Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**I. P. E. M. LAW ACADEMY**
Name of the head of the Institution	**DR. R. P. UPADHYAY**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01204174500**
Mobile no.	**9910491472**
Registered Email	**ipemlaw@ipemgzb.ac.in**
Alternate Email	**meenakshi.tomar@ipemgzb.ac.in**
Address	**A-13/1 SSGT Road Industrial Area NH-24 Bypass**
City/Town	**Ghaziabad**
State/UT	**Uttar pradesh**
Pincode	**201010**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Dr. Meenakshi Tomar**
Phone no/Alternate Phone no.	**01204174500**
Mobile no.	**9910491472**
Registered Email	**ipemlaw@ipemgzb.ac.in**
Alternate Email	**meenakshi.tomar@ipemgzb.ac.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://law.ipemgzb.ac.in/wp-content/uploads/2021/01/AQAR-2017-18.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://law.ipemgzb.ac.in/NewFolder/Neeraj%202%2008.01.21/Calendar_20210108_0001.pdf?_t=1610101470

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.39**	**2015**	**03-Mar-2015**	**02-Mar-2020**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**07-Aug-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Moot Court Competition	28-Aug-2018 1	140
Parliament Visit	07-Aug-2018 1	47
Supreme Court Visit	04-Dec-2018 1	40
National Seminar on Gender Discrimination at Workplace- Myth or Reality	19-Jan-2019 1	110
Jail Visit	19-Mar-2019 1	40
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Moot Court Competition 2. Parliament Visit 3.Supreme Court Visit 4. Jail Visit 5. National Seminar

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Conduct of Activities at National Level	National Seminar
Practical Aspects Knowledge	Jail Visit, Supreme Court Visit
Improve Communication Skills	Debate Competition
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Managing Committee	**27-Aug-2018**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**14-Feb-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**IPEM Law Academy, Ghaziabad is governed by the LAKSH Society, Ghaziabad, under the rules and regulations framed by Chaudhary Charan Singh University, Bar Council of India. Management committee has appointed Principal as Head of the Academy along with teaching nonteaching staff. Advisory committee plays crucial role and act as a bridge between Management Principal of the Academy. All policy decisions are discussed deliberated in meetings and accordingly governing body of Management takes decision and communicates it to principal for further course of action. In the year 2012 Law Academy also constituted Internal Quality Assurance Cell to check quality measures of the Academy to make suggestions to improve it. So far, in the management progress of Law Academy IQAC plays crucial role.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

For proper and effective implementation of well planned curriculum delivery and documentation, the Academy follows some practices. Such as in Academy process, academic calendar is made before the start of the academic year and all the faculty member are notified in advance. The Time-Table and dates of the commencement of academic session are always informed prior to the start of every academic year and Principal of the Academy calls meeting and directs to all the faculties to prepare accordingly. Generally, Academic Planner provides the planning and organization of curricular , holistic and non-holistic activities and faculty coordinator. The regular conduct of Orientation Programme is done for students of first year so as to facilitate their absorption in the campus. And to motivate the students, every academic calendar is inaugurated at the auspicious hands of legal luminaries. Teachers prepares an effective well thought teaching plan, endeavors to execute it accordingly under the supervision. The principal reviews the teaching plan and course coverage and then calls a meeting and do personal interaction regarding it, if required. For facilitating the thorough understanding of subjects by the students, different methods are used such as learning through seminars, guest lectures, group discussion etc. Also the Remedial And Revisionary Classes are arranged for the students. Feedback is also taken by the students, parents and other stakeholders and also acted upon.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
[View File](#)		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA LLB	LAW	13/08/2018
LLB	LAW	07/01/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year		
	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
COMPUTER BASICS (03 MONTHS)	02/10/2018	60
[View File]()		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA LLB	LAW	40
LLB	LAW	146
[View File]()		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The Academy has a well established system of collecting feedback from the stakeholders. The feedback on the curriculum obtained from various segments discussed in IQAC. The Academy regularly organized meetings of stakeholders and encourages various stakeholders such as students, alumni, faculty to give their feedback on curriculum. The Head of the Academy collects the feedback from teachers, students, parents and Alumni with regards to the curriculum, teaching quality, Co-Curricular activities, Extracurricular activities, Library and infrastructural demands. The students feedback is taken about the curriculum content, course delivery, teaching learning process and academic facilities. After taking feedback , the analysis is always being done and action is also being taken. The Academy takes part in the curriculum development process through proper analysis of feedback given by the Alumni. Apart from this the feedback is being taken from the other various stakeholders i.e. teachers, employers and parents. Basically, IPEM Law Academy collects proper feedback through a form and it helps in monitoring the academic content and processes thereby achieving quality sustenance an progressively quality enhancement.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
LLB	LAW	180	200	180
BA LLB	LAW	120	150	53
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	280	410	15	14	29

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
29	29	12	19	Nill	1
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Academy has developed a system of appointing Class Teachers for each class. The allotment of classes to the faculty is decided in the staff meeting at the commencement of academic year and the students are also informed about it. Since the Academy has full time faculty the students are divided according to the strength of the classes. The mentors/class teachers are responsible for the academic performance and progress of the students. They are also entrusted with the job of monitoring the attendance and records of class tests and activities of other subjects as well. The class teachers also look after the cognitive, emotional and psychological well being of the students. For this the mentors/class teachers are well informed about the socio-economic as well as educational background of their mentees. The mentors also counsel the students as and when necessary regarding their personal, academic as well as career issues. They also collect feedback from other subject teachers, especially regarding the slow learners to facilitate their progress. Teacher-parents meetings are organized so that parents can also be included in the entire process. The teachers have been given freedom to make use of formal as well as informal means to achieve the desired objectives regarding the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
660	29	1:23

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
4	4	Nill	Nill	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
LLB	K 5001-5005	Semester	31/01/2019	25/02/2019
LLB	K 3001-3005	Semester	30/01/2019	28/02/2019
LLB	K 1001-1005	Semester	29/01/2019	27/02/2019
BA LLB	BL 901-905	Semester	20/12/2018	07/02/2019
BA LLB	BL 701-705	Semester	22/12/2018	07/02/2019
BA LLB	BL 501-505	Semester	21/12/2018	05/02/2019
BA LLB	BL 301-305	Semester	22/12/2018	05/02/2019
BA LLB	BL 101-105	Semester	21/12/2018	04/02/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Academy has University exams as well as internal exams. The Academy is affliated by Chaudhary Charan Singh University. Hence the Academy has to follow the university norms for the same. At present we have hundred marks theory marks papers for all the classes except a few subjects like Drafting, Pleading and Convencing, Moot court, ADR and professional ethics. The Academy takes their internal exams by conducting tests, assignments and seminar presentations.. The subjects for L L B course like Drafting, Pleading, Moot court, ADR, Professional ethics are internally evaluated by the Academy through the concerned professors. Various activities like role play, seminar presentations, tests, assignments, moot courts and mock trials are been conducted in the Academy. Students are taken to court visits and chamber visit in order to abide them with the court procedures. Various assignments are taken from them and internal viva is also taken of these students by asking them questions based on syllabus.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As the Academy is affiliated to Chaudhary Charan Singh University, the norms are followed by the Academy. Time table relating to the examination is given by the university every year at the beginning of the academic year according the time table is prepared in the Academy. The time table for teaching hours and internal evaluation is adjusted according to the rules of the university. The time table for conducting the internal exams is also set by the concerned Faculties of their subjects like Professional ethics, ADR, Drafting, pleading and convincing as well as moot court. The number of activities carried out for the same are planned by the concerned Faculties and they set up a time table for the same. On similar basis internal exams are also taken in the Academy.

Their time table is set up by the concerned Faculties of the course. As they are having semester pattern their internal exams are taken thrice a year.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://law.ipemgzb.ac.in/wp-content/uploads/2020/12/BALLB-PO-CO-converted.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BL	BA LLB	LAW	40	35	87.5
K	LLB	LAW	146	139	95
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://ipemgzb-my.sharepoint.com/:b:/g/personal/ipemlaw_ipemgzb_ac_in/ETn_Ys6RFcRMkmkOkWDGy5QBI4yJWUOXfd6837QUAfXcgw?e=EGNr1t

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Guest Lecture on INTELLECTUAL PROPERTY RIGHTS	Law Department	09/10/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
BEST FACULTY AWARD	Dr. MEENAKSHI TOMAR	IPEM	05/09/2018	BEST FACULTY AWARD
BEST FACULTY AWARD	MS. ARCHANA SINGH	IPEM	05/09/2018	BEST FACULTY AWARD
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsored By	Name of the	Nature of Start-	Date of

Center			Start-up	up	Commencement
NIL	NIL	NIL	NIL	NIL	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
2	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Law	5	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
LAW	5

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	NIL	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	Nill	Nill	NIL

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	Nill	5	Nill	Nill
Attended/Seminars/Workshops	Nill	Nill	Nill	4

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Moot Court Competition	IPEM LAW ACADEMY	4	140
Parliament Visit	IPEM LAW ACADEMY	3	47
Supreme Court Visit	IPEM LAW ACADEMY	3	40
National Seminar on Gender Discrimination at Workplace- Myth or Reality	IPEM LAW ACADEMY	6	110
Jail Visit	IPEM LAW ACADEMY	2	40
[View File](#)			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Social Work	District legal services Authorities	Jail Visit	2	40
Awareness Social Work	Rotary Club Ghaziabad	Blood Donation Camp	8	106
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
INTERNSHIP	STUDENTS	2000 per Student	45
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry	Duration From	Duration To	Participant

/research lab with contact details					
COMPULSORY INTERNSHIP	INTERNSHIP	Advocate Ankit Tyagi, Tis Hazari Court	19/11/2018	15/12/2018	15
COMPULSORY INTERNSHIP	INTERNSHIP	Advocate Puneet Jain Delhi High Court	12/11/2018	15/12/2018	15
COMPULSORY INTERNSHIP	INTERNSHIP	Advocate Sushil Chauhan Ghaziabad Court	19/11/2018	18/12/2018	15
COMPULSORY INTERNSHIP	INTERNSHIP	Advocate Anish Pandey, Karkardooma Court	21/11/2018	20/12/2018	10
[View File]()					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Advocate Ankit Tyagi, Tis Hazari Court	15/11/2018	INTERNSHIP	15
Advocate Puneet Jain Delhi High Court	07/11/2018	INTERNSHIP	15
Advocate Sushil Chauhan Ghaziabad Court	15/11/2018	INTERNSHIP	15
Advocate Anish Pandey, Karkardooma Court	16/11/2018	INTERNSHIP	10
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12500000	3169747

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Video Centre	Existing

Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SIM	Fully	3.1.63	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6583	1348417	45	21293	6628	1369710
Journals	40	208914	17	103574	57	312488

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	40	2	2	0	0	4	1	100	0
Added	20	0	0	0	0	0	0	0	0
Total	60	2	2	0	0	4	1	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Recording Facility	https://law.ipemgzb.ac.in/

Study Material	https://www.ipemgzb.ac.in/notes/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
8271000	1998944.2	12185000	3045365

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Academy has developed a transparent and prompt mechanism for maintain and utilizing the physical academic and support facilities. As far as the infrastructure is concerned minor repairs and changes are carried out under the direction of the Principal and Major changes are subjected to the approval of the Managing Committee of the Academy. The computers in the Academy are maintained by the administration of the Academy. The proposal for new purchasing are kept before the Managing Committee. The Library of the Academy is having oldest and rich collection related to Legal Education and Information. The library is spending adequate amount for purchasing of new text books, Journals and online legal database. The Academy provides separate browsing center with good speed of internet for the users. The Academy conducts the indoor and outdoor games every semester. The Academy is having has well ventilated classrooms with all basic facilities with projectors for maintaining the effective teaching. Our office staff keeps watch on facilities and services which are provided by the Academy. Stakeholders are provided guidance in regard to availing of facilities. The Academy displayed the necessary instruction for the proper use of facilities. The external electricians hired for conducting regular checkup to avoid the problems. Students are guided about the use of instruments and staff members keep vigilance about the proper utilization. The Academy has installed the water purifier to provide potable water to the students and working staff.

https://law.ipemgzb.ac.in/wp-content/uploads/2021/01/Procedures-and-policies-for-maintaining-and-utilizing-physical-academic-and-support-facilities-converted.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SCHOLARSHIP /FREESHIP	104	983000
Financial Support from Other Sources			
a) National	Scholarship and Fee Reimbursement Online System, U.P	84	760675
b)International	Nil	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
YOGA AND MEDITATION	21/06/2018	70	Ms. Vandana Chauhan
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Remedial Classes	15	Nill	Nill	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	Various	186	186
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	3	LL.B.	Law	VARIOUS INSTITUTIONS	LL.M.
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nill
Civil Services	Nill
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants

POSTER MAKING COMPETITION Nill	INSTITUTIONAL	40
BASKETBALL Nill	INSTITUTIONAL	22
DANCE COMPETITION Nill	INSTITUTIONAL	16
[View File](#)		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NIL	Nill	Nill	Nill	00	NIL

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Academy has organized several programmes such as: Interclass Moot Court competition, Essay competition, Rangoli competition, Poster making competition, Debate Competition, Guest lecture etc. Our students have representation on following academic and administrative bodies: Internal Complaint Committee, Anti ragging committee Internal Quality Assurance Cell, Library Committee, Sports Committee, Moot Court Association, Cultural Committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

175

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1. Alumni Guest Lectures 2. Judging various competitions at Institutional Level

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Practice Strategies which are linked to participatory management are implemented at Functional and executive level. At the strategic level, policies are formulated Regarding the admission process, examination (internal external) Ethics, discipline, complaints mechanism and library services etc. The functional aspect is applied through the exchange of knowledge between teachers. The faculty shares information on various topics of academic interest and participates in various seminars Conference at national and state levels. At the operational level, Principal works to keep all the work going smoothly everything concerning teachers and non-teaching staff . All the rules and

notification are regularly implemented if required by Regulatory authorities such as Bar Council of India, University Grants Commission CCS University Etc. At the same time, the organization provides authority and executive representatives to regularize the work. There are several statutory committees such as Anti ragging Committee, Library Committee, Mentoring Committee, Redressal Committee etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The Academy is affiliated to CCS University and approved by Bar Council of India. To follow the process Academy has its separate Admission Committee .
Examination and Evaluation	The Academy is the centre for University examinations conducted for the regular law courses. The Academy conducts all the examinations with due diligence. Apart from the regular external examination, the Academy conducts regular internal assessment of the students throughout the year. For the purpose of internal assessment, Academy has formulated internal assessment policy which defines the areas of internal assessment, the activities to be conducted for internal assessment and the criteria and parameters of evaluation. The activities for internal evaluation process include report writing of speeches of Expert Guest speakers, field visits, etc. The Academy has developed an elaborate system of record maintenance of this evaluation.
Teaching and Learning	The teaching in the Academy takes place in traditional ways. The faculties teach their respective subjects by using traditional methods. In order to bridge the gap between theoretical teaching and practical learning, field visits to courts, prisons etc are arranged. The students are encouraged to do internships in various law firms and corporate houses to learn litigation and non litigation aspects of the theory subjects
Curriculum Development	The Academy, being permanently affiliated to the CCS University, is bound to follow the Curriculum developed by the University. The Academy takes due care that all the

subjects covered under the Curriculum are allotted to expert in-house visiting faculties and the syllabus is completed within due time. The respective faculties submit their teaching plan in advance according to which the syllabus is to be completed and after completion, the syllabus completion form is also submitted. Guest lectures and various one day seminars and workshops are arranged by the respective faculties to inculcate practical perspectives of the theory subjects covered under the Curriculum.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Asserts Solution IT
Finance and Accounts	Tally software is used for the finance and accounts section.
Student Admission and Support	SIM Software 3.1.63
Examination	CCS University Meerut, U.P. Online Exam Form, Result, Notices etc. through University Website

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Meenakshi Tomar	Comparative Analysis of Article 370 371 of Indian Constitution: Whether Genesis of Article 370 created Inequality in India	Modern Law College	500
2019	Mr. Sudhakaran	Comparative Analysis of Article 370 371 of Indian Constitution: Whether Genesis of Article 370 created Inequality in India	Modern Law College	500
2018	Mr. Himanshu Singh	Gender Justice And	IMS Law College, Noida	500

| 2018 | Ms. Sonam Singh | Gender Justice And Women Empowerment | IMS Law College, Noida | 500 |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Workshop on Gender Sensitization	NIL	10/11/2018	10/11/2018	45	Nill

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FACULTY DEVELOPMENT PROGRAMME	8	11/02/2019	18/02/2019	7

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
29	29	2	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Financial Assistance, Transport Facilities , Medical Leave, Maternity Leave, Duty Leave, Gratuity, Insurance Policy, Meal System	Financial Assistance, Transport Facilities , Medical Leave, Maternity Leave, Duty Leave, Gratuity, Insurance Policy, Meal System	Fee concession, Fee Installments, Transport, Meal system, WI-FI, Library access, Sports Playground, Students Insurance, Hostel, Notes availability through website

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

    The institution has a very strong mechanism for conducting internal and

external audit. The institution has its own audit mechanism, an ongoing continuous process in addition to its external audits. Qualified internal Auditors from external resources are permanently appointed. A team of staff under them do a thorough check and verifications of all vouchers, supporting documents, records and books , e-statements of the transactions that are carried out in each financial year including budget estimations, utilizations, cash transactions, bank reconciliation statements , test cheque and verification of the events happened in the area of financial managements.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Rishi Kapoor and Company	Yes	Rishi Kapoor and Company
Administrative	Yes	Rishi Kapoor and Company	Yes	Rishi Kapoor and Company

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Guest Lecture 2. Internship 3. Mentorship

6.5.3 – Development programmes for support staff (at least three)

1. Training Programme for Support staff. 2. Training Programme for nonTeaching Staff. 3. Workshop on Harmony

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Legal Aid Camps 2. Jail Visit 3. Supreme Court Visit

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Guest Lecture	04/09/2018	29/09/2018	29/09/2018	98
2018	Supreme Court Visit	04/09/2018	04/12/2018	04/12/2018	40

2019	Jail Visit	04/09/2018	19/03/2019	19/03/2019	40
2019	National Seminar	04/09/2018	19/01/2019	19/01/2019	110
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on Gender Sensitization	10/11/2018	10/11/2018	31	14

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Plantation in the college premises. 2. Environment Awareness Committee constituted. 3. Solar Power Panels 4. Use of LED Bulbs

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Rest Rooms	Yes	Nill
Any other similar facility	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	02/03/2019	1	Legal Aid Camp	Legal Awareness	35
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
PROSPECTUS	24/07/2018	The code of conduct of the teachers is monitored according to the service conditions rules of teachers. The code of conduct for the students are published in the prospectus which is

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
GANDHI JAYANTI CELEBRATION	01/10/2018	01/10/2018	54
CONSTITUTIONAL DAY	26/11/2018	26/11/2018	75
REPUBLIC DAY	25/01/2019	25/01/2019	45
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

With a view to saving electricity and reduce the consumption of power, strict instructions have been issued to the faculty and staff for using electricity judiciously. Sensitization programs are being conducted among the staff, students and faculty for switching of the lights/fans/ACs/Computer Screens and any other electronic gadgets when not in use. Surprise checks are also conducted by the authorities from time to time to ensure compliance of the instructions given regarding the use of electricity. Additionally, low power consuming technology such LED lights have also been introduced throughout the campus. This has definitely resulted in reducing the consumption of electricity and conserving energy which happens to be a national wealth. IPEM Law Academy has implemented various Solar Energy Power projects within the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

A. MOOT COURT COMPETITION The Benefits of Participating in Moot Court Competitions provides an opportunity for students to build advocacy skills, sharpen public speaking skills, and engage in legal analysis in a variety of areas of law. Moot Court helps in the overall development of an individual as a good and proficient lawyer and participating in Moot Court Competition regularly makes a student familiar with the proceedings that take place generally in real courtrooms. B. LEGAL AID AND AWARENESS CAMP The main object of legal aid camp is to provide knowledge to student about legal aid ensure equal justice. Legal aid is necessary in developing countries so long as poor exist in the society. Due to lack of knowledge, people are not aware of their rights and thereby are troubled by the powerful and lose the benefits provided by the state.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://law.ipemgzb.ac.in/best-practices/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution's stated Vision and Mission is to understand the nature, purpose and philosophy of legal education to make students enable to understand and grow according to their abilities and provide them the facility to utilize resources for their betterment as well as for the betterment of the society. The Vision, Mission and Objectives of the Law Academy clearly points towards a value based education based on the curriculum of the affiliating University combining it with the core values. The IPEM Group has completed 24 years of

existence, has a strong bonding with the local people and we have third Generation students studying in this college. The vision of the legal education is to shower the essence of legal education setting the innovative standards in the area of legal education. We produce not only good legal professional, but our efforts is to make them good human being also, so that they can contribute in the Nation Building. The Mission of the institute is to create an environment filled with resource fullness enabling our students becoming an example in the area of legal education. It would remain a focused endeavor of the Institution to educate our students with skills to the respective field. Our students are appearing in the Judicial Service examination of various States and have qualified the examinations also. The fundamental mission of IPEM Law Academy is to provide its students with the knowledge, skills, and ethical values needed for a career in the law. In order to achieve its mission, the college has created, and is continuing to create, a community of outstanding legal scholars, teachers and students and making the following efforts:- • to advance and disseminate knowledge of the law with a view to ensuring its proper role in national development. • to develop in the students a sense of responsibility to serve the society in the field of law by developing skills in advocacy, judicial and other legal services. • to impart high-quality legal education and to develop overall personality of the student in a disciplined environment. • to prepare lawyers of tomorrow for handling legal issues not only restricted to the national boundaries but also complex cross-border transactions, by developing legal skills in core specialized areas such as Business Laws, Intellectual Property Rights, Cyber Laws, and Trade Laws etc. • to make its law graduates capable of successfully pursuing a career at the Bar, competing for Judicial Services, Civil Services, Defence Services and placements in Multi-national Corporations. • to organize lectures, seminars, symposia and conferences for the dissemination of legal knowledge and to make law and legal processes efficient instruments of social development. • to be a centre of excellence in the field of legal education by adopting modern teaching and training techniques. • to impart training and conduct refresher courses for law teachers, judicial officers, advocates and other persons engaged or interested in the legal field.

Provide the weblink of the institution
http://law.ipemgzb.ac.in/about-us/

8.Future Plans of Actions for Next Academic Year

In accordance with the vision and mission, following actions have been planned by the institution : 1. To seek research grants and projects 2. To introduce new certificate courses with respect to evolving trends in legal profession 3. To conduct more development programmes for quality up gradation of teaching and administrative staff. 4. To introduce value added programmes.