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**LAW ACADEMY**

AISHE Code-C-28562

**MINUTES OF THE 1ST MEETING OF WOMENS GREIVANCE & REDRESSAL COMMITTEE HELD ON 7 TH NOVEMBER 2019 IN THE PRINCIPAL'S OFFICE AT 11.00 P.M**

**Members Present:-** Prof.(Dr.) B.P.Singh Sehgal Director IPEM Law Academy, Dr. Minaxi Tomar (Principal), Ms. Archana Singh (Coordinator), Ms. Neha Garg.

The Ist Meeting of the Women Grievance and Sexual Harassment Redressal Committee of the college with its newly constituted members started at 11.00 a.m. Initially the Principal gave a Warm welcome to all the members present. Afterwards the proceedings of the meeting followed, by taking the agenda item wise.

**Item No.1:**

To discuss about the new appointed members of the committee, all the members were welcomed and discussed the objectives of the committee for sound working.

**Item No.2:**

- Confirmation/adoption of UGC guidelines on women grievances and sexual harassment in the educational institutions, it was decided:
- ✓ To develop a proper guidelines and norms for a policy against sexual harassment to the girl student of the college, and
- ✓ To develop principles and procedures for combating sexual harassment.
- ✓ That women student representatives be included in the committee so that the girl students will be able to share with fellow students, the measure that are being taken towards sexually harassed students in the college.



**Approved by Bar Council of India, Affiliated to C.C.S. University, Meerut**



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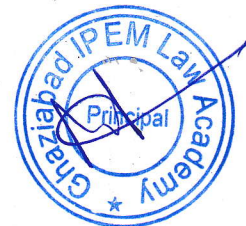
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**Item No.3:**

Regarding matters relating to complaints, it was found that there is not a single case of sexual harassment brought to the notice of the Cell so far, the Redressal matter is nil.

As there was no other matter to discuss, the meeting ended with vote of thanks to all the members present.

**Principal  
IPEM Law Academy**



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**Minutes of Meeting of Anti-Ragging Squad held on 23<sup>rd</sup> July, 2019 at Director's Office.**

**Members Present :-** Dr. B.P.S. Sehgal, Dr. Minaxi Tomar, Ms. Archana Singh, Mr. Sudhakaran, Ms. Neha Garg, Ms. Sonam Singh, Ms. Navya Airachia, Ms. Prity Singh.

**Points Discussed as under-**

1. Classes of BALLB 1<sup>st</sup> Semester and LLB 1<sup>st</sup> Semester is going to start on 01<sup>st</sup> August, 2019 & 22<sup>nd</sup> August, 2019 respectively. It is intimated to all the faculty members that ragging is banned in the campus and it has to be conveyed to the students by the Course Coordinators in the classes as well as by putting a notice on Notice Board.
2. All Class Coordinators are requested to instruct their students to prepare anti-ragging posters which will be pasted at prominent places in the Campus-II.
3. Responsibilities assigned to the faculty which are as follows-
  - a. Ground Floor- Dr. Minaxi Tomar, Ms. Prity Singh, Ms. Sonam Singh, Mr. Gaurav .
  - b. First Floor- Ms. Archana Singh, Ms. Neha Garg, Ms. Navya Airachia.
  - c. Overall Incharge – Dr. B.P.S.Sehgal.
4. The Class Coordinators are requested to watch that no class should be vacant especially in BALLB & LLB First Year. Alternative arrangement to be made if any teacher is not available by the Class Coordinator.
5. The Faculty Members are requested to visit the Classrooms after the classes are over and check that classes should be locked immediately after the Teaching and no students are allowed to sit in the class thereafter.
6. It should be informed to the students that anyone found involving in ragging suitable punishment may be imposed including fine/suspension/rustication.
7. All the Faculty Members are requested to be vigilant to see that no ragging or such incident takes place in the Campus-II.

**Principal**



**Director/Advisor**



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**LAW ACADEMY**

AISHE Code-C-28562

**Minutes of Meeting of Student Grievance Committee on 11.04.2018 in Principal's Office at 3:00 pm.**

**Members Present:-** Dr. R.P.Upadhyay, Dr. Minaxi Tomar, Mr. Sudhakaran, Ms. Sonam Singh.

The Meeting started with a warm welcome by the Principal to all the members.

1. To consider the grievance of the students.
2. It was decided that both the parties were at fault as abusive language was exchanged between both the parties which aggravated the situation.
3. Through conciliation and counseling the Committee made the parties understand their mistakes and directed them to refrain from using unparliamentary language in the College premises. With a final warning, the Committee asked all the four boys to return the book in the library and not to repeat such nuisance again.
4. As a matter of disciplinary concern in the College, the Committee decided that no student shall sit ideally after the classes in any classroom and all the faculties need to take care of the same.

Principal

IPEM Law Academy



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**MINUTES OF THE 1ST MEETING OF WOMENS GREIVANCE & REDRESSAL COMMITTEE HELD ON 7 TH NOVEMBER 2019 IN THE PRINCIPAL'S OFFICE AT 11.00 P.M**

**Members Present:-** Prof.(Dr.) B.P.Singh Sehgal Director IPEM Law Academy, Dr. Meenakshi Tomar (Principal), Ms. Archana Singh (Coordinator), Ms. Neha Garg.

The Ist Meeting of the Women Grievance and Sexual Harassment Redressal Committee of the college with its newly constituted members started at 11.00 a.m. Initially the Principal gave a Warm welcome to all the members present. Afterwards the proceedings of the meeting followed, by taking the agenda item wise.

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**Principal  
IPEM Law Academy**





Date: 29/05/2019

The following will be composition of **Proctorial Board** for the Session **2019-20**

Prof. (Dr.) BPS Sehgal	-	Chief Proctor
Dr. Dolly Phillips	-	Member
Dr. Nishi Sharma	-	Member
Ms. Shelly Tyagi	-	Member
Ms. Archana Singh	-	Member
Mr. Abhishek Singh	-	Member
Mr. Rashid Ali	-	Member Secretary

In addition the Proctorial Board could invite the Class Coordinator of the Student / Class or Hostel Warden, on as required basis.

The Proctorial Board will meet as & when required & Submit its Recommendations / Report to the Secretary.

Distribution:-

- Chief Proctor & all Members
- Notice BOards

Copy to:

- Secretary
- Dean Academics





**Minutes of Meeting of Anti-Ragging Squad held on 23<sup>rd</sup> July, 2019 at Director's Office.**

**Members Present :-** Dr. B.P.S. Sehgal, Dr. Meenakshi Tomar, Ms. Archana Singh, Mr. Sudhakaran, Ms. Neha Garg, Ms. Sonam Singh, Ms. Navya Airachia, Ms. Prity Singh.

**Points Discussed as under-**

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**LAW ACADEMY**

7. All the Faculty Members are requested to be vigilant to see that no ragging or such incident takes place in the Campus-II.

**Principal**

**Director/Advisor**

