, Constitutional, and universal

human values of truth (satya), righteous conduct (dharma), peace (shanti), love (prem), nonviolence (ahimsa), scientific temper, citizenship values, and also life-skills etc.

- For the smooth imparting of Value based education , Law Academy has constituted various clubs which deals with the above mentioned points:-
- Sports Club, Cultural Club, Communication Club, Entrepreneurship Club, Environment Committee.
- IPEM Law Academy has adopted five villages under UBA Scheme to maintain the social issues and challenging issues facing the society.

d) Enlist the institution's efforts to:

i. Design a credit structure to ensure that all students take at least one vocational course before graduating.

- Not applicable

ii. Engaging the services of Industry veterans and Master Crafts persons to provide vocational skills and overcome gaps vis-à-vis trained faculty provisions.

- Court Visits, Lok Adalat Visits, Parliament and Jail Visits are organized.

iii. To offer vocational education in ODL/blended/on-campus modular modes to Learners.

- Value Added Programmes on Drafting and Corporate Law.

iv. NSDC association to facilitate all this by creating a unified platform to manage learner enrolment (students and workers), skill mapping, and certification.

- Try to encourage the students to get enroll in SWAYAM Courses for skill enhancement.

v. Skilling courses are planned to be offered to students through online and/or

distance mode.

- Try to encourage the students to get enroll in SWAYAM Courses for skill enhancement.

e) Describe any good practice/s of the institution pertaining to the Skill development in view of NEP 2020.

- Mentorship Programme
- Value Added Programmes
- UBA Activities
- Coordinatorship
- Moot Court Competitions
- Legal Aid & Awarness

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

a) Delineate the strategy and details regarding the integration of the Indian Knowledge system (teaching in Indian Language, culture etc,) into the curriculum using both offline and online courses.

- Delivery of lectures and providing of Study material is in both the mediums i.e. English as well as Hindi.
- Celebration of Hindi Diwas to promote our official language.

b) What are the institutions plans to train its faculties to provide the classroom delivery in bilingual mode (English and vernacular)? Provide the details.

- IPEM Law Academy is situated in UP (northern region) so Bilingual Education is being provided.

c) Provide the details of the degree courses taught in Indian languages and bilingually in the institution.

- BALLB & LLB (Except General English)

d) Describe the efforts of the institution to preserve and promote the following:

i. Indian languages (Sanskrit, Pali, Prakrit and classical, tribal and endangered etc.)

- Celebration of Hindi Diwas

ii. Indian ancient traditional knowledge

- Delivery of content through the Subject – Indian History.

iii. Indian Arts

- Delivery of lectures throughIndian History

iv. Indian Culture and traditions.

- Celebration of events

e) Describe any good practice/s of the institution pertaining to the appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course) in view of NEP 2020.

- Celebrations of traditional events i.e. Poster Making Competition, Mehandi Competition.
- Sports Like KHO-KHO, Yoga .

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

i. Describe the institutional initiatives to transform its curriculum towards Outcome based Education (OBE)?

- Feedback System
- Training &
- Placement

ii. Explain the efforts made by the institution to capture the Outcome based education in teaching and learning practices.

- Modules based Study.
- Provide Study Material.
- ICT enabled teaching practice.
- Case study.

iii. Describe any good practice/s of the institution pertaining to the Outcome based education (OBE) in view of NEP 2020.

- Value added based activities for LLB and BALLB students

20.Distance education/online education:

a) Delineate the possibilities of offering vocational courses through ODL mode in the institution.

- **NO**

b) Describe about the development and use of technological tools for teaching learning activities. Provide the details about the institutional efforts towards the blended learning.

- **ICT enabled tools.**
- **Use of Manupatra.**
- **Use of N-LIST.**
- **Access of E-Resources.**

Describe any good practice/s of the institution pertaining to the Distance education/online education in view of NEP 2020.

- **No**

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**88**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**626**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**300**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**142**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**24**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**35**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**22**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**72.22**
4.3 Total number of computers on campus for academic purposes	**33**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The Academy follows the syllabus endorsed by CCS University.
- The Law Advisory Board Meeting is also conducted twice a year to apprise about the previous steps taken and to make suggestions for the improvement of working.
- All the requirements related to classrooms and the library are taken care of and fulfilled.
- The library is also being updated before the start of the semester.
- The Academy ensures the mandatory curriculum plan implementation through precise and key straightforward instruments:

Activity & Academic Calendar: The Academy follows the Activity & Academic calendar and executes it thoroughly.

Subject Allocation: The Academy allocates the subjects and workload among the faculty members.

Time- Table: The Academy appoints a Timetable-in-Charge for the systematic preparation of the same.

Course Plan and Course Coverage Register: The course plan is prepared by every faculty member at the beginning of the academic year.

Teaching Aids:

- The faculty uses power point presentations along with traditional whiteboard teaching.

- Methods like presentations, group discussions, quizzes,
- Moot Court Competitions
- Guest lectures and guidance by Alumni are provided to the students.
- Internet, computers, and LCD projectors are utilized on a regular basis.
- Value Added Programmes are also a part of effective curriculum delivery.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://law.ipemgzb.ac.in/1-1-1/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academy adheres to the academic calendar including for the Conduct of Continuous Internal Evaluation (CIE).

- **Before commencement of each semester, Academy notifies an academic calendar for both courses of BALLB and LLB respectively, which includes date of commencement of the classes & other activities.**
- **The completion of syllabus is closely reviewed and monitored as per the course plan prepared by Faculty Members.**
- **There is a well-defined process for the conduct of internal Examinations as per the calendar of events.**
- **The subject Faculty prepares internal question papers based on the revised syllabus along with the scheme of evaluation and approval by the Principal.**
- **The date sheet of internal examination prepared by the examination committee is shared with the students.**
- **Pre-University examination is conducted at the end of the semester.**
- **Academic Support is given by the conduct of remedial classes, providing notes and question banks to the students.**
- **Internship is also provided to the students to provide them a practical exposure.**
- **The Academy conducts all the Academic and curricular activities as per the schedule academic calendar through proper conduction of Moot Court Competitions, Legal Aid Camps, International E-Conference, Guest Lectures, Seminars etc.**

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://law.ipemgzb.ac.in/1-1-2/

1.1.3 - Teachers of the Institution participate	E. None of the above

in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

246

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

246

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Cross-Cutting issues like Gender, Environmental sustainability, Human Values and Professional Ethics etc find an ample space when it comes to applying them positively into the curriculum. We believe in maintaining healthy environment for all its students.

- **The Curriculum is designed by the University itself does include many of these aspects such as the subjects namely Professional Ethics , Moral Values, Environmental Studies, Women & Law, Human Rights, Labour Laws, Family Laws, Alternative Dispute Resolution & Drafting, Pleading & Conveyancing.**

- **IPEM Law Academy conducted a Webinar on "Environment Conservation for a Balanced Ecosystem" on 27th Feb. 20222.**
- **A webinar was conducted on "Save the Girl Child" on 6th**

August, 2021.
- IPEM Law Academy organized a workshop on "Drafting, Pleading and Conveyancing" on 13th November, 2021.
- While taking admission, Academy provides 40% scholarship the Girl Candidates.
- As the Academy adopts the course curriculum endorsed by CCS University, there are some courses which include many of these aspects such as the subjects namely Professional Ethics and Moral Values and Environmental Studies.
- Apart from this Academy has various committees to take care of the said issues:-

  o Anti-Ragging Committee
  o Women Grievance Committee
  o Proctorial Board

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

154

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://law.ipemgzb.ac.in/1-4-2/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

300

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

72

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

IPEM Law Academy believes in outcome based learning where the Academy identifies the slow and advanced learners based on their class performance and participation. Specifically, for difficult subjects like Economics, Law of Torts, Constitutional Law etc. where the faculty spares time to sit with those students individually to cope up with the subject.

Activities/Programmes for Advanced Learners

1. The advanced learners are identified by the faculty through curricular and co-curricular activities

2. Felicitation and motivation is given to the advanced learners by providing those certificates & mementoes.

3. The performance of advanced learners is identified based on the response, speed of comprehension, enunciation of ideas, assimilation and conceptual understanding.

4. The Participation in classroom discussions and interactions is another instance of assessing the progress of advanced learners.

Activities/Programmes for Slow Learners

1. Remedial/Extra Classes are arranged for the slow learners.

2. Each student gets to interact on a one-to-one basis regarding academic, personal issues with the mentors.

3. The problems of the students are identified.

4. The study material isbeing provided.

5. The faculty holds revision classesat least twice a month.

6. Career guidance and Orientation classes are provided.

7. Students are encouraged to participate in various competitions

File Description	Documents
Link for additional Information	https://law.ipemgzb.ac.in/2-2-1/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
626	24

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences IPEM Law Academy practices a teaching methodology that focuses on the development and betterment of students.

Experiential Learning: IPEM law Academy conducts various activities time to time such as Legal awareness camp, different workshops such as workshop on ADR and Moot court, different Courts visit which help students to gain practical experience in legal arena, apart from this Value added programmes are also conducted by the institute for developing specific legal skills in students.

Participative learning: IPEM law Academy conduct various event to enhance participating Learning at Institutional and Intra Institutional level, such as Moot Court competition, Legal case Analysis, National Legal Essay Writing Competition, Human rights day writing competition, Entrepreneurship awareness camp, etc (online as well as offline), aim behind these activities to enhance their qualitative learning through participation.

Problem Solving Methodologies: This particular method of learning aid students in involving them in all aspects and maintaining openness in order to instil or implant a sense of responsibility in them. For that purpose IPEM law Academy conducts activities such as carrer counseling , Client Counseling workshops time to time.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	[https://law.ipemgzb.ac.in/2-3-1/]()

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Academy uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

• LCD Projectors- 11 projectors are available in different classrooms/labs

• Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.

• Auditorium- It is digitally equipped with mike, projector, cameras and computer system.

• Online Classes through Google Meet, Microsoft Team, Google Classroom)

• The Library of IPEM Law Academy is equipped with e- resources. We provide open access of EBooks to the students. Online Journal i.e. MANUPATRA is also available which helps the students and faculty for online legal research. The faculty members effectively utilize Audio Visual aids to demonstrate the concepts to the students using the resources to enhance the learning experience.

• W-fi Campus.

• Regular conduct of Webinars, Online Guest Lectures.

• YouTube Video Lectures.

- Online competitions- Various technical events and management events such as Poster making presentation, Law Quiz, Debates, Paper Presentations, Moot Competitions, Legal Case Analysis etc. are being organized with the help of various Information Communication Tools.

- Online Feedback System.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://law.ipemgzb.ac.in/infrastructure/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

04

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

37

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

CCS University doesn't support Internal Evaluation system; Although IPEM Law Academy has a transparent and robust evaluation process in order to ensure transparency in internal assessment, the system of evaluation of Students well in time. The Internal Examination Committee take care of every aspects related to the same. Students are assessed continuous processes at the academy and University level.

1. Sessional Examinations are conducted two times as per the schedule.

2. Evaluation Process and pattern of question paper is based on University Pattern.

3. Sessional Results and performance is communicated to the students timely this helps students preparing and perform better in University Examination.

For transparent and robust internal assessment, the following mechanism is adopted

• Internal Examination Committee

• Question Paper Setting

• Vetting of Question Paper

• Maintenance of Examination Committee Registers

The method of internal assessment helps the teachers to evaluate the Student performance during the whole semester.

And for the Continuous Internal Evaluation and Assessment of the student, Law Academy has corresponded with Affiliating University i.e. CCS University for inclusion of Sessional Marks in the Course Curriculum so that there can be a hold on students in the Attendance perspective.

File Description	Documents
Any additional information	View File
Link for additional information	https://law.ipemgzb.ac.in/2-5-1/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound

and efficient

IPEM Law Academy keeps meticulous records on the evaluation of grievances in a timely and effective manner. For that purpose there is Three members Committee is created which comprises Principal Exam Controller and one Faculty Member. This Committee is responsible to deal with Student grievances related to internal examination and their timely redressal. Student having any problem related to internal examination such as, Doubt related Question Papers, Exam Assessment etc., Students can approach to exam controller for their grievances.

ACADEMIC LEVEL

Internal assessment is an obvious system at the academy level. Despite the fact that sessional examinations do not have any weightage in terms of marking at the university, the academy holds them twice a semester to help students prepare for their university exams. The students are all aware of the openness of internal review. After the answer sheets have been evaluated, they are provided to students by subject professors, who then discuss the question paper in class if they have any questions about the marking. The data is then examined and shared with each class coordinator so that a list of slow and advanced students can be created. Finally, the Examination Committee receives the mark sheets.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.ipemgzb.ac.in/grievance.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Academy has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the academy to communicate the learning outcomes to the teachers and students. Hard Copy of syllabi and Learning Outcomes are available in the department for ready reference to the teachers and students. Soft Copy of Curriculum and Learning Outcomes of Programs and Courses are uploaded on theAcademywebsite for reference.

The importance of the learning outcomes has been communicated to

the teachers in every IQAC Meeting and FacultyMeeting. At least five hours are spent by theteachers for introducing the subject to the students. Learning Outcomes of the Programs and Courses are observed and measured periodically. Demonstrate thorough conceptual understanding in the core areas of all the subjects.

Identify the most relevantconceptsthat arise in everydaylife, anddevise a strategyin order toarrive at the solutions in the respective subjects and are made to understand the connection between key concepts and applications.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://law.ipemgzb.ac.in/2-6-1/
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Academy conducts Pre-University exams before every semester of the CCS University Meerut to bring out the exam fever and nervousness of the students. On the same pattern of University, Academy conducts these internal papers. Those students who do not perform well in these Pre University exams are given opportunity to have remedial classes to make the improvements in their performance. Result of the students --- Semester wise Report is made. The outcomes of the programme can be summarized as:-

To develop a broad understanding of Law To develop the ability to deal with different types of legal issues and laws To gain knowledge about the Bar Council Registration. To analyze and understand changes in regard to rule of Law, economic reforms, human rights, women's rights, rights of children, elderly, sick and disadvantaged segments of the Population.

The objectives of the programme can be summarized as follows:- To aware the students with a sound understanding of legal knowledge. To help the students with various skills required in their career. To encourage the students with the knowledge of legal practice. Regular Updates on website & social websites such as Facebook, Instagram, WhatsApp, Linkedin, Twitter& YouTube make our students and teachers duly informed about theacademic activities

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://law.ipemgzb.ac.in/2-6-2/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

142

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://law.ipemgzb.ac.in/qnm-2-6-3/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://law.ipemgzb.ac.in/2-7-1/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://ipemgzb-my.sharepoint.com/:b:/g/personal/ipemlaw_ipemgzb_ac_in/EYK3WXUuTndKgto7otHo7VUBjlyXiAIMbj8pAfkTnVpF0w?e=fNArTa

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

16

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

03

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

8

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are a type of connection between institutions that are an important aspect of legal education. Faculty and students at the Academy participate in events that promote the notion of the institute's neighborhood community, which is an important part of teaching at the Academy. Students that participate in these activities have a better understanding of their lives at the basic level.

Such activities were conducted by our institution including Legal Awareness Camps in various villages such asKhora, DasnaDehat, Sadullapur, Mirzapur and Chijarsi. Through such camps students were able to directly communicate with the public and were even

able to understand as well as assist them in dealing with the issues that they were facing on their personal level.In addition to this, students presented upon assorted topics such as, FIR, Sexual Harassment, Dowry, etc.

Apart from this, Street Play was conducted in DasnaDehat. Street Plays or NukkadNataks are considered as an integral part of Indian tradition to spread the social and political messages. The theme of the Street Play upon which our students performed was on "Fake Feminism", which disseminated awareness regarding the fake cases that are filed against men majorly related to dowry and domestic violence.

File Description	Documents
Paste link for additional information	https://law.ipemgzb.ac.in/3-3-1/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`07`

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`430`

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

`12`

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The IPEM Law Academy classrooms have been well-furnished, well ventilated and have been equipped with LCD projectors for conducting theory classes.

- Classrooms: Academy encompasses enough well-furnished, well-ventilated, projectors for conducting theory classes.
- Technology Enabled learning facility: The Academy has a Computer Lab where Wi-Fi connectivity, and internet access is provided.
- Seminar Hall: The Academy has a seminar hall for conducting national / in students are promoted for active involvement in paper presentations, group discussions etc.
- Wi-Fi: The entire campus is Wi-Fi enabled with 24/7 internet facilities available bandwidth: 100 MBPS.
- Library: Excellent Resources are available for self-learning and the academic research work.
- Academic Block Campus II hosts the Law Academy. The academy has 22 classrooms of 60 capacity each, 19 classrooms equipped with LCD Projectors, 3 Faculty Rooms with sitting Cabins for teachers, Moot Court Hall (150 capacity).
- There is badminton hall, basketball court, separate common rooms for boys and girls students.
- Administration Block have administrative offices, Registrar Office, Accounts Office, Conference Room, Seminar Hall with

- one computer lab. Solar Panel High Quality of generator, Bore well for supply of water.
- Guest House, Girls Hostel, Boys Hostel, Cafeteria, Basket Ball Courts, Play Ground etc. for use by the students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://law.ipemgzb.ac.in/4-1-1/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. IPEM has adequate facilities for sports, games and cultural activities.

Students are specially trained for participation in Zonal, Inter-Zonal National Youth Festivals competitions along with national competitions organized by various institutions. Sports equipment kits, T-Shirt and shoes are provided from the institute.

IPEM has well-equipped Auditorium with a seating capacity of more than 300 seats, Seminar and Conference Hall which are extensively used for the conduct of academic and cultural programmes.

There is a separate arrangement of Yoga Hall for providing physical activities to the students.

CLUBS

Different departments of IPEM organize various cultural activities to shape the intellect, imagination and creativity of the students. There is a separate cultural club to look after for the same.

The Sports club pays special attention towards physical training physical activities and organizing various indoor and outdoor sports competition at interdepartmental/inter Law Academy level.

As the technology now-a-days has become the backbone of every event, there is IT club to cater to its need. To build the confidence and enhance the technical skills of the Students, the

IT Club has been constituted.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://law.ipemgzb.ac.in/qnm-2021-22/4.1.2

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

23

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

23

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://law.ipemgzb.ac.in/infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

33.55

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software - Sim Software
- Nature of automation (fully or partially) – Fully
- Version–3.1.63
- Year of Automation – 2014-2015

The library is the prime learning resource of any institution. IPEM Law Academy uses an integrated library Management System Known as Sim Software.

The library is a knowledge source of Law Academy and provides adequate resources. The library has a collection of 6800 books.

Reading room of Law Academy Library is well furnished to accommodate conducive environment for study to the students. The library is air-conditioned and the MANUPATRA is installed in the computer lab for access to students and faculty members.

OPAC (Open Public Access Catalogue) Facility is provided for the students and faculty members.

The various housekeeping activities like data entry, issue and return of the books are maintained. The Academy Library is fully automated and provides user services to the students and faculty members. Visitor's timing of entry and exit is always being maintained. CCTVs are installed in the library area for surveillance purposes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://law.ipemgzb.ac.in/4-2-1/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.63

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

12

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IPEM Law Academy has developed IT facilities to meet the Learning requirements of students. The facilities are discussed below -

Computer Lab: The computer lab consists of 45 computers with Internet for student development.

Digital Library: The Law Academy provides digital library to the students for increased access to information over the internet. The access to Manupatra provided which enables them to search for case laws, articles , journals among other things for knowledge.

Digital Classrooms: classrooms are enabled with ICT facilities like screens, projectors, Wi-Fi enabling power point presentations.

Seminar Hall: The Academy has a well-equipped seminar hall with ICT facilities thereby enabling the laptop to be attached to the projector. In addition to this, the seminar halls are equipped with internet connection.

Wi-Fi-Enabled Campus: The whole campus of the Academy has Wi-Fi facility.

Faculty Cubic's: Each faculty is provided with personal computers which is used for preparation of power point presentation for effective discharge of enhanced teaching learning experience.

Website: The Law Academy website is monitored and updated from time to time by the administration.

CCTV: There are CCTV cameras installed in the entire campus area of Law Academy for the security to the students and the staff.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://law.ipemgzb.ac.in/4-3-1/

4.3.2 - Number of Computers

33

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

39.20

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Academy has established systems and procedures for maintaining and utilizing physical facilities and in every academic year separate budgetary provisions are sanctioned, further, the Academy has well-defined guidelines and procedure for repairing and maintenance activities to ensure time-bound maintenance work.

Classrooms and campus cleanliness, campus maintenance is ensured by the support staff. Security staff provides safety to the students.

At the beginning of every academic year, proper availability of whiteboards, markers, lighting, and furniture in classrooms etc. is taken care of by Academy Administration. Up gradation of software and hardware and maintenance of ICT facilities is done by the IT experts. IT resources are supported by UPS/automatic switchover generators. An I.T. administrator is in charge of ERP

software, website, and computer maintenance and camera surveillance. Computers are monitored by the technical assistance and sensitive computers are provided anti-virus software Library Committee is functional which takes care of the library matters and functions.

Separate non-teaching staff is appointed for housekeeping. The maintenance work related to facilities like toilet blocks, computer labs, equipment, furniture, replacement of fire extinguishers, electric work, plumbing, RO-water-facilities, water tank, etc. is maintained on daily basis.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://law.ipemgzb.ac.in/4-4-2/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

10

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

217

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://law.ipemgzb.ac.in/past-events/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

52

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

52

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

08

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Through participatory activities with the professors, administration, and society, IPEM Law Academy seeks to include the students in their own development as well as help them develop their personalities, organisational skills, and careers in the process. The Academy's main objective is to give students a common venue for co-curricular and extracurricular activities. It is included for any events planned on college property. A group of professors supports activities effectively. Through its many clubs, the Academy also offers opportunities for communication skill development, knowledge upkeep, personality development, and community service.

STUDENTS PARTICIPATION IN VARIOUS CO-CURRICULAR AND EXTRACURRICULAR ACTIVITIES:

The following are the various clubs:

- Communication Club
- Cultural Club
- Sports Club
- E- Cell
- IT Club

The students vide this club with the support of the teachers or respective coordinator have been involved in the various activities.

File Description	Documents
Paste link for additional information	https://law.ipemgzb.ac.in/5-3-2/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

08

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

IPEM Law Academy constituted IPEM Law Academy Alumni Association on 1st June 2022 and registered itself at the A-13/1 SSGT Road Institutional Area, NH-9 (Near Vijay Nagar Ghaziabad U.P). The IPEM LAA has been constituted to support the institution development and create the inter-linking pattern/ chain with the career development of the other law students of Academy. The IPEM Law Academy Alumni Association from time to time will organize alumni talk, seminar, career counseling, moot-courts, workshop and conferences by the involvement and coordination with the alumnus.

The IPEM Law Academy Alumni Association has held up its first meet on 09th July 2022, in which all the members the Association were present in the Hon"ble presence of Dr. R.K Singhal, Director, Dr. Minaxi Tomar, Principal IPEM Law Academy. The importance of alumnus has been explained in the meeting and the entire alumnus pledged to give their valuable contribution in the growth of the institute.

File Description	Documents
Paste link for additional information	https://law.ipemgzb.ac.in/5-4-1/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of IPEM Law Academy is "to produce Professionals who would pioneer the future Revolutions."

Mission

- To cater state-of-the-art infrastructure facilities.
- To apply latest Pedagogical Methods while delivering the Academic Programs
- To utilize the potential of highly qualified, experienced and committed faculty.
- To generate knowledge and promote academic growth by offering various value added programs.
- To collaborate with academia, industry and society for long term interactions.
- To generate and disseminate knowledge through training programs/workshops/seminars/ conferences and publications.
- To develop human potential to its fullest extent so that capable professionals emerge in a range of profession.
- To strive for Professional Excellence with ethical and moral values.

The faculties of the Academy are highly encouraging in participation of Institution activities such as members of Law Advisory Board, Various Committees, etc.

The following are the various bodies and committees that are participated by the faculties for effective decision making.

- Governing Body (Management Committee)
- Advisory Board
- Internal Quality Assurance Cell

IPEM Law Academy is alive to these basics and this is reflected in our major thrust areas which are to create an environment for world class management education, value-based learning on human

dynamics, interactivity and optimization of time as the exhaustible resources

File Description	Documents
Paste link for additional information	https://law.ipemgzb.ac.in/6-1-1/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- IPEM Law Academy promotes participative management, ideas to academic goals & progression strategies to promote efficient functioning to it through well defined organisational structure.
- The Academy constitutes various committees and reviews them every year for smooth working.
- The Academy has a Law Advisory Board which helps us to gain new insights.
- Representation of teachers have been made in various committees.

- Case Study Showing Decentralisation and Participative Management-

  The Academy has adopted the decentralisation and participative management in the process of academic and administration. The management provides generous freedom and flexibility to the principal to lead all the academic activities of the Academy. The principal and faculty members regularly meet and take necessary steps to formulate and implement the perspective plan of the Academy. As part of quality improvement and quality initiative the Academy and other Committees continuously work on quality improvement.

- In the beginning of academic year all faculty members conduct a meeting and discuss the smooth functioning of the Academy.
- Various committees are constituted, and responsibilities are assigned to them.
- As before conducting any event a procedure is always followed i.e., at the primary stage an approval is always taken from the management to conduct any activity.

- After approval the budget is proposed and approved.
- Then the duties and responsibilities are divided amongst faculty members.
- After that the brochure or poster of the said event is prepared and circulated.
- After the completion of the event, a detailed report is prepared and then submitted to heads and IQAC Cell.

File Description	Documents
Paste link for additional information	https://law.ipemgzb.ac.in/6-1-2/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

To ensure that it operates effectively, IPEM Law Academy encourages collaborative management, proposals for academic objectives, and advancement plans.

• For efficient operation, the Institution forms numerous committees and reorganizes them annually.

• The Institution maintains a Law Advisory Board, which aids in our quest for fresh perspectives.

• Faculty members have been represented on a number of committees.

Decentralization and participatory management in action: A Case Study

• The Academy has embraced decentralization and participatory management. The administration gives the principal a lot of latitude and flexibility to oversee all of the Academy's academic endeavours.

• All of the faculty members gather for a meeting to discuss how to make the Academy run smoothly.

• A number of committees are formed, and duties are delegated to them.

• A method is usually followed before performing any event, and at the initial stage, management clearance is always required before

doing any activity.

• The budget is suggested and approved following approval.

• Faculty members split up the tasks and accountability.

• Following that, a brochure or poster for the specified event is created and distributed.

• A thorough report is created and given to the heads and IQAC.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://law.ipemgzb.ac.in/6-2-1/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

• The DR. B.S. GOEL MEMORIAL AWARDS, are given by the Institute with the primary objective of encouraging deserving students to perform well in academics and achieve ranks at college and university levels.

• Each and every deserving student is honored by management with CASH AWARDS for bringing honor to the school.
• To instil, foster, and improve academic excellence in all college students, the school additionally honors students with great academic achievements in the reverent presence of parents during the Orientation Program.

• The Academy bases the framework for its future strategy on its current vision and mission.

• When deciding on future projects, the institution ensures that it addresses all aspects of development, such as teaching/learning, research and development, community participation, human resource planning/development, infrastructure, and so on.

• The Department meets fortnightly at regular intervals to discuss the objectives set on an individual and departmental level in

areas such as teaching-learning planning, operational planning, and other resource planning.

• In addition, the Academy has its own advisory board, which plays an essential role and serves as a link amongst Management and the Principal.

File Description	Documents
Paste link for additional information	https://ipemgzb-my.sharepoint.com/:f:/g/personal/ipemlaw_ipemgzb_ac_in/EkAxmYyaFWJPloCwnpaRRwkBsFo3hsLu5bc5zMLydbWMWw?e=q8sryf
Link to Organogram of the Institution webpage	https://law.ipemgzb.ac.in/vision-and-mission-of-ipem-law-academy/#organizational-structure
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Leaves

- **Casual Leave (CL): 12 days CL with full pay in a calendar year is admissible on pro-rata basis**
- **Earned Leave (EL): 12 days with full pay can be earned by an**

- employee after working for one calendar year from the date of his/her joining.
- Duty Leave (DL) : For participating in seminars / Workshops/ Examination/ Evaluation duty or any other duty assigned by the Institute, shall be granted with full pay, only with the prior approval of the Institute.
- Vacation Leave for Faculty: Maximum of 10 days in a calendar year, after completion of one year service at the Institute.
- Maternity Leaves
- The Institute has a Free Mediclaim Policy.
- Appreciation of staff -Each year on Teacher's Day, the Outstanding Facult.
- Incentives- Teaching Staff: The Faculty is encouraged to enhance their Qualifications / Skills. Special incentives are given on acquiring Ph.D, JRF/NET or other higher qualifications.
- Faculty is also given opportunity to attend and present/ publish Papers in National/ International Seminars/ Workshops/FDPs etc.
- Special Incentives are provided to the faculties for publishing their paper in indexed journals.
- The institute provides e-journal, latest edition of books and Wi-Fi connectivity in the campus enabling them to improve their research activities.

File Description	Documents
Paste link for additional information	https://law.ipemgzb.ac.in/6-3-1/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institutions Performance Appraisal System for teaching and nonteaching staff The Academy has a performance appraisal system for all teaching and non-teaching staff.

Every faculty member teaching and non-teaching has to submit self-appraisal form to the Principal/Director at the end of the academic year.

Teaching faculty performance is reviewed based on student results, punctuality, commitment, teaching skills, number of papers presented, number of conferences and workshops attended, research projects undertaken and involvement in other college activities.

Non-teaching faculty are assessed based on attitude towards public.

The Principal of the Academy evaluates performance based on the following key parameters:

• Results.

• Professional Improvement – Paper Presented and published, books published, Seminars and Workshops etc.

• participated, any other research and development activities General Behaviour and Attitude Regularity and punctuality.

• Student Feedback for underperforming in any of the above parameters by the faculty, Principal conducts personal meeting

with the faculty.

• **Personal Interview with the management with every faculty of the college helps management in understanding the achievements and limitations of the teachers and to decide over the incentives and other benefits for the teachers.**

File Description	Documents
Paste link for additional information	https://law.ipemgzb.ac.in/6-3-5/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

INTERNAL AUDIT:

The Academy internal audit and complaint resolution procedures are as follows:

- **Study of the trust deed and regulations**
- **Examining the previous financial statements**
- **Noting of provisions applicable and evaluation of Internal control system**
- **Verifications of student's fee registers**
- **Authorization of fees concessions, controls, policies**
- **Examining the statutory payments to different bodies like EPF, ESI, TDS and Income Tax**
- **Examining the Bank Pass book**
- **Examining grants, sponsorships, deposits, payments.**
- **Interdepartmental stock checking reports.**
- **Cross checking all procedures and educating to put control for all transactions at the end.**

Internal audit is carried over twice in a year

EXTERNAL AUDIT:

Mechanism and settlement of objections of External Audit:

- **Examining the procedures and policies and regulations**
- **Vouching of receipts by JV, payments, PO, etc.**

- **Verify the salary payment, TDS, Income Tax, EPF, ESI, Professional tax, Gratuity, etc**
- **Examining the property titles, approvals, fee payments to regulation bodies**
- **Evaluating fee receipts**
- **Certify the audit report**
- **Filing the Income Tax returns regularly**
- **Carrying of audit in accordance with specifically or according to the rules of the financial statements Cross checking all procedures and educating to put control for all transactions.**

File Description	Documents
Paste link for additional information	https://law.ipemgzb.ac.in/6-4-1/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The following are the different strategies employed by Academy for utilization and mobilization of funds and resources.

- **The Academy mobilizes funds primarily through the student fee collection.**
- **The Academy is located in prime location with easy commutable services. Many organizations and exam agency request academy infrastructure to conduct their classes and**

examination.

- State-of-art auditorium is much in demand for many educational institutions to conduct their programmes.

- The Academy is self-sufficient for the recurring expenses like maintenance and operations.
- The Academy has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure.
- The Management frames resource and expenditure policy. The Management also implements budgetary policy like funds allocation to departments, labs, sports, infrastructure, maintenance and others Budget is prepared by Accounts department.

File Description	Documents
Paste link for additional information	https://law.ipemgzb.ac.in/6-4-3/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC Cell of the IPEM Law Academy is functional and runs after improving and keeping up with the quality of education, distinguishing and recommending better approaches for utilizing showing helps, creating suitable infrastructure.

IQAC is an effective and productive inside planning and observing component. The IQAC assumes a crucial part in maintaining and upgrading the nature of the establishment and proposes quality enhancement measures to be embraced.

The IQAC meets twice a year to design, direct, execute and evaluate the instructing, examination, and distribution exercises in the Academy.

The IQAC endeavors to spread quality culture through quality improvement initiatives and best practices.

IQAC initiatives:-

- Online Feedback System.
- Academic Collaborations with Pahuja Law Academy
- Collaboration with Rotary Club & Beautiful Tomorrow
- Value Added Programme
- Registered Alumni Association
- Research Paper Publication in UGC CARE enlisted Journal.
- Conduct of International & National Events.

File Description	Documents
Paste link for additional information	https://law.ipemgzb.ac.in/6-5-1/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the central body within the college monitors and review the teaching-learning process regularly. Based on feedback various innovative activities and reforms were introduced.

The improvements based on feedback implemented are:

- IQAC periodically reviews the teaching-learning process, structures & methodologies of operations which includes Academic Calendar, Preparation of course plan, Time-Table etc.
- IPEM Law Academy makes sure that the programmes offered in the curriculum and outside the curriculum include contribution to national development, fostering global competencies among students, inculcating a value system among students, promoting the use of technology and quest for excellence.
- Our academy efforts to ensure that the curriculum bears a thrust on these core values include the initiative for contribution to national development.
- Continuous Internal Evaluation is also a main process for the same.

Examples :

- The Academy has arranged Value Added Programme in English & Computer for students to enhance their communication skills.
- Courts & Jails visits are arranged to give the students a

- practical knowledge and exposure to court practices.
- The academy has a comprehensive Placement &Training Cell.
- Remedial classes are strengthened and formalized. Classes for computer literacy, teaching skill development.
- Conduct of online classes, webinars on National and International Level.
- Value Added Programmes.

File Description	Documents
Paste link for additional information	https://law.ipemgzb.ac.in/6-5-2/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://law.ipemgzb.ac.in/iqac/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

IPEM Law Academy shows gender sensitivity in providing facilities in respect of various aspects: -

Safety and Security-

- IPEM has constituted a Sexual Harassment Committee to evolve a mechanism for the prevention and redressal of sexual harassment.
- Proctorial Board is also constituted to keep a check on the discipline among the students, faculty, and staff.
- Security posting of security personnel at vantage points especially the Main Gate, Administrative Office
- The whole campus is under CCTVs surveillance.
- For the safety of girl students, Academy provides free bus service to all students and Faculties/Staff of the Academy.
- Cultural Committee organizes Awareness Sessions on psychological issues.
- Awareness Campaigns are conducted on gender sensitivity through street plays i.e. Nukkad Natak.
- The grievances and Redressal Committee is constituted to resolve
- IPEM Law Academy has its functional Anti-Ragging Committee
- A separate hostel for boys and girls with dedicated wardens and security guards is provided.
- The campus is safeguarded with Fire Safety Extinguishers.

Common Room-

- To keep privacy as well as to eliminate unwanted incidents, Academy maintains a separate common room for boys and girls.
- There are separate washrooms for girls & boys.

Sanitary Napkin dispenser and incinerator-

- Sanitary Napkin Vending Machine is installed in Girl's Washroom.

File Description	Documents
Annual gender sensitization action plan	https://law.ipemgzb.ac.in/QnM-2021-22/7.1.1%20Annual%20gender%20sensitization%20action%20plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://law.ipemgzb.ac.in/QnM-2021-22/7.1.1%20Specific%20facilities%20provided%20for%20women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

SOLID WASTE MANAGEMENT –

- At utmost care is taken to dispose of the solid waste in which it has been categorized into two types i.e. Dry & Wet Waste. The Dry and Wet Waste Dustbins are kept on campus at various places.
- The Academy adopts paper saving mode to facilitate solid waste management by using both sides of the papers.
- There is minimal use of plastics. And awareness has also been created amongst the students and staff to say no to plastic.
- The Academy adopts an almost paperless concept by digitization of office procedures through electronic means via WhatsApp, Emails & Google Classrooms.
- All the waste is collected and sent to Municipal pits from time to time.

LIQUID WASTE MANAGEMENT –

- Liquid waste released from hostels, mess and cafeteria reaches to Sewage.
- Wastewater is used in gardening.
- The Academy has Rainwater Harvesting System through Parle Agro.
- The Academy has a proper drainage system for disposing of the water wastage.

E-WASTE MANAGEMENT –

- **Electronic Gadgets are repaired for minor defects to ensure their optimum utilization.**
- **E-Waste, if reusable, is being donated to the nearby schools and institutions.**
- **Some e-waste which cannot be reused is sent to the scrappers.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://law.ipemgzb.ac.in/7-1-3/
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- **The Academy is proactively making efforts to provide an inclusive environment.**
- **The initiatives are to promote better education, economic upliftment of the needy and setting communal harmony.**
- **Unnat Bharat Abhiyaan (Under Ministry of HRD)-Adopted 5 villages in Ghaziabad region to conduct activities for their socio-economic development.**
- **The academy conducts legal awareness and aid camps for providing knowledge and awareness of the rights to the public.**
- **The Annual Inter-Institutional Festival is organized "ULLAS" by the students and faculties.**
- **The Academy's faculty members, staff and students jointly celebrate the cultural and regional festival.**
- **Lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration.**
- **Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students.**
- **Apart from this Academy organizes Hindi Diwas, Gandhi Jayanti, Republic Day, Independence Day which provides an inclusive environment towards linguistic and other diversities.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- The Academy hones the understudies and the representatives to the protected responsibilities about characteristics, opportunities, obligations, and commitments and consistently works upon to support them as better inhabitants of the country through various curricular and extracurricular activities.
- The Academy celebrates Human Rights Day, Constitutional Day, and International Yoga Day in order to sensitize the students towards the fulfillment of constitutional obligations.
- This enormous number of visits have been composed to propel the care about various Constitutional and real responsibilities.
- The Code of Conduct is prepared and circulated amongst the faculty members.
- The Academy has coordinated different informative and co-curricular exercises for the engendering of the Fundamental Duties and Rights of the Indian residents. The students have enthusiastically participated in numerous activities like Seminar, Conferences, Alumni talks, Guest lectures and many others have enriched the consciousness of this aspect.
- The Academy organizes Blood Donation Camps & Free Eye Checkup at regular intervals.
- As Academy is affiliated with Chaudhary Charan Singh University Meerut which provides some courses in its course curriculum which particularly matches the Constitutional Obligations, Values, Rights and Duties of Citizens such as, Constitutional Law & Law of Human Rights.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- In the pursuit of all-inclusive training, efforts are taken to make them conscious of the contribution of social, cultural, and academic reformists.
- Celebration of days like Constitution Day, Human Rights Day and World Environment Day creates awareness among students about the human rights, significance of the Indian Constitution, Fundamental Rights and Fundamental Duties of Indian residents.
- The Academy celebrates Independence Day and Republic Day with amazing enthusiasm. The effort is a step closer to

indoctrinating patriotism and nationalism within the students. This holistic method will cross a long manner in developing responsible citizens.

- Celebration of International Yoga Day.
- Celebration of Gandhi Jayanti, Ambedkar Jayanti etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1: Practical Exposure through Moot Court Competition

Objectives of Practice

The Benefits of Participating in Moot Court Competitions provides an opportunity for students to build advocacy skills, sharpen public speaking skills, and engage in legal analysis in a variety of areas of law.

The Practice

IPEM Law Academy organizes Moot Court Competition in every Academic Semester. In which each team comprises of 3 students with one as the researcher and the other two as the speakers (mooters) presenting their arguments on either side.

Best Practice-2: Activity Legal Aid Clinic & Awareness Camps

Title of the Practice

Legal Aid and Awareness Camp for the Weaker Section of Society.

Objectives of the Practice:

IPEM Law Academy was established by Late Dr. B. S. Goel, with an

objective of providing legal education to the economically, educationally, and socially weaker sections of the society all efforts and initiatives have been taken to develop legal literacy.

The Practice:

Free legal aid camps provide information relating to social and economic justice, protection of legal rights, constitutional rights. human rights, legal awareness, legal education to the weaker section of society.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Academy is very particular by putting resources into its guiding principle, morals and culture. Within its 27 years of journey, the Academy represents the ascendance of scholastic greatness as getting an Award from CEGR.

A Vaccination Camp for more than 300+ individuals in relationship with Rotary Club of Ghaziabad Greater was coordinated for the less advantaged laborers of the modern regions.

The Academy showed its diligent effort when its understudies are set in great organizations.

Online Alumni Guest Lectures directed the understudies to pick a suitable profession relying upon their inclination and interest and preparing them to confront the difficulties of the business.

- IPEM Law Academy arranges internship opportunities for its students wherein they get practical knowledge and a chance to absorb the wisdom of the seniors. Our students have done internships under reputed advocates and organizations.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- To initiate more Academic Collaborations.

- To strengthen existing Programmes of the Institution.

- To enhance development programmes for Faculty and Staff.

- To seek funding from Govt. & NGOs.

- To Establish an Alumni Association Office.

- Toprovide research training to faculty and students.

- To establish a committee to train students for Competitive Exams.

- To start a Centre of Excellence forconducting Certificate Courses e.g. Drafting, Cyber Laws.

- Toapply for ISO Certification.