



YEARLY STATUS REPORT - 2022-2023

| Part A | |
|--|---|
| Data of the Institution | |
| 1.Name of the Institution | IPEM LAW ACADEMY |
| • Name of the Head of the institution | Dr. Minaxi Tomar |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 0120-4174500 |
| • Mobile No: | 9910491472 |
| • Registered e-mail | info@ipemgzb.ac.in |
| • Alternate e-mail | Meenakshi.tomar@ipemgzb.ac.in |
| • Address | A-13/1, South Side G.T Road, Industrial Area |
| • City/Town | Ghaziabad |
| • State/UT | Uttar Pradesh |
| • Pin Code | 201010 |
| 2.Institutional status | |
| • Affiliated / Constitution Colleges | Affiliated |
| • Type of Institution | Co-education |
| • Location | Urban |
| | |

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|--|---|----------------|-----------------------------|-------------------|-------------------|
| • Financial Status | Self-financing | | | | |
| • Name of the Affiliating University | Chaudhary Charan Singh University, Meerut | | | | |
| • Name of the IQAC Coordinator | Ms. Sonam Singh | | | | |
| • Phone No. | 01204174500 | | | | |
| • Alternate phone No. | 8077751574 | | | | |
| • Mobile | 8077751574 | | | | |
| • IQAC e-mail address | iqac.law@ipemgzb.ac.in | | | | |
| • Alternate e-mail address | sonam.singh@ipemgzb.ac.in | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year)) | https://law.ipemgzb.ac.in/wp-content/uploads/2023/06/Law-AQAR-2021-22-5.pdf | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://law.ipemgzb.ac.in/wp-content/uploads/2023/06/even-sem-academic-calendar.pdf | | | | |
| 5.Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 1 | B | 2.39 | 2015 | 03/03/2015 | 02/03/2020 |
| Cycle 2 | B+ | 2.59 | 2020 | 20/10/2020 | 19/10/2026 |
| 6.Date of Establishment of IQAC | | | 07/08/2012 | | |
| 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | |
| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount | |
| NIL | NIL | NIL | NIL | NIL | |
| 8.Whether composition of IQAC as per latest NAAC guidelines | | | Yes | | |

| | |
|---|--|
| <ul style="list-style-type: none"> • Upload latest notification of formation of IQAC | View File |
| 9.No. of IQAC meetings held during the year | 15 |
| <ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes |
| <ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | No |
| <ul style="list-style-type: none"> • If yes, mention the amount | |
| 11.Significant contributions made by IQAC during the current year (maximum five bullets) | |
| Conducted Job & Internship Fair | |
| Establishment of HRD Cell at Institute Level | |
| Initiative to conduct the Mock Trial Activity for students | |
| Collaborations with different agencies for CSR & Research | |
| Effective working of Alumni Association | |
| 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year | |
| Plan of Action | Achievements/Outcomes |
| Academic Collaborations | Collaborated with various academic organizations & individuals such as ECO-ROOTS Foundation, Rotary Club, Advocates of High Courts and Firms and Beautiful Tomorrow Trust. |
| Dissemination of knowledge about NAAC to all the faculty members | Introduction of NAAC Criteria with the entire faculty through |

| | |
|---|---|
| in the start of each semester | a workshop. |
| To strengthen existing Programmes of the Institution. | Different activities and follow-ups to maintain the number of admissions. |
| To enhance development programmes for Faculty and Staff. | Various workshops and capacity building programmes were conducted during the session for the teaching and non-teaching staff. |
| To provide research training to faculty and students. | Various session conducted on different fields of research through internal and external resources |
| To seek subscription of AIR Online. | Subscription of AIR Online has been taken for the use of students. |
| To apply for ISO Certification. | ISO Certification done |
| To promote young faculty members to undergo Orientation Programme, Refresher Course, FDP, FIP, different workshops, etc. | Timely persuasion is being done to promote the young faculty to undergo Orientation Programmes, Courses etc. |
| To initiate the activities providing practical exposures to the | Initiated the MOCK TRIAL ACTIVITY for the first time. students like MOCK TRIAL ACTIVITY. |
| Plan to encourage students to participate in different activities (especially social responsibility and environmental activities) of NSS. | NSS related activities have been initiated in the department. |

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

| Name | Date of meeting(s) |
|--------------------|--------------------|
| Law Advisory Board | 14/06/2023 |

14. Whether institutional data submitted to AISHE

| Year | Date of Submission |
|------|--------------------|
| 2023 | 14/01/2023 |

15. Multidisciplinary / interdisciplinary

a) Delineate the vision/plan of institution to transform itself into a holistic multidisciplinary institution.

IPEM Law Academy is an affiliated Institute by CCS University. For multidisciplinary of humanities and law we have Legal History, English, Sociology, Political Science, Economics in BALLB & BCOMLLB 1st and 2nd Year.

b) Delineate the Institutional approach towards the integration of humanities and science with STEM and provide the detail of programs with combinations.

We do not have a proper integration of humanities with STEM as curriculum is prescribed by CCSU.

But we are orienting our students towards the integration of humanities with STEM by providing Environmental Studies in both the programmes.

c) Does the institution offer flexible and innovative curricula that includes credit-based courses and projects in the areas of community engagement and service, environmental education, and value-based towards the attainment of a holistic and multidisciplinary education. Explain.

No, Institution doesn't offer flexible and innovative curricula which include credit-based courses and projects.

But as per the University Curriculum we offers Optional courses in our both the programmes i.e. BALLB & BCOMLLB 5 yrs and LLB 3yrs.

And in the support of these Optional Courses i.e. Women & Law, Cyber Law, Intellectual Property Law etc. we try to impart knowledge in the area of community engagement and service.

In view of providing engagement and service, environmental education and value based education, some courses are provided such as Environmental Law, Law of Human Rights, and Arbitration etc.

d) What is the institutional plan for offering a multidisciplinary flexible curriculum that enables multiple entry and exits at the end of 1st, 2nd and 3rd years of undergraduate education while maintaining the rigor of learning? Explain with examples.

Our University does not maintain in both the programmes. But we suggest:-

- Certification after one year of study.
- Bachelor Degree/Certificate after completion of 2 yrs. in BALLB/BCOMLLB Integrated Programme.

e) What are the institutional plans to engage in more multidisciplinary research endeavours to find solutions to society's most pressing issues and challenges?

IPEM Law Academy has adopted five villages under UBA Scheme to maintain the social issues and challenging issues facing the society.

f) Describe any good practice/s of the institution to promote Multidisciplinary /interdisciplinary approach in view of NEP 2020.

For multidisciplinary of humanities and law we have Legal History, English, Sociology, Political Science, Economics in BALLB & BCOMLLB 1st and 2nd Year.

16.Academic bank of credits (ABC):

a) Describe the initiatives taken by the institution to fulfill the requirement of Academic bank of credits as proposed in NEP 2020.

No

b) Whether the institution has registered under the ABC to permit its learners to avail the benefit of multiple entries and exit during the chosen programme? Provide details.

No

c) Describe the efforts of the institution for seamless collaboration, internationalization of education, joint degrees between Indian and foreign institutions, and to enable credit transfer.

No

d) How faculties are encouraged to design their own curricular and pedagogical approaches within the approved framework, including textbook, reading material selections, assignments, and assessments etc.

- Providing incentives to faculty.
- Facility of Manupatra & AIR for research work.

e) Describe any good practice/s of the institution pertaining to the implementation of Academic bank of credits (ABC) in the institution in view of NEP 2020.

Not Applicable

17.Skill development:

a) Describe the efforts made by the institution to strengthen the vocational education and soft skills of students in alignment with National Skills Qualifications Framework.

- To strengthen the vocational education and soft skills of students in alignment with National Skills Qualifications Framework, the Academy provides many Value Added Programmes such as Drafting & Corporate Law.

b) Provide the details of the programmes offered to promote vocational education and its integration into mainstream education.

- Nukkad Natak, Legal Awareness and Aid Camps, Blood Donation Camp, Mask Distribution

c) How the institution is providing Value-based education to inculcate positivity amongst the learner that include the development of humanistic, ethical, Constitutional, and universal human values of truth (satya), righteous conduct (dharma), peace (shanti), love (prem), nonviolence (ahimsa), scientific temper, citizenship values, and also life-skills etc.

- For the smooth imparting of Value based education , Law Academy has constituted various clubs which deals with the above mentioned points:-
- Sports Club, Cultural Club, Communication Club, Entrepreneurship Club, Environment Committee.
- IPEM Law Academy has adopted five villages under UBA Scheme to maintain the social issues and challenging issues facing the society.

d) Enlist the institution's efforts to:

i. Design a credit structure to ensure that all students take at least one vocational course before graduating.

- Not applicable

ii. Engaging the services of Industry veterans and Master Crafts persons to provide vocational skills and overcome gaps vis-à-vis trained faculty provisions.

- Court Visits, Lok Adalat Visits, Parliament and Jail Visits are organized.

iii. To offer vocational education in ODL/blended/on-campus modular modes to Learners.

- Value Added Programmes on Drafting and Corporate Law.

iv. NSDC association to facilitate all this by creating a unified platform to manage learner enrolment (students and workers), skill mapping, and certification.

- Try to encourage the students to get enroll in SWAYAM
- Courses for skill enhancement.

v. Skilling courses are planned to be offered to students through online and/or distance mode.

- Try to encourage the students to get enroll in SWAYAM Courses for skill enhancement.

e) Describe any good practice/s of the institution pertaining to the Skill development in view of NEP 2020.

- Mentorship Programme
- Value Added Programmes
- UBA Activities
- Coordinatorship
- Moot Court Competitions
- Legal Aid & Awareness
- NSS Activities

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

a) Delineate the strategy and details regarding the integration of the Indian Knowledge system (teaching in Indian Language, culture etc,) into the curriculum using both offline and online courses.

- Delivery of lectures and providing of Study material is in both the mediums i.e. English as well as Hindi. Celebration of Hindi Diwas to promote our official language.

b) What are the institutions plans to train its faculties to provide the classroom delivery in bilingual mode (English and vernacular)? Provide the details.

- IPem Law Academy is situated in UP (northern region) so Bilingual Education is being provided.

c) Provide the details of the degree courses taught in Indian languages and bilingually in the institution.

BALLB, BCOMLLB & LLB (Except General English)

d) Describe the efforts of the institution to preserve and promote the following:

i. Indian languages (Sanskrit, Pali, Prakrit and classical, tribal and endangered etc.)

- Celebration of Hindi Diwas

ii. Indian ancient traditional knowledge

- Delivery of content through the Subject - Indian History.

iii. Indian Arts

- Delivery of lectures through Indian History

iv. Indian Culture and traditions.

- Celebration of events

e) Describe any good practice/s of the institution pertaining to the appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course) in view of NEP 2020.

- Celebrations of traditional events i.e. Poster Making Competition, Mehandi Competition.
- Sports Like KHO-KHO, Yoga .

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

i. Describe the institutional initiatives to transform its curriculum towards Outcome based Education (OBE)?

- Feedback System
- Training & Placement

ii. Explain the efforts made by the institution to capture the Outcome based education in teaching and learning practices.

- Modules based Study.
- Provide Study Material.
- ICT enabled teaching practice.
- Case study.

iii. Describe any good practice/s of the institution pertaining to the Outcome based education (OBE) in view of NEP 2020.

- Value added based activities for LLB, BCOMLLB and BALLB students

20.Distance education/online education:

a) Delineate the possibilities of offering vocational courses through ODL mode in the institution.

- NO

b) Describe about the development and use of technological tools for teaching learning activities. Provide the details about the institutional efforts towards the blended learning.

- ICT enabled tools.
- Use of Manupatra & AIR
- Use of N-LIST.
- Access of E-Resources.

Describe any good practice/s of the institution pertaining to the Distance education/online education in view of NEP 2020.

No

Extended Profile

1.Programme

| | |
|--|-----|
| 1.1 | 130 |
| Number of courses offered by the institution across all programs during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.Student

| | |
|------------------------------------|-----|
| 2.1 | 657 |
| Number of students during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|--|-----|
| 2.2 | 300 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|---|-----|
| 2.3 | 169 |
| Number of outgoing/ final year students during the year | |

| File Description | Documents |
|--|---------------------------|
| Data Template | View File |
| 3.Academic | |
| 3.1 Number of full time teachers during the year | 15 |
| File Description | Documents |
| Data Template | View File |
| 3.2 Number of Sanctioned posts during the year | 28 |
| File Description | Documents |
| Data Template | View File |
| 4.Institution | |
| 4.1 Total number of Classrooms and Seminar halls | 22 |
| 4.2 Total expenditure excluding salary during the year (INR in lakhs) | 96.26 |
| 4.3 Total number of computers on campus for academic purposes | 33 |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Academy follows the syllabus endorsed by CCS University. The Law Advisory Board Meeting is also conducted twice a year to apprise about the previous steps taken and to make suggestions for the betterment of working.

Before the start of the semester all the requirements related to classrooms and the library are taken care of and fulfilled.

The Academy ensures the mandatory curriculum plan implementation through precise and key straightforward instruments:

Activity & Academic Calendar: The Academy follows the Activity & Academic calendar and executes it thoroughly.

Subject Allocation: The Academy allocates the subjects and workload among the faculty members.

Time- Table: The Academy appoints a Timetable-in-Charge for the systematic preparation of the same.

Course Plan and Course Coverage Register: The course plan is prepared by every faculty member at the beginning of the academic year.

Teaching Aids: The faculty uses power point presentations along with traditional whiteboard teaching.

Methods like presentations, group discussions, quizzes, Moot Court Competitions Guest lectures and guidance by Alumni are provided to the students. Internet, computers, and LCD projectors are utilized on a regular basis.

Value Added Programmes are also a part of effective curriculum delivery.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://law.ipemgzb.ac.in/gnm-2022-23-1-1-1/ |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Before initiation of every semester, Academy issues a scholarly schedule for the courses of BALLB, BCOMLLB and LLB individually, which incorporates date of initiation of the classes and different activities.
- The completion of syllabus is closely reviewed and monitored as per the course plan prepared by Faculty Members.

- The Academy follows a well defined format for the conduct of Internal Examinations as per the calendar of events.
- Question Papers used to be prepared by the Concerned Subject Teacher and the same is reviewed and approved by Principal.
- The date sheet of internal examination prepared by the examination committee is shared with the students.
- Pre-University Exams also being conducted for the preparation of the students as per the university pattern.
- Remedial Class and question banks are provided to the students to support them academically.
- Internship is also provided to the students to provide them a practical exposure.
- The Academy conducts all the Academic and curricular activities as per the schedule academic calendar through proper conduction of Moot Court Competitions, Mock Trial Activities, Client Counselling Activity, Legal Aid Camps, International E-Conference, Guest Lectures, Seminars etc.

| File Description | Documents |
|--------------------------------------|---|
| Upload relevant supporting documents | View File |
| Link for Additional information | https://law.ipemgzb.ac.in/qnm-2022-23-1-1-2/ |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

E. None of the above

Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

03

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | View File |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

04

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

100

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

100

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Cross-Cutting issues like Gender, Environmental sustainability, Human Values and Professional Ethics etc find an ample space when it comes to applying them positively into the curriculum. We believe in maintaining healthy environment for all its students.

- The Curriculum is designed by the University itself does include many of these aspects such as the subjects namely Professional Ethics , Moral Values, Environmental Studies, Women & Law, Human Rights, Labour Laws, Family Laws, Alternative Dispute Resolution & Drafting, Pleading & Conveyancing.
- IPEM Law Academy conducted an International E-Conference on Environmental Sustainability Climate Change on 28th October, 2022.
- The Academy conducted Legal Awareness Camps under Unnat Bharat Abhiyan Scheme on 21st March, 2022.
- The Environment Club of IPEM Law Academy conducted an environment awareness related activity on 20th Sept. 2022.
- Various Legal Awareness Camps conducted on 8th October, 2022, 25th April, 2023, 23rd May 2023 & 20th June, 2023.
- Constitutional Day was celebrated on 26th Nov. 2022.
- Human Rights Day was celebrated by the Academy on 10th December, 2022.
- While taking admission, Academy provides 40% scholarship the Girl Candidates.
- As the Academy adopts the course curriculum endorsed by CCS University, there are some courses which include many of these aspects such as the subjects namely Professional Ethics and Moral Values and Environmental Studies.
- Apart from this Academy has various committees to take care of the said issues:-

1. Anti-Ragging Committee

2. Women Grievance Committee**3. Proctorial Board****4. Anti-Ragging Squads**

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**8**

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | View File |
| MoU's with relevant organizations for these courses, if any | View File |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

1.3.3 - Number of students undertaking project work/field work/ internships**164**

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

| File Description | Documents |
|--|---------------------------|
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | View File |
| Any additional information(Upload) | View File |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| URL for feedback report | https://law.ipemgzb.ac.in/qnm-2022-23-1-4-2/ |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

300

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

74

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The IPEM Law Academy adheres to the principle of outcome-based learning, whereby the Academy recognises the slow and advanced learners based on their participation and performance in class. Special classes, Lectures from experts in the specific fields and Workshops have been given to practical oriented subjects like Alternate Dispute Resolution, Labour law, Criminal Procedure code, Civil Procedure Code etc.

Activities/Programmes for Slow Learners

1. Organizing remedial classes for the slow learners so that their problems can be addressed in a separate class at their own pace.
2. Each student has the opportunity to speak with a mentor one-on-one on academic and personal issues, so that problems of each student can be identified.
3. Students are encouraged to study in peer groups so that they might be able to break down the complex learning topics into manageable simple bits that may facilitate the learning process of the students who are lagging behind.

4. The study material along with question banks are being provided.
5. The faculty holds revision classes at least twice a month.
6. Career guidance and Orientation classes are provided.
7. Students are encouraged to participate in various competitions.

| File Description | Documents |
|-----------------------------------|---|
| Link for additional Information | https://law.ipemgzb.ac.in/gnm-2022-23-2-2-1/ |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 657 | 15 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences

IPEM Law Academy practices a teaching methodology that focuses on the development and betterment of students. Student centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences of the students.

Experiential Learning: IPEM law Academy conducts various activities time to time such as Legal awareness camp, legal aid clinic, different workshops to gain practical experience in legal arena. Apart from these Value-added programmes such as ADR, Cyber Law, Soft skill development are also conducted by the institute for developing

specific legal skills in students.

Participative Learning: IPEM law Academy conduct various events to enhance participative Learning at Institutional and Intra Institutional level, such as Moot Court competition (Intra college and National Moot Court competitions), etc. Aim behind these activities is to enhance qualitative learning of the students through participation. Institution also encourages students to participate in competitions conducted by other colleges in National Level.

Problem Solving Methodologies: The problem-solving methodology is a highly effective teaching strategy that is designed to help students develop critical thinking skills and problem-solving abilities. It involves providing students with real-world problems and challenges that require them to apply their knowledge, skills, and creativity to find solutions.

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| Link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-2-3-1/ |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

IPEM Law Academy uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. By using a combination of audio-visual learning resources alongside the traditional blackboard, institution is facilitating better learning opportunities for students. ICT tools address the gap between teacher and learner-centred environments. As ICT gives access to a wide range of information, all students' unique educational requirements are met.

- LCD Projectors- 11 projectors are available in different classrooms/labs
- Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.
- Auditorium- It is digitally equipped with mike, projector, cameras and computer system.

- Online Classes through Google Meet, Microsoft Team, Google Classroom
- The Library of IPem Law Academy is equipped with e- resources. We provide open access of E-Books to the students. Online Journals such as AIR Online and MANUPATRA is also available which helps the students and faculty for online legal research. The faculty members effectively utilize Audio Visual aids to demonstrate the concepts to the students using the resources to enhance the learning experience.
- Wi-fi Campus.
- Regular conduct of Webinars, Online Guest Lectures.
- YouTube Video Lectures.
- Online competitions- Various technical events and management events such as Poster making, presentations, Law Quiz, Debates, Paper Presentations, Moot Competitions, Legal Case Analysis etc. are being organized with the help of various Information and Communication Tools.

- Online Feedback System.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | https://law.ipemgzb.ac.in/geo-tagged-images-of-seminar-hall-and-classrooms/ |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

| File Description | Documents |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

15

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

22

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

CCS University doesn't support Internal Evaluation system; Although IPPEM Law Academy has a transparent and robust evaluation process in order to ensure transparency in internal assessment, the system of evaluation of Students well in time. The Internal Examination Committee take care of every aspects related to the same. Students are assessed continuous processes at the academy and University level.

1. Sessional Examinations are conducted two times as per the schedule. 2. Evaluation Process and pattern of question paper is based on University Pattern. 3. Sessional Results and performance is communicated to the students timely this helps students preparing and perform better in University Examination.

For transparent and robust internal assessment, the following mechanism is adopted

- Internal Examination Committee
- Question Paper Setting
- Vetting of Question Paper
- Maintenance of Examination Committee Registers

The method of internal assessment helps the teachers to evaluate the Student performance during the whole semester and for the continuous Internal Evaluation and Assessment of the student, Law Academy has corresponded with Affiliating University i.e. CCS University for inclusion of Sessional Marks in the Course Curriculum so that there can be a hold on students in the Attendance perspective.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-2-5-1/ |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

IPEM Law Academy keeps meticulous records on the evaluation of grievances in a timely and effective manner. For that purpose there is Three members Committee is created which comprises Principal Exam Controller and one Faculty Member. This Committee is responsible to deal with Student grievances related to internal examination and their timely redressal. Student having any problem related to internal examination such as, Doubt related Question Papers, Exam Assessment etc., Students can approach to exam controller for their grievances.

ACADEMIC LEVEL Internal assessment is an obvious system at the academy level. Despite the fact that sessional examinations do not have any weightage in terms of marking at the university, the academy holds them twice a semester to help students prepare for their university exams. The students are all aware of the openness of internal review. After the answer sheets have been evaluated, they are provided to students by subject professors, who then discuss the question paper in class if they have any questions about the marking. The data is then examined and shared with each class coordinator so that a list of slow and advanced students can be created. Finally, the Examination Committee receives the mark sheets.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://law.ipemgzb.ac.in/grievance-redressal/ |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Academy has clearly set out the learning outcomes of the programs and courses to develop the necessary skills and knowledge required to excel in legal profession. performance of students is assessed through various measures that evaluate their understanding of legal principles, critical thinking abilities, research skill, ethical reasoning and professional conduct. The Academy follows the following mechanism to communicate learning outcomes to teachers and students. Copies of the syllabus and learning outcomes are available from the department for teachers and students. A soft copy of the

curriculum and learning outcomes of the programs and courses are uploaded to the Academy website for reference. The importance of learning outcomes was communicated to teachers at every IQAC meetings. Teachers spend at least five hours familiarizing students with the subject. Learning outcomes of programs and courses are regularly monitored and measured. Identify the most important concepts that appear in everyday life and devise a strategy to arrive at solutions in the relevant subjects and be able to understand the connections between key concepts and applications.

| File Description | Documents |
|--|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://law.ipemgzb.ac.in/qnm-2022-23-2-6-1/ |
| Upload COs for all courses (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Educational institutions play a vital role in assessing the effectiveness of their programs and courses through the evaluation of outcomes. CCS University Meerut adopts a proactive approach by conducting pre-college exams before each semester, aiming to alleviate exam-related stress among students. Following the university model, those who underperform in these assessments can partake in remedial courses to enhance their academic performance.

Institutions utilize diverse evaluation methods, such as assessments, examinations, rubrics, grading criteria, course evaluations, projects, internships, alumni surveys, and employer feedback, to gauge the achievement of program and course outcomes. The overarching goals of the program encompass fostering a comprehensive understanding of law, developing problem-solving skills, and acquiring knowledge relevant to bar registration. Additionally, the program seeks to cultivate analytical insights into legal, economic, human rights, and social justice issues, including the rights of women, children, and marginalized populations.

The program's objectives emphasize equipping students with robust legal knowledge, honing career-relevant skills, and facilitating continuous learning through regular updates via websites and social media. By keeping students and faculty well-informed about academic activities, the institution ensures a dynamic and supportive

learning environment.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://law.ipemgzb.ac.in/qnm-2022-23-2-6-2/ |

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

153

| File Description | Documents |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | https://law.ipemgzb.ac.in/qnm-2022-23-2-6-3/ |

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://law.ipemgzb.ac.in/wp-content/uploads/2023/11/Student-Satisfaction-Survey-on-Teaching-Learning-Process.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| e-copies of the grant award letters for sponsored research projects /endowments | View File |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | View File |
| Supporting document from Funding Agency | View File |
| Paste link to funding agency website | https://law.ipemgzb.ac.in/qnm-2022-23-3-1-2/ |

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

12

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | View File |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

11

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are a type of connection between institutions that are an important aspect of legal education. Faculty and students at the Academy participate in events that promote the notion of the institute's neighbourhood community, which is an important part of teaching at the Academy.

Students that participate in these activities have a better understanding of their lives at the basic level. Such activities are being conducted by our institution which include Legal Awareness Camps in various villages such as Khora, Dasna Dehat, Sadullapur, Mirzapur and Chijarsi. Through such camps students directly communicate with the general public and to assist them in dealing with the issues that they are facing on their personal level. In addition to this, students presented upon various topics such as, FIR, Sexual Harassment, Dowry, etc. Apart from this, Street Play was

conducted in Dasna Dehat. IPeM Law Academy organised visit to India TV to observe and understand the policy decisions by the government and form an opinion regarding the same along with a spirit of inquiry and gauge the social, economic, political and legal implications.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-3-3-1/ |
| Upload any additional information | View File |

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | View File |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

681

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

16

| File Description | Documents |
|---|---------------------------|
| e-copies of linkage related Document | View File |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | View File |

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | View File |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The IPEM Law Academy classrooms have been well-furnished, well ventilated and have been equipped with LCD projectors for conducting theory classes.

Classrooms: Academy encompasses enough well-furnished, wellventilated, projectors for conducting theory classes. **Technology Enabled learning facility:** The Academy has a Computer Lab where Wi-Fi connectivity, and internet access is provided.

Seminar Hall: The Academy has a seminar hall for conducting national / in students are promoted for active involvement in paper presentations, group discussions etc. **Wi-Fi:** The entire campus is Wi-Fi enabled with 24/7 internet facilities available bandwidth: 150 MBPS.

Library: Excellent Resources are available for self-learning and the academic research work.

Academic Block: The academy has 22 classrooms of 60 capacity each, 19 classrooms equipped with LCD Projectors, 3 Faculty Rooms with sitting Cabins for teachers, Moot Court Hall (150 capacity).

There is badminton hall, basketball court, separate common rooms for boys and girls students.

Administration Block have administrative offices, Registrar Office, Accounts Office, Conference Room, Seminar Hall withone computer lab.

Solar Panel High Quality of generator, Bore well for supply of water.

Guest House, Girls Hostel, Boys Hostel, Cafeteria, Basket Ball Courts, Play Ground etc. for use by the students.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-4-1-1/ |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. IPEM has adequate facilities for sports, games and cultural activities. Students are specially trained for participation in competitions organized by various institutions. Sports equipment kits, T-Shirt and shoes are provided from the institute. IPEM has well-equipped Auditorium with a seating capacity of more than 300 seats, Seminar and Conference Hall which are extensively used for the conduct of academic and cultural programmes. There is a separate arrangement of Yoga Hall for providing physical activities to the students.

CLUBS Different departments of IPEM organize various cultural activities to shape the intellect, imagination and creativity of the students. There is a separate cultural club to look after for the same. The Sports club pays special attention towards physical training physical activities and organizing various indoor and outdoor sports competition at interdepartmental/inter Law Academy level. As the technology now-a-days has become the backbone of every event, there is IT club to cater to its need. To build the confidence and enhance the technical skills of the Students, the CA Club has been constituted.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-4-1-2/ |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

23

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

23

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://law.ipemgzb.ac.in/geo-tagged-images-of-seminar-hall-and-classrooms/ |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

13.21

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software - Sim Software

Nature of automation (fully or partially) - Fully

Version-3.1.63

Year of Automation - 2014-2015

The library is the prime learning resource of any institution. IPem Law Academy uses an integrated library Management System Known as Sim Software. The library is a knowledge source of Law Academy and provides adequate resources. The library has a collection of 6800 books. Reading room of Law Academy Library is well furnished to accommodate conducive environment for study to the students. The library is air-conditioned and the MANUPATRA is installed in the computer lab for access to students and faculty members. OPAC (Open Public Access Catalogue) Facility is provided for the students and faculty members.

The various housekeeping activities like data entry, issue and return of the books are maintained. The Academy Library is fully automated and provides user services to the students and faculty members. Visitor's timing of entry and exit is always being maintained. CCTVs are installed in the library area for surveillance purposes.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional Information | https://law.ipemgzb.ac.in/qnm-2022-23-4-2-1/ |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **A. Any 4 or more of the above**

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.73

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IPEM Law Academy has developed IT facilities to meet the Learning requirements of students. The facilities are discussed below -

Computer Lab: The computer lab consists of 45 computers with Internet for student development.

Digital Library: The Law Academy provides digital library to the students for increased access to information over the internet. The access to Manupatra provided which enables them to search for case laws, articles , journals among other things for knowledge.

Digital Classrooms: classrooms are enabled with ICT facilities like screens, projectors, Wi-Fi enabling power point presentations.

Seminar Hall: The Academy has a well-equipped seminar hall with ICT facilities thereby enabling the laptop to be attached to the projector. In addition to this, the seminar halls are equipped with internet connection.

Wi-Fi-Enabled Campus: The whole campus of the Academy has Wi-Fi facility.

Faculty Cubic's: Each faculty is provided with personal computers which is used for preparation of power point presentation for effective discharge of enhanced teaching learning experience.

Website: The Law Academy website is monitored and updated from time to time by the administration.

CCTV: There are CCTV cameras installed in the entire

campus area of Law Academy for the security to the students and the staff.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-4-3-1/ |

4.3.2 - Number of Computers

45

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| Student – computer ratio | View File |

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | View File |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.53

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Audited statements of accounts. | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Academy has established systems and procedures for maintaining and utilizing physical facilities and in every academic year separate budgetary provisions are sanctioned, further, the Academy has well-defined guidelines and procedure for repairing and maintenance activities to ensure time-bound maintenance work. Classrooms and campus cleanliness, campus maintenance is ensured by the support staff. Security staff provides safety to the students. At the beginning of every academic year, proper availability of whiteboards, markers, lighting, and furniture in classrooms etc. is taken care of by Academy Administration. Up gradation of software and hardware and maintenance of ICT facilities is done by the IT experts. IT resources are supported by UPS/automatic switchover generators. An I.T. administrator is in charge of ERP software, website, and computer maintenance and camera surveillance. Computers are monitored by the technical assistance and sensitive computers are provided anti-virus software Library Committee is functional which takes care of the library matters and functions. Separate non-teaching staff is appointed for housekeeping. The maintenance work related to facilities like toilet blocks, computer labs, equipment, furniture, replacement of fire extinguishers, electric work, plumbing, RO-water-facilities, water tank, etc. is maintained on daily basis.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-4-4-2/ |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

9

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

156

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

| File Description | Documents |
|---|---|
| Link to institutional website | https://law.ipemgzb.ac.in/events |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

364

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

364

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | View File |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

13

| File Description | Documents |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

02

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | View File |
| Any additional information | View File |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

0

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | View File |

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | View File |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Through participatory activities with the professors, administration, and society, IPEM Law Academy seeks to include the students in their own development as well as help them develop their personalities, organisational skills, and careers in the process. The Academy's main objective is to give students a common venue for co-curricular and extracurricular activities. It is included for any events planned on college property. A group of professors supports activities effectively. Through its many clubs, the Academy also offers opportunities for communication skill development, knowledge upkeep, personality development, and community service.

STUDENTS PARTICIPATION IN VARIOUS CO-CURRICULAR AND EXTRACURRICULAR ACTIVITIES:

The following are the various clubs:

- • Communication Club
- • Cultural Club
- • Sports Club
- • E- Cell
- • IT Club
- • Environmental Club

The students vide this club with the support of the teachers or respective coordinator have been involved in the various activities.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-5-3-2/ |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

| File Description | Documents |
|---|---------------------------|
| Report of the event | View File |
| Upload any additional information | View File |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

IPEM Law Academy constituted IPEM Law Academy Alumni Association on 1st June 2022 and registered itself at the A-13/1 SSGT Road Institutional Area, NH-9 (Near Vijay Nagar Ghaziabad U.P). The IPEM LAW has been constituted to support the institution development and create the inter-linking pattern/ chain with the career development of the other law students of Academy. The IPEM Law Academy Alumni Association from time to time will organize alumni talk, seminar, career counseling, moot-courts, workshop and conferences by the involvement and coordination with the alumnus. The IPEM Law Academy Alumni Association has held up its first meet on 09th July 2022, in which all the members the Association were present in the Hon"ble presence of Dr. Minaxi Tomar, Principal IPEM Law Academy. The importance of alumnus has been explained in the meeting and the entire alumnus pledged to give their valuable contribution in the growth of the institute.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-5-4-1/ |
| Upload any additional information | View File |

5.4.2 - Alumni contribution during the year **E. <1Lakhs**
(INR in Lakhs)

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

The vision of IPEM Law Academy is "to produce Professionals who would pioneer the future Revolutions."

Mission

- To cater state-of-the-art infrastructure facilities.
- To apply latest Pedagogical Methods while delivering the

Academic Programs

- To utilize the potential of highly qualified, experienced and committed faculty.
- To generate knowledge and promote academic growth by offering various value added programs.
- To collaborate with academia, industry and society for long term interactions.
- To generate and disseminate knowledge through training programs/workshops/seminars/ conferences and publications.
- To develop human potential to its fullest extent so that capable professionals emerge in a range of profession.
- To strive for Professional Excellence with ethical and moral values.

The faculties of the Academy are highly encouraging in participation of Institution activities such as members of Law Advisory Board, Various Committees, etc.

The following are the various bodies and committees that are participated by the faculties for effective decision making.

- Governing Body (Management Committee)
- Advisory Board
- Internal Quality Assurance Cell

IPEM Law Academy is alive to these basics and this is reflected in our major thrust areas which are to create an environment for world class management education, value-based learning on human dynamics, interactivity and optimization of time as the exhaustible resources

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-6-1-1/ |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management are integral to the IPEM Law Academy's operational framework, ensuring a dynamic and efficient organizational structure aligned with academic goals. The academy fosters a participative approach, encouraging input from various committees, which undergo annual reviews to enhance operational efficacy.

The Law Advisory Board plays a pivotal role in providing fresh perspectives, contributing to informed decision-making. The institution's commitment to decentralization is evident in its case study of academic and administrative processes. The Principal enjoys significant autonomy, leading academic initiatives, with regular collaboration among faculty members to shape and implement the academy's perspective plan.

To ensure quality and continuous improvement, committees diligently work on refining processes. At the commencement of each academic year, faculty members convene to strategize the academy's smooth functioning. Committees, with assigned responsibilities, follow a systematic procedure for event execution, seeking prior approval from the management. The meticulous process involves budget proposals, task allocation, event promotion through brochures or posters, and concludes with comprehensive event reports submitted to department heads and the IQAC Cell.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://law.ipemgzb.ac.in/gnm-2022-23-6-1-2/ |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Devolution and participative administration are fundamental principles at IPEM Law Academy, fostering collaborative management, proposing academic objectives, and evolving advancement plans for effective operation.

The institution ensures efficiency by establishing diverse committees, subject to annual restructuring. The Law Advisory Board plays a crucial role in providing valuable perspectives, while faculty members actively participate in various committees.

Illustrating decentralization and participative management, the academy empowers the principal with substantial autonomy in overseeing all academic endeavors. Regular meetings between the principal and faculty members drive the formulation and implementation of the academy's perspective plan. Continuous efforts toward quality enhancement are evident in the academy's commitment to a quality initiative and improvement program.

At the commencement of each academic year, faculty members convene to strategize the academy's smooth operation. Committees are formed with designated responsibilities, and a systematic procedure, including obtaining management clearance, budget proposals, task allocation, event promotion, and comprehensive reporting, is followed for event execution. This diligent process contributes to the ongoing improvement of the academy's functions.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-6-2-1/ |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As evidenced by policies, administrative setup, appointment and service norms, procedures, etc., the institutional entities perform effectively and efficiently.

- By implementing the DR. B.S. GOEL MEMORIAL AWARDS, which were given by the Institute with the primary objective of encouraging deserving students to perform well in academics and achieve ranks at college and university levels, the Academy successfully implemented an activity based on the strategic plan.

The initiative highlights achievers as role models for the other students and works to spread the accomplishment mindset throughout the whole student body.

The initiative highlights achievers as role models for the other pupils and works to spread the accomplishment mindset throughout the whole student body.

To instil, foster, and improve academic excellence in all college students, the school additionally honors students with great academic achievements in the reverent presence of parents during the Orientation Program.

- The Academy bases the framework for its future strategy on its current vision and mission.

- When deciding on future projects, the institution ensures that it addresses all aspects of development, such as teaching/learning, research and development, community participation, human resource planning/development, infrastructure, and so on.
- The Department meets fortnightly at regular intervals to discuss the objectives set on an individual and departmental level in areas such as teaching-learning planning, operational planning, and other resource planning.
- In addition, the Academy has its own advisory board, which plays an essential role and serves as a link amongst Management and the Principal.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-6-2-2/ |
| Link to Organogram of the Institution webpage | https://law.ipemgzb.ac.in/vision-and-mission-of-ipem-law-academy/#organizational-structure |
| Upload any additional information | View File |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document | View File |
| Screen shots of user interfaces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

IPEM Law Academy trusts the contribution of the employee towards the overall development and progress of the Academy.

IPEM Law Academy always encourages and supports the involvement of the staff in the improvement of the effectiveness and efficiency of the Academics process. The Faculty being the intellectual capital is the greatest asset of the Academy. So, the Academy offers worthwhile welfare schemes to all the teaching and non-teaching staff to ensure and boost their work culture and effectiveness.

- The Institute has a Free Mediclaim Policy for its Faculty/Staff and Insurance Policy for students.
- Appreciation of staff -Each year on Teacher's Day, the Outstanding Faculty, based on their overall performance is felicitated.
- Incentives- Teaching Staff: The Faculty is encouraged to enhance their Qualifications / Skills. Special incentives are given on acquiring Ph.D, JRF/NET or other higher qualifications.
- Faculty is also given opportunity to attend and present/ publish Papers in National/ International Seminars/ Workshops/FDPs etc, outside the Institute.
- Special Incentives are also provided to the faculties for publishing their paper in National/ International/Scopus Index/UGC approved journals.

The institute provides e-journal, latest edition of books and Wi-Fi connectivity in the campus enabling them to improve their research activities.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://law.ipemgzb.ac.in/gnm-2022-23-6-3-1/ |
| Upload any additional information | View File |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

9

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | View File |
| Reports of Academic Staff College or similar centers | View File |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | View File |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution implements a comprehensive Performance Appraisal System for both teaching and non-teaching staff. At the conclusion of each academic year, faculty members must submit a self-appraisal form to the Principal/Director. Teaching staff are evaluated based on various criteria, including student results, punctuality, commitment, teaching proficiency, participation in conferences and workshops, research projects, and engagement in college activities. Meanwhile, non-teaching staff are assessed primarily on their public-facing demeanor.

The Principal assesses performance using key parameters such as academic results, professional development (including presentations, publications, and participation in seminars), general behavior and attitude, punctuality, and any outstanding achievements or qualifications. If faculty receive unfavorable feedback, the Principal conducts a personal meeting to address concerns. Following these discussions, the Principal facilitates faculty development by enrolling individuals in training programs as necessary.

Additionally, personal interviews between faculty and the management provide a platform to discuss achievements and limitations, aiding the management in determining appropriate incentives and benefits for the faculty. This holistic approach ensures a fair and constructive evaluation process, fostering continuous improvement and professional development among the institution's staff.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-6-3-5/ |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution maintains a rigorous approach to financial oversight through regular internal and external audits. Internally, the Academy conducts biannual audits, focusing on aspects such as studying trust deeds and regulations, examining previous financial statements, evaluating internal control systems, verifying student fee registers, authorizing fee concessions, and scrutinizing statutory payments. The first audit, in March, is dedicated to obtaining budgets and approvals, while the second audit, in September, reviews budget utilization and ratifies new items not included in the initial budget.

Externally, a comprehensive annual audit is conducted by both internal and statutory auditors, with a focus on examining procedures, policies, regulations, receipts, payments, salary disbursements, taxes, property titles, fee payments to regulatory bodies, and fee receipts. The audit team promptly addresses minor mistakes, implementing precautions to prevent recurrence. The settlement of external audit objections involves certification of the audit report, regular filing of income tax returns, and adherence to specific financial statement rules. This meticulous auditing process ensures financial transparency and compliance while fostering continuous improvement in financial management practices.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-6-4-1/ |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during

the year (INR in Lakhs)

0

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | View File |
| Any additional information | View File |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The following are the different strategies employed by Academy for utilization and mobilization of funds and resources.

- The Academy mobilizes funds primarily through the student fee collection.
- The Academy is located in prime location with easy commutable services. Many organizations and exam agency request academy infrastructure to conduct their classes and examination.
- State-of-art auditorium is much in demand for many educational institutions to conduct their programmes.
- The Academy is self-sufficient for the recurring expenses like maintenance and operations.
- The Academy has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure.
- The Management frames resource and expenditure policy. The Management also implements budgetary policy like funds allocation to departments, labs, sports, infrastructure, maintenance and others Budget is prepared by Accounts department.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-6-4-3/ |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC Cell of the IPEM Law Academy is functional and runs after improving and keeping up with the quality of education, distinguishing and recommending better approaches for utilizing showing helps, creating suitable infrastructure.

IQAC is an effective and productive inside planning and observing component. The IQAC assumes a crucial part in maintaining and upgrading the nature of the establishment and proposes quality enhancement measures to be embraced.

The IQAC meets twice a year to design, direct, execute and evaluate the instructing, examination, and distribution exercises in the Academy.

The IQAC endeavors to spread quality culture through quality improvement initiatives and best practices.

IQAC initiatives:-

- Academic Collaborations
- Value Added Programme
- Registered Alumni Association
- Conduct of International & National Events.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-6-5-1/ |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC serves as the central overseeing body within the college, engaging in regular monitoring and review of the teaching-learning process. Responsive to feedback, the college has introduced several innovative activities and reforms. IQAC reviews academic processes, structures, and methodologies, encompassing the academic calendar, course plans, and timetables. The IPEM Law Academy ensures that its programs, both within and outside the curriculum, contribute to

national development, instill global competencies, promote a strong value system, encourage technology use, and strive for excellence.

Examples of improvements include pre-event workshops, a Value Added Programme to enhance communication skills, visits to courts and jails for practical exposure, a comprehensive Placement & Training Cell, formalized remedial classes, computer literacy sessions, and teaching skill development. The institution strengthens alumni relations through periodic gatherings, employs a mentoring system for student support, conducts online classes and webinars at the national and international levels, and continues to implement value-added programs. These enhancements underscore the commitment to holistic education and continuous improvement in teaching and student development.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-6-5-2/ |
| Upload any additional information | View File |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://law.ipemgzb.ac.in/iqac/ |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

IPEM Law Academy demonstrates a commitment to gender sensitivity by addressing various aspects:

Safety and Security:

- Formation of a Sexual Harassment Committee to prevent and address cases of sexual harassment and gender-based violence.
- Proctorial Board oversight for maintaining discipline among students, faculty, and staff.
- Security personnel stationed strategically, including the Main Gate and Administrative Office, with campus-wide CCTV surveillance.
- Gender sensitivity awareness campaigns through street plays (Nukkad Natak).
- Grievances and Redressal Committee to address female students' and faculty/staff members' concerns.
- Separate hostels with dedicated wardens and security guards for boys and girls.
- Fire safety measures implemented across the campus.

Counseling:

- Implementation of an effective Mentorship Programme providing counseling on academic, career, and personal achievement motivations.

Common Room:

- Maintaining separate common rooms for boys and girls to ensure privacy and prevent unwanted incidents.
- Provision of separate washrooms for girls and boys.

Sanitary Facilities:

- Installation of Sanitary Napkin Vending Machines in girls' washrooms.

- Presence of incinerators for proper disposal.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | https://law.ipemgzb.ac.in/qnm-2022-23-7-1-1a/ction-plan/ |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://law.ipemgzb.ac.in/qnm-2022-23-7-1-1f/acilities/ |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

SOLID WASTE MANAGEMENT -

- At utmost care is taken to dispose of the solid waste in which it has been categorized in two types i.e. Dry & Wet Waste. The Dry and Wet Waste Dustbins are kept in the campus at different places.
- The Academy adopts paper saving mode to facilitate the solid waste management by using the both sides of the papers.
- There is minimal use of plastics. And awareness has also been created amongst the students and staffs to say no to plastic.

- The Academy adopts almost paperless concept by digitization of office procedures through electronic means via Whatsapp, Emails & Google Classrooms.
- All the waste is collected and sent to Municipal pits time to time.

LIQUID WASTE MANAGEMENT -

Liquid waste that is generated in the Academy falls into following categories:

- Liquid waste released from hostel, mess and cafeteria reaches to Sewage.
- Waste Water is used in gardening.
- The Academy has Rain Water Harvesting System through Parle Agro.
- The Academy has proper drainage system for disposing off the water wastage.
-

E-WASTE MANAGEMENT -

- Electronic Gadgets are repaired for minor defects to ensure its optimum utilization.
- E-Waste like electronic equipment i.e. computers, phones, keyboards, mouse etc. if reusable are being donated to the nearby schools and institutions.
- Some e-waste which cannot be reused is sent to the scrappers.

| File Description | Documents |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | https://law.ipemgzb.ac.in/qnm-2022-23-7-1-3/ |
| Any other relevant information | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance A. Any 4 or all of the above

of water bodies and distribution system in the campus

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | View File |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Any other relevant documents | View File |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | View File |
| Certificates of the awards received | View File |
| Any other relevant information | View File |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | View File |
| Any other relevant information | View File |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Academy is actively creating an inclusive environment through various initiatives:

- Promoting Education and Economic Upliftment: Dedicated efforts to enhance education, uplift economically disadvantaged individuals, and foster communal harmony.

- Unnat Bharat Abhiyaan: Adoption of 5 villages in Ghaziabad for socio-economic development under the Ministry of HRD.

- Legal Awareness and Aid Camps: Conducting camps on Domestic Violence, Property Laws, Motor Vehicle Act 2019, etc., to provide knowledge and awareness of rights to the general public.

- Annual Inter-Institutional Festival "ULLAS": Organized by students and faculty, fostering leadership, celebrating culture, addressing regional disparities, and promoting unity. Winners receive

certificates, trophies, and cash prizes.

- **Cultural Celebrations:** Joint celebrations of cultural and regional festivals by faculty, staff, and students, including New Year's Day, Fresher's Party, Teacher's Day, and more.

- **Lectures by Eminent Persons:** Inviting experts for lectures to contribute to students' all-round development, emphasizing personality growth and instilling values of social harmony and national integration.

- **Sports Infrastructure:** Establishment of robust infrastructure for various sports activities to promote students' physical development.

- **National and Linguistic Celebrations:** Organizing events like Hindi Diwas, Gandhi Jayanti, Republic Day, and Independence Day to foster an inclusive environment embracing linguistic and other diversities.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | View File |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- The Academy hones the understudies and the representatives to the protected responsibilities about characteristics, opportunities, obligations and commitments and consistently works upon to support them as better inhabitants of the country through various curricular and extracurricular activities.
- The Academy celebrates Human Rights Day, Constitutional Day, and International Yoga Day in order to sensitize the students towards the fulfillment of constitutional obligations.
- This enormous number of visits have been composed to propel the care about various Constitutional and real responsibilities.
- The Code of Conduct is prepared and circulated amongst the faculty members.
- The Academy has coordinated different informative and co-curricular exercises for the engendering of the Fundamental Duties and Rights of the Indian residents. The students have

enthusiastically participated in numerous activities like Seminar, Conferences, Alumni talks, Guest lectures and many others have enriched the consciousness of this aspect.

- The Academy organizes Blood Donation Camps & Free Eye Checkup at regular intervals.
- As Academy is affiliated with Chaudhary Charan Singh University Meerut which provides some courses in its course curriculum which particularly matches the Constitutional Obligations, Values, Rights and Duties of Citizens such as, Constitutional Law & Law of Human Rights.

| File Description | Documents |
|--|---------------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View File |
| Any other relevant information | View File |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- In the pursuit of all-inclusive training, efforts are taken to

make them conscious of the contribution of social, cultural, and academic reformists.

- Celebration of days like Constitution Day, Human Rights Day and World Environment Day creates awareness among students about the human rights, significance of the Indian Constitution, Fundamental Rights and Fundamental Duties of Indian residents.
- The Academy celebrates Independence Day and Republic Day with amazing enthusiasm. The effort is a step closer to indoctrinating patriotism and nationalism within the students. This holistic method will cross a long manner in developing responsible citizens.
- Celebration of International Yoga Day.
- Celebration of Gandhi Jayanti, Ambedkar Jayanti etc.

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | View File |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1 : Practical Exposure through Moot Court Competition

Best Practice-2 : Activity Legal Aid Clinic & Awareness Camps

Best Practice-1: Practical Exposure through Moot Court Competition

Title of the Practice :Moot Court Competition

Objectives of Practice

The Benefits of Participating in Moot Court Competitions provides an opportunity for students to build advocacy skills, sharpen public speaking skills, and engage in legal analysis in a variety

of areas of law.

The Practice

IPEM Law Academy organizes Moot Court Competition in every Academic Semester. In which each team comprises of 3 students with one as the researcher and the other two as the speakers (mooters) presenting their arguments on either side.

Best Practice-2: Activity Legal Aid Clinic & Awareness Camps

Title of the Practice Legal Aid and Awareness Camp for the Weaker Section of Society.

Objectives of the Practice:

IPEM Law Academy was established by Late Dr. B. S. Goel, with an objective of providing legal education to the economically, educationally, and socially weaker sections of the society all efforts and initiatives have been taken to develop legal literacy.

The Practice:

Free legal aid camps provide information relating to social and economic justice, protection of legal rights, constitutional rights, human rights, legal awareness, legal education to the weaker section of society.

| File Description | Documents |
|--|---------------------------|
| Best practices in the Institutional web site | View File |
| Any other relevant information | View File |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Academy is very particular by putting resources into its guiding principle, morals and culture. Within its 27 years of journey, the Academy represents the ascendance of scholastic greatness as getting an Award from CEGR.

A Vaccination Camp & Free eye checkup camp for more than 300+ individuals in relationship with Rotary Club of Ghaziabad Greater

was coordinated for the less advantaged laborers of the modern regions.

The Academy showed its diligent effort when its understudies are set in great organizations.

Online Alumni Guest Lectures directed the understudies to pick a suitable profession relying upon their inclination and interest and preparing them to confront the difficulties of the business.

- IPeM Law Academy arranges internship opportunities for its students wherein they get practical knowledge and a chance to absorb the wisdom of the seniors. Our students have done internships under reputed advocates and organizations.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Academy follows the syllabus endorsed by CCS University. The Law Advisory Board Meeting is also conducted twice a year to apprise about the previous steps taken and to make suggestions for the betterment of working.

Before the start of the semester all the requirements related to classrooms and the library are taken care of and fulfilled.

The Academy ensures the mandatory curriculum plan implementation through precise and key straightforward instruments:

Activity & Academic Calendar: The Academy follows the Activity & Academic calendar and executes it thoroughly.

Subject Allocation: The Academy allocates the subjects and workload among the faculty members.

Time- Table: The Academy appoints a Timetable-in-Charge for the systematic preparation of the same.

Course Plan and Course Coverage Register: The course plan is prepared by every faculty member at the beginning of the academic year.

Teaching Aids: The faculty uses power point presentations along with traditional whiteboard teaching.

Methods like presentations, group discussions, quizzes, Moot Court Competitions Guest lectures and guidance by Alumni are provided to the students. Internet, computers, and LCD projectors are utilized on a regular basis.

Value Added Programmes are also a part of effective curriculum delivery.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://law.ipemgzb.ac.in/qnm-2022-23-1-1-1/ |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Before initiation of every semester, Academy issues a scholarly schedule for the courses of BALLB, BCOMLLB and LLB individually, which incorporates date of initiation of the classes and different activities.
- The completion of syllabus is closely reviewed and monitored as per the course plan prepared by Faculty Members.
- The Academy follows a well defined format for the conduct of Internal Examinations as per the calendar of events.
- Question Papers used to be prepared by the Concerned Subject Teacher and the same is reviewed and approved by Principal.
- The date sheet of internal examination prepared by the examination committee is shared with the students.
- Pre-University Exams also being conducted for the preparation of the students as per the university pattern.
- Remedial Class and question banks are provided to the students to support them academically.
- Internship is also provided to the students to provide them a practical exposure.
- The Academy conducts all the Academic and curricular activities as per the schedule academic calendar through proper conduction of Moot Court Competitions, Mock Trial Activities, Client Counselling Activity, Legal Aid Camps, International E-Conference, Guest Lectures, Seminars etc.

| File Description | Documents |
|--------------------------------------|---|
| Upload relevant supporting documents | View File |
| Link for Additional information | https://law.ipemgzb.ac.in/qnm-2022-23-1-1-2/ |

1.1.3 - Teachers of the Institution participate

E. None of the above

in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

03

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | View File |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

04

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

100

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

100

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Cross-Cutting issues like Gender, Environmental sustainability, Human Values and Professional Ethics etc find an ample space when it comes to applying them positively into the curriculum. We believe in maintaining healthy environment for all its students.

- The Curriculum is designed by the University itself does include many of these aspects such as the subjects namely Professional Ethics , Moral Values, Environmental Studies, Women & Law, Human Rights, Labour Laws, Family Laws, Alternative Dispute Resolution & Drafting, Pleading & Conveyancing.

- IPeM Law Academy conducted an International E-Conference on Environmental Sustainability Climate Change on 28th October, 2022.

- The Academy conducted Legal Awareness Camps under Unnat Bharat Abhiyan Scheme on 21st March, 2022.
 - The Environment Club of IPEM Law Academy conducted an environment awareness related activity on 20th Sept. 2022.
 - Various Legal Awareness Camps conducted on 8th October, 2022, 25th April, 2023, 23rd May 2023 & 20th June, 2023.
 - Constitutional Day was celebrated on 26th Nov. 2022.
 - Human Rights Day was celebrated by the Academy on 10th December, 2022.
 - While taking admission, Academy provides 40% scholarship the Girl Candidates.
 - As the Academy adopts the course curriculum endorsed by CCS University, there are some courses which include many of these aspects such as the subjects namely Professional Ethics and Moral Values and Environmental Studies.
 - Apart from this Academy has various committees to take care of the said issues:-
1. Anti-Ragging Committee
 2. Women Grievance Committee
 3. Proctorial Board
 4. Anti-Ragging Squads

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | View File |
| MoU's with relevant organizations for these courses, if any | View File |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

164

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

| File Description | Documents |
|--|---------------------------|
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | View File |
| Any additional information(Upload) | View File |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| URL for feedback report | https://law.ipemgzb.ac.in/gnm-2022-23-1-4-2/ |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

300

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

74

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The IPeM Law Academy adheres to the principle of outcome-based learning, whereby the Academy recognises the slow and advanced learners based on their participation and performance in class. Special classes, Lectures from experts in the specific fields and Workshops have been given to practical oriented subjects like Alternate Dispute Resolution, Labour law, Criminal Procedure code, Civil Procedure Code etc.

Activities/Programmes for Slow Learners

1. Organizing remedial classes for the slow learners so that their problems can be addressed in a separate class at their own pace.
2. Each student has the opportunity to speak with a mentor one-on-one on academic and personal issues, so that problems of each student can be identified.
3. Students are encouraged to study in peer groups so that they might be able to break down the complex learning topics into manageable simple bits that may facilitate the learning process of the students who are lagging behind.
4. The study material along with question banks are being provided.
5. The faculty holds revision classes at least twice a month.
6. Career guidance and Orientation classes are provided.
7. Students are encouraged to participate in various competitions.

| File Description | Documents |
|-----------------------------------|---|
| Link for additional Information | https://law.ipemgzb.ac.in/gnm-2022-23-2-2-1/ |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 657 | 15 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences

IPEM Law Academy practices a teaching methodology that focuses on the development and betterment of students. Student centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences of the students.

Experiential Learning: IPEM law Academy conducts various activities time to time such as Legal awareness camp, legal aid clinic, different workshops to gain practical experience in legal arena. Apart from these Value-added programmes such as ADR, Cyber Law, Soft skill development are also conducted by the institute for developing specific legal skills in students.

Participative Learning: IPEM law Academy conduct various events to enhance participative Learning at Institutional and Intra Institutional level, such as Moot Court competition (Intra college and National Moot Court competitions), etc. Aim behind these activities is to enhance qualitative learning of the students through participation. Institution also encourages students to participate in competitions conducted by other

colleges in National Level.

Problem Solving Methodologies: The problem-solving methodology is a highly effective teaching strategy that is designed to help students develop critical thinking skills and problem-solving abilities. It involves providing students with real-world problems and challenges that require them to apply their knowledge, skills, and creativity to find solutions.

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| Link for additional information | https://law.ipemqzb.ac.in/gnm-2022-23-2-3-1/ |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

IPEM Law Academy uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. By using a combination of audio-visual learning resources alongside the traditional blackboard, institution is facilitating better learning opportunities for students. ICT tools address the gap between teacher and learner-centred environments. As ICT gives access to a wide range of information, all students' unique educational requirements are met.

- LCD Projectors- 11 projectors are available in different classrooms/labs
- Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.
- Auditorium- It is digitally equipped with mike, projector, cameras and computer system.
- Online Classes through Google Meet, Microsoft Team, Google Classroom
- The Library of IPEM Law Academy is equipped with e- resources. We provide open access of E-Books to the students. Online Journals such as AIR Online and MANUPATRA is also available which helps the students and faculty for online legal research. The faculty members effectively utilize Audio Visual aids to

demonstrate the concepts to the students using the resources to enhance the learning experience.

- Wi-fi Campus.
- Regular conduct of Webinars, Online Guest Lectures.
- YouTube Video Lectures.
- Online competitions- Various technical events and management events such as Poster making, presentations, Law Quiz, Debates, Paper Presentations, Moot Competitions, Legal Case Analysis etc. are being organized with the help of various Information and Communication Tools.
- Online Feedback System.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | https://law.ipemgzb.ac.in/geo-tagged-images-of-seminar-hall-and-classrooms/ |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

| File Description | Documents |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

15

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

22

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

CCS University doesn't support Internal Evaluation system; Although IPem Law Academy has a transparent and robust evaluation process in order to ensure transparency in internal assessment, the system of evaluation of Students well in time. The Internal Examination Committee take care of every aspects related to the same. Students are assessed continuous processes at the academy and University level.

1. Sessional Examinations are conducted two times as per the schedule. 2. Evaluation Process and pattern of question paper is based on University Pattern. 3. Sessional Results and performance is communicated to the students timely this helps students preparing and perform better in University Examination.

For transparent and robust internal assessment, the following mechanism is adopted

- Internal Examination Committee
- Question Paper Setting
- Vetting of Question Paper
- Maintenance of Examination Committee Registers

The method of internal assessment helps the teachers to evaluate the Student performance during the whole semester and for the continuous Internal Evaluation and Assessment of the student, Law Academy has corresponded with Affiliating University i.e. CCS University for inclusion of Sessional Marks in the Course Curriculum so that there can be a hold on students in the Attendance perspective.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-2-5-1/ |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

IPem Law Academy keeps meticulous records on the evaluation of grievances in a timely and effective manner. For that purpose there is Three members Committee is created which comprises Principal Exam Controller and one Faculty Member. This Committee is responsible to deal with Student grievances related to

internal examination and their timely redressal. Student having any problem related to internal examination such as, Doubt related Question Papers, Exam Assessment etc., Students can approach to exam controller for their grievances.

ACADEMIC LEVEL Internal assessment is an obvious system at the academy level. Despite the fact that sessional examinations do not have any weightage in terms of marking at the university, the academy holds them twice a semester to help students prepare for their university exams. The students are all aware of the openness of internal review. After the answer sheets have been evaluated, they are provided to students by subject professors, who then discuss the question paper in class if they have any questions about the marking. The data is then examined and shared with each class coordinator so that a list of slow and advanced students can be created. Finally, the Examination Committee receives the mark sheets.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://law.ipemgzb.ac.in/grievance-redressal/ |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Academy has clearly set out the learning outcomes of the programs and courses to develop the necessary skills and knowledge required to excel in legal profession. performance of students is assessed through various measures that evaluate their understanding of legal principles, critical thinking abilities, research skill, ethical reasoning and professional conduct. The Academy follows the following mechanism to communicate learning outcomes to teachers and students. Copies of the syllabus and learning outcomes are available from the department for teachers and students. A soft copy of the curriculum and learning outcomes of the programs and courses are uploaded to the Academy website for reference. The importance of learning outcomes was communicated to teachers at every IQAC meetings. Teachers spend at least five hours familiarizing students with the subject. Learning outcomes of programs and courses are regularly monitored and measured. Identify the most important concepts that appear in

everyday life and devise a strategy to arrive at solutions in the relevant subjects and be able to understand the connections between key concepts and applications.

| File Description | Documents |
|--|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://law.ipemqzb.ac.in/qnm-2022-23-2-6-1/ |
| Upload COs for all courses (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Educational institutions play a vital role in assessing the effectiveness of their programs and courses through the evaluation of outcomes. CCS University Meerut adopts a proactive approach by conducting pre-college exams before each semester, aiming to alleviate exam-related stress among students. Following the university model, those who underperform in these assessments can partake in remedial courses to enhance their academic performance.

Institutions utilize diverse evaluation methods, such as assessments, examinations, rubrics, grading criteria, course evaluations, projects, internships, alumni surveys, and employer feedback, to gauge the achievement of program and course outcomes. The overarching goals of the program encompass fostering a comprehensive understanding of law, developing problem-solving skills, and acquiring knowledge relevant to bar registration. Additionally, the program seeks to cultivate analytical insights into legal, economic, human rights, and social justice issues, including the rights of women, children, and marginalized populations.

The program's objectives emphasize equipping students with robust legal knowledge, honing career-relevant skills, and facilitating continuous learning through regular updates via websites and social media. By keeping students and faculty well-informed about academic activities, the institution ensures a dynamic and supportive learning environment.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://law.ipemgzb.ac.in/qnm-2022-23-2-6-2/ |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

153

| File Description | Documents |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | https://law.ipemgzb.ac.in/qnm-2022-23-2-6-3/ |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://law.ipemgzb.ac.in/wp-content/uploads/2023/11/Student-Satisfaction-Survey-on-Teaching-Learning-Process.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| e-copies of the grant award letters for sponsored research projects /endowments | View File |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | View File |
| Supporting document from Funding Agency | View File |
| Paste link to funding agency website | https://law.ipemgzb.ac.in/qnm-2022-23-3-1-2/ |

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

12

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | View File |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

11

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are a type of connection between institutions that are an important aspect of legal education. Faculty and students at the Academy participate in events that promote the notion of the institute's neighbourhood community, which is an important part of teaching at the Academy.

Students that participate in these activities have a better understanding of their lives at the basic level. Such activities are being conducted by our institution which include Legal Awareness Camps in various villages such as Khora, Dasna Dehat, Sadullapur, Mirzapur and Chijarsi. Through such camps students directly communicate with the general public and to assist them

in dealing with the issues that they are facing on their personal level. In addition to this, students presented upon various topics such as, FIR, Sexual Harassment, Dowry, etc. Apart from this, Street Play was conducted in Dasna Dehat. IPEM Law Academy organised visit to India TV to observe and understand the policy decisions by the government and form an opinion regarding the same along with a spirit of inquiry and gauge the social, economic, political and legal implications.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-3-3-1/ |
| Upload any additional information | View File |

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | View File |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

681

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

16

| File Description | Documents |
|---|---------------------------|
| e-copies of linkage related Document | View File |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | View File |

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

10

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | View File |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The IPEM Law Academy classrooms have been well-furnished, well ventilated and have been equipped with LCD projectors for conducting theory classes.

Classrooms: Academy encompasses enough well-furnished, wellventilated, projectors for conducting theory classes.
Technology Enabled learning facility: The Academy has a Computer Lab where Wi-Fi connectivity, and internet access is provided.

Seminar Hall: The Academy has a seminar hall for conducting national / in students are promoted for active involvement in paper presentations, group discussions etc. **Wi-Fi:** The entire campus is Wi-Fi enabled with 24/7 internet facilities available bandwidth: 150 MBPS.

Library: Excellent Resources are available for self-learning and the academic research work.

Academic Block: The academy has 22 classrooms of 60 capacity each, 19 classrooms equipped with LCD Projectors, 3 Faculty Rooms with sitting Cabins for teachers, Moot Court Hall (150 capacity).

There is badminton hall, basketball court, separate common rooms for boys and girls students.

Administration Block have administrative offices, Registrar Office, Accounts Office, Conference Room, Seminar Hall with one computer lab. Solar Panel High Quality of generator, Bore well for supply of water.

Guest House, Girls Hostel, Boys Hostel, Cafeteria, Basket Ball Courts, Play Ground etc. for use by the students.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-4-1-1/ |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. IPEM has adequate facilities for sports, games and cultural activities. Students are specially trained for participation in competitions organized by various institutions. Sports equipment kits, T-Shirt and shoes are provided from the institute. IPEM has well-equipped Auditorium with a seating capacity of more than 300 seats, Seminar and Conference Hall which are extensively used for the conduct of academic and cultural programmes. There is a separate arrangement of Yoga Hall for providing physical activities to the students.

CLUBS Different departments of IPEM organize various cultural activities to shape the intellect, imagination and creativity of the students. There is a separate cultural club to look after for the same. The Sports club pays special attention towards physical training physical activities and organizing various indoor and outdoor sports competition at interdepartmental/inter Law Academy level. As the technology now-a-days has become the backbone of every event, there is IT club to cater to its need. To build the confidence and enhance the technical skills of the Students, the CA Club has been constituted.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-4-1-2/ |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

23

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

23

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://law.ipemgzb.ac.in/geo-tagged-images-of-seminar-hall-and-classrooms/ |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

13.21

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Name of ILMS software - Sim Software

Nature of automation (fully or partially) - Fully

Version-3.1.63

Year of Automation - 2014-2015

The library is the prime learning resource of any institution. IPEM Law Academy uses an integrated library Management System Known as Sim Software. The library is a knowledge source of Law Academy and provides adequate resources. The library has a collection of 6800 books. Reading room of Law Academy Library is well furnished to accommodate conducive environment for study to the students. The library is air-conditioned and the MANUPATRA is installed in the computer lab for access to students and faculty members. OPAC (Open Public Access Catalogue) Facility is provided for the students and faculty members.

The various housekeeping activities like data entry, issue and return of the books are maintained. The Academy Library is fully automated and provides user services to the students and faculty members. Visitor's timing of entry and exit is always being maintained. CCTVs are installed in the library area for surveillance purposes.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional Information | https://law.ipemqzb.ac.in/qnm-2022-23-4-2-1/ |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.73

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IPEM Law Academy has developed IT facilities to meet the Learning requirements of students. The facilities are discussed below -
Computer Lab: The computer lab consists of 45 computers with Internet for student development.
Digital Library: The Law Academy provides digital library to the students for increased access to

information over the internet. The access to Manupatra provided which enables them to search for case laws, articles, journals among other things for knowledge. Digital Classrooms: classrooms are enabled with ICT facilities like screens, projectors, Wi-Fi enabling power point presentations. Seminar Hall: The Academy has a well-equipped seminar hall with ICT facilities thereby enabling the laptop to be attached to the projector. In addition to this, the seminar halls are equipped with internet connection. Wi-Fi-Enabled Campus: The whole campus of the Academy has Wi-Fi facility. Faculty Cubic's: Each faculty is provided with personal computers which is used for preparation of power point presentation for effective discharge of enhanced teaching learning experience. Website: The Law Academy website is monitored and updated from time to time by the administration. CCTV: There are CCTV cameras installed in the entire campus area of Law Academy for the security to the students and the staff.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://law.ipemgzb.ac.in/gnm-2022-23-4-3-1/ |

4.3.2 - Number of Computers

45

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| Student – computer ratio | View File |

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | View File |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

0.53

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Audited statements of accounts. | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Academy has established systems and procedures for maintaining and utilizing physical facilities and in every academic year separate budgetary provisions are sanctioned, further, the Academy has well-defined guidelines and procedure for repairing and maintenance activities to ensure time-bound maintenance work. Classrooms and campus cleanliness, campus maintenance is ensured by the support staff. Security staff provides safety to the students. At the beginning of every academic year, proper availability of whiteboards, markers, lighting, and furniture in classrooms etc. is taken care of by Academy Administration. Up gradation of software and hardware and maintenance of ICT facilities is done by the IT experts. IT resources are supported by UPS/automatic switchover generators. An I.T. administrator is in charge of ERP software, website, and computer maintenance and camera surveillance. Computers are monitored by the technical assistance and sensitive computers are provided anti-virus software Library Committee is functional which takes care of the library matters and functions. Separate non-teaching staff is appointed for housekeeping. The maintenance work related to facilities like toilet blocks, computer labs, equipment, furniture, replacement of fire extinguishers, electric work, plumbing, RO-water-facilities, water tank, etc. is maintained on daily basis.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-4-4-2/ |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

9

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

156

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |
| 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills | A. All of the above |
| File Description | Documents |
| Link to institutional website | https://law.ipemqzb.ac.in/events |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |
| 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year | |
| 364 | |
| 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year | |
| 364 | |
| File Description | Documents |
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |
| 5.1.5 - The Institution has a transparent mechanism for timely redressal of student | A. All of the above |

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | View File |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

13

| File Description | Documents |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

02

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | View File |
| Any additional information | View File |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | View File |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Through participatory activities with the professors, administration, and society, IPEM Law Academy seeks to include the students in their own development as well as help them develop their personalities, organisational skills, and careers in the process. The Academy's main objective is to give students a common venue for co-curricular and extracurricular activities. It is included for any events planned on college property. A group of professors supports activities effectively. Through its many clubs, the Academy also offers opportunities for communication skill development, knowledge upkeep, personality development, and community service.

STUDENTS PARTICIPATION IN VARIOUS CO-CURRICULAR AND EXTRACURRICULAR ACTIVITIES:

The following are the various clubs:

- • Communication Club
- • Cultural Club
- • Sports Club
- • E- Cell
- • IT Club
- • Environmental Club

The students vied this club with the support of the teachers or respective coordinator have been involved in the various activities.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-5-3-2/ |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Upload any additional information | View File |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

IPEM Law Academy constituted IPEM Law Academy Alumni Association on 1st June 2022 and registered itself at the A-13/1 SSGT Road Institutional Area, NH-9 (Near Vijay Nagar Ghaziabad U.P). The IPEM LAW has been constituted to support the institution development and create the inter-linking pattern/ chain with the career development of the other law students of Academy. The IPEM Law Academy Alumni Association from time to time will organize alumni talk, seminar, career counseling, moot-courts, workshop and conferences by the involvement and coordination with the alumnus. The IPEM Law Academy Alumni Association has held up its first meet on 09th July 2022, in which all the members the Association were present in the Hon"ble presence of Dr. Minaxi Tomar, Principal IPEM Law Academy. The importance of alumnus has been explained in the meeting and the entire alumnus pledged to give their valuable contribution in the growth of the institute.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-5-4-1/ |
| Upload any additional information | View File |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

The vision of IPEM Law Academy is "to produce Professionals who would pioneer the future Revolutions."

Mission

- To cater state-of-the-art infrastructure facilities.
- To apply latest Pedagogical Methods while delivering the Academic Programs
- To utilize the potential of highly qualified, experienced and committed faculty.
- To generate knowledge and promote academic growth by offering various value added programs.
- To collaborate with academia, industry and society for long term interactions.
- To generate and disseminate knowledge through training programs/workshops/seminars/ conferences and publications.
- To develop human potential to its fullest extent so that capable professionals emerge in a range of profession.
- To strive for Professional Excellence with ethical and moral values.

The faculties of the Academy are highly encouraging in participation of Institution activities such as members of Law Advisory Board, Various Committees, etc.

The following are the various bodies and committees that are participated by the faculties for effective decision making.

- Governing Body (Management Committee)
- Advisory Board
- Internal Quality Assurance Cell

IPEM Law Academy is alive to these basics and this is reflected

in our major thrust areas which are to create an environment for world class management education, value-based learning on human dynamics, interactivity and optimization of time as the exhaustible resources

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://law.ipemqzb.ac.in/qnm-2022-23-6-1-1/ |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management are integral to the IPEM Law Academy's operational framework, ensuring a dynamic and efficient organizational structure aligned with academic goals. The academy fosters a participative approach, encouraging input from various committees, which undergo annual reviews to enhance operational efficacy.

The Law Advisory Board plays a pivotal role in providing fresh perspectives, contributing to informed decision-making. The institution's commitment to decentralization is evident in its case study of academic and administrative processes. The Principal enjoys significant autonomy, leading academic initiatives, with regular collaboration among faculty members to shape and implement the academy's perspective plan.

To ensure quality and continuous improvement, committees diligently work on refining processes. At the commencement of each academic year, faculty members convene to strategize the academy's smooth functioning. Committees, with assigned responsibilities, follow a systematic procedure for event execution, seeking prior approval from the management. The meticulous process involves budget proposals, task allocation, event promotion through brochures or posters, and concludes with comprehensive event reports submitted to department heads and the IQAC Cell.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://law.ipemgzb.ac.in/gnm-2022-23-6-1-2/ |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Devolution and participative administration are fundamental principles at IPEM Law Academy, fostering collaborative management, proposing academic objectives, and evolving advancement plans for effective operation.

The institution ensures efficiency by establishing diverse committees, subject to annual restructuring. The Law Advisory Board plays a crucial role in providing valuable perspectives, while faculty members actively participate in various committees.

Illustrating decentralization and participative management, the academy empowers the principal with substantial autonomy in overseeing all academic endeavors. Regular meetings between the principal and faculty members drive the formulation and implementation of the academy's perspective plan. Continuous efforts toward quality enhancement are evident in the academy's commitment to a quality initiative and improvement program.

At the commencement of each academic year, faculty members convene to strategize the academy's smooth operation. Committees are formed with designated responsibilities, and a systematic procedure, including obtaining management clearance, budget proposals, task allocation, event promotion, and comprehensive reporting, is followed for event execution. This diligent process contributes to the ongoing improvement of the academy's functions.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-6-2-1/ |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As evidenced by policies, administrative setup, appointment and service norms, procedures, etc., the institutional entities perform effectively and efficiently.

- By implementing the DR. B.S. GOEL MEMORIAL AWARDS, which were given by the Institute with the primary objective of encouraging deserving students to perform well in academics and achieve ranks at college and university levels, the Academy successfully implemented an activity based on the strategic plan.

The initiative highlights achievers as role models for the other students and works to spread the accomplishment mindset throughout the whole student body.

The initiative highlights achievers as role models for the other pupils and works to spread the accomplishment mindset throughout the whole student body.

To instil, foster, and improve academic excellence in all college students, the school additionally honors students with great academic achievements in the reverent presence of parents during the Orientation Program.

- The Academy bases the framework for its future strategy on its current vision and mission.

- When deciding on future projects, the institution ensures that it addresses all aspects of development, such as teaching/learning, research and development, community participation, human resource planning/development, infrastructure, and so on.

- The Department meets fortnightly at regular intervals to discuss the objectives set on an individual and departmental level in areas such as teaching-learning planning, operational planning, and other resource planning.
- In addition, the Academy has its own advisory board, which plays an essential role and serves as a link amongst Management and the Principal.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-6-2-2/ |
| Link to Organogram of the Institution webpage | https://law.ipemgzb.ac.in/vision-and-mission-of-ipem-law-academy/#organizational-structure |
| Upload any additional information | View File |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document | View File |
| Screen shots of user interfaces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

IPEM Law Academy trusts the contribution of the employee towards the overall development and progress of the Academy.

IPEM Law Academy always encourages and supports the involvement

of the staff in the improvement of the effectiveness and efficiency of the Academics process. The Faculty being the intellectual capital is the greatest asset of the Academy. So, the Academy offers worthwhile welfare schemes to all the teaching and non-teaching staff to ensure and boost their work culture and effectiveness.

- The Institute has a Free Mediclaim Policy for its Faculty/Staff and Insurance Policy for students.
- Appreciation of staff -Each year on Teacher's Day, the Outstanding Faculty, based on their overall performance is felicitated.
- Incentives- Teaching Staff: The Faculty is encouraged to enhance their Qualifications / Skills. Special incentives are given on acquiring Ph.D, JRF/NET or other higher qualifications.
- Faculty is also given opportunity to attend and present/ publish Papers in National/ International Seminars/ Workshops/FDPs etc, outside the Institute.
- Special Incentives are also provided to the faculties for publishing their paper in National/ International/Scopus Index/UGC approved journals.

The institute provides e-journal, latest edition of books and Wi-Fi connectivity in the campus enabling them to improve their research activities.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-6-3-1/ |
| Upload any additional information | View File |

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

9

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | View File |
| Reports of Academic Staff College or similar centers | View File |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | View File |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution implements a comprehensive Performance Appraisal System for both teaching and non-teaching staff. At the conclusion of each academic year, faculty members must submit a self-appraisal form to the Principal/Director. Teaching staff are evaluated based on various criteria, including student results, punctuality, commitment, teaching proficiency, participation in conferences and workshops, research projects, and engagement in college activities. Meanwhile, non-teaching staff are assessed primarily on their public-facing demeanor.

The Principal assesses performance using key parameters such as academic results, professional development (including presentations, publications, and participation in seminars), general behavior and attitude, punctuality, and any outstanding achievements or qualifications. If faculty receive unfavorable feedback, the Principal conducts a personal meeting to address concerns. Following these discussions, the Principal facilitates faculty development by enrolling individuals in training programs as necessary.

Additionally, personal interviews between faculty and the management provide a platform to discuss achievements and limitations, aiding the management in determining appropriate incentives and benefits for the faculty. This holistic approach ensures a fair and constructive evaluation process, fostering continuous improvement and professional development among the institution's staff.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://law.ipemgzb.ac.in/gnm-2022-23-6-3-5/ |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution maintains a rigorous approach to financial oversight through regular internal and external audits. Internally, the Academy conducts biannual audits, focusing on aspects such as studying trust deeds and regulations, examining previous financial statements, evaluating internal control systems, verifying student fee registers, authorizing fee concessions, and scrutinizing statutory payments. The first audit, in March, is dedicated to obtaining budgets and approvals, while the second audit, in September, reviews budget utilization and ratifies new items not included in the initial budget.

Externally, a comprehensive annual audit is conducted by both internal and statutory auditors, with a focus on examining procedures, policies, regulations, receipts, payments, salary disbursements, taxes, property titles, fee payments to regulatory bodies, and fee receipts. The audit team promptly addresses minor mistakes, implementing precautions to prevent recurrence. The settlement of external audit objections involves certification of the audit report, regular filing of income tax returns, and adherence to specific financial statement rules. This meticulous auditing process ensures financial transparency and compliance while fostering continuous improvement in financial management practices.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://law.ipemgzb.ac.in/gnm-2022-23-6-4-1/ |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | View File |
| Any additional information | View File |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The following are the different strategies employed by Academy for utilization and mobilization of funds and resources.

- The Academy mobilizes funds primarily through the student fee collection.
- The Academy is located in prime location with easy commutable services. Many organizations and exam agency request academy infrastructure to conduct their classes and examination.
- State-of-art auditorium is much in demand for many educational institutions to conduct their programmes.
- The Academy is self-sufficient for the recurring expenses like maintenance and operations.
- The Academy has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure.
- The Management frames resource and expenditure policy. The Management also implements budgetary policy like funds allocation to departments, labs, sports, infrastructure, maintenance and others Budget is prepared by Accounts department.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-6-4-3/ |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC Cell of the IPEM Law Academy is functional and runs after improving and keeping up with the quality of education, distinguishing and recommending better approaches for utilizing showing helps, creating suitable infrastructure.

IQAC is an effective and productive inside planning and observing component. The IQAC assumes a crucial part in maintaining and upgrading the nature of the establishment and proposes quality enhancement measures to be embraced.

The IQAC meets twice a year to design, direct, execute and evaluate the instructing, examination, and distribution exercises in the Academy.

The IQAC endeavors to spread quality culture through quality improvement initiatives and best practices.

IQAC initiatives:-

- Academic Collaborations
- Value Added Programme
- Registered Alumni Association
- Conduct of International & National Events.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://law.ipemgzb.ac.in/qnm-2022-23-6-5-1/ |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of

operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC serves as the central overseeing body within the college, engaging in regular monitoring and review of the teaching-learning process. Responsive to feedback, the college has introduced several innovative activities and reforms. IQAC reviews academic processes, structures, and methodologies, encompassing the academic calendar, course plans, and timetables. The IPEM Law Academy ensures that its programs, both within and outside the curriculum, contribute to national development, instill global competencies, promote a strong value system, encourage technology use, and strive for excellence.

Examples of improvements include pre-event workshops, a Value Added Programme to enhance communication skills, visits to courts and jails for practical exposure, a comprehensive Placement & Training Cell, formalized remedial classes, computer literacy sessions, and teaching skill development. The institution strengthens alumni relations through periodic gatherings, employs a mentoring system for student support, conducts online classes and webinars at the national and international levels, and continues to implement value-added programs. These enhancements underscore the commitment to holistic education and continuous improvement in teaching and student development.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://law.ipemgzb.ac.in/gnm-2022-23-6-5-2/ |
| Upload any additional information | View File |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://law.ipemgzb.ac.in/igac/ |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

IPEM Law Academy demonstrates a commitment to gender sensitivity by addressing various aspects:

Safety and Security:

- Formation of a Sexual Harassment Committee to prevent and address cases of sexual harassment and gender-based violence.
- Proctorial Board oversight for maintaining discipline among students, faculty, and staff.
- Security personnel stationed strategically, including the Main Gate and Administrative Office, with campus-wide CCTV surveillance.
- Gender sensitivity awareness campaigns through street plays (Nukkad Natak).
- Grievances and Redressal Committee to address female students' and faculty/staff members' concerns.
- Separate hostels with dedicated wardens and security guards for boys and girls.
- Fire safety measures implemented across the campus.

Counseling:

- Implementation of an effective Mentorship Programme providing counseling on academic, career, and personal achievement motivations.

Common Room:

- Maintaining separate common rooms for boys and girls to ensure privacy and prevent unwanted incidents.
- Provision of separate washrooms for girls and boys.

Sanitary Facilities:

- Installation of Sanitary Napkin Vending Machines in girls' washrooms.
- Presence of incinerators for proper disposal.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | https://law.ipemgzb.ac.in/qnm-2022-23-7-1-1action-plan/ |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://law.ipemgzb.ac.in/qnm-2022-23-7-1-1facilities/ |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

SOLID WASTE MANAGEMENT -

- At utmost care is taken to dispose of the solid waste in which it has been categorized in two types i.e. Dry & Wet Waste. The Dry and Wet Waste Dustbins are kept in the campus at different places.
- The Academy adopts paper saving mode to facilitate the solid waste management by using the both sides of the papers.
- There is minimal use of plastics. And awareness has also been created amongst the students and staffs to say no to plastic.
- The Academy adopts almost paperless concept by digitization of office procedures through electronic means via Whatsapp, Emails & Google Classrooms.
- All the waste is collected and sent to Municipal pits time to time.

LIQUID WASTE MANAGEMENT -

Liquid waste that is generated in the Academy falls into following categories:

- Liquid waste released from hostel, mess and cafeteria reaches to Sewage.
- Waste Water is used in gardening.
- The Academy has Rain Water Harvesting System through Parle Agro.
- The Academy has proper drainage system for disposing off the water wastage.
-

E-WASTE MANAGEMENT -

- Electronic Gadgets are repaired for minor defects to ensure its optimum utilization.
- E-Waste like electronic equipment i.e. computers, phones, keyboards, mouse etc. if reusable are being donated to the nearby schools and institutions.
- Some e-waste which cannot be reused is sent to the

scrappers .

| File Description | Documents |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | https://law.ipemgzb.ac.in/qnm-2022-23-7-1-3/ |
| Any other relevant information | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | View File |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

A. Any 4 or All of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Any other relevant documents | View File |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

| | |
|--|-------------------------------------|
| 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities | A. Any 4 or all of the above |
|--|-------------------------------------|

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | View File |
| Certificates of the awards received | View File |
| Any other relevant information | View File |

| | |
|---|-------------------------------------|
| 7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading | A. Any 4 or all of the above |
|---|-------------------------------------|

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | View File |
| Any other relevant information | View File |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Academy is actively creating an inclusive environment through various initiatives:

- Promoting Education and Economic Upliftment: Dedicated efforts to enhance education, uplift economically disadvantaged individuals, and foster communal harmony.
- Unnat Bharat Abhiyaan: Adoption of 5 villages in Ghaziabad for socio-economic development under the Ministry of HRD.
- Legal Awareness and Aid Camps: Conducting camps on Domestic Violence, Property Laws, Motor Vehicle Act 2019, etc., to provide knowledge and awareness of rights to the general public.
- Annual Inter-Institutional Festival "ULLAS": Organized by students and faculty, fostering leadership, celebrating culture, addressing regional disparities, and promoting unity. Winners receive certificates, trophies, and cash prizes.
- Cultural Celebrations: Joint celebrations of cultural and regional festivals by faculty, staff, and students, including New Year's Day, Fresher's Party, Teacher's Day, and more.
- Lectures by Eminent Persons: Inviting experts for lectures to contribute to students' all-round development, emphasizing personality growth and instilling values of social harmony and national integration.
- Sports Infrastructure: Establishment of robust infrastructure for various sports activities to promote students' physical development.
- National and Linguistic Celebrations: Organizing events like Hindi Diwas, Gandhi Jayanti, Republic Day, and Independence Day to foster an inclusive environment embracing linguistic and other diversities.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | View File |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- The Academy hones the understudies and the representatives to the protected responsibilities about characteristics, opportunities, obligations and commitments and consistently works upon to support them as better inhabitants of the country through various curricular and extracurricular activities.
- The Academy celebrates Human Rights Day, Constitutional Day, and International Yoga Day in order to sensitize the students towards the fulfillment of constitutional obligations.
- This enormous number of visits have been composed to propel the care about various Constitutional and real responsibilities.
- The Code of Conduct is prepared and circulated amongst the faculty members.
- The Academy has coordinated different informative and co-curricular exercises for the engendering of the Fundamental Duties and Rights of the Indian residents. The students have enthusiastically participated in numerous activities like Seminar, Conferences, Alumni talks, Guest lectures and many others have enriched the consciousness of this aspect.
- The Academy organizes Blood Donation Camps & Free Eye Checkup at regular intervals.
- As Academy is affiliated with Chaudhary Charan Singh University Meerut which provides some courses in its course curriculum which particularly matches the Constitutional Obligations, Values, Rights and Duties of Citizens such as, Constitutional Law & Law of Human Rights.

| File Description | Documents |
|--|---------------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View File |
| Any other relevant information | View File |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- In the pursuit of all-inclusive training, efforts are taken to make them conscious of the contribution of social, cultural, and academic reformists.
- Celebration of days like Constitution Day, Human Rights Day and World Environment Day creates awareness among students about the human rights, significance of the Indian Constitution, Fundamental Rights and Fundamental Duties of Indian residents.
- The Academy celebrates Independence Day and Republic Day with amazing enthusiasm. The effort is a step closer to

indoctrinating patriotism and nationalism within the students. This holistic method will cross a long manner in developing responsible citizens.

- Celebration of International Yoga Day.
- Celebration of Gandhi Jayanti, Ambedkar Jayanti etc.

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | View File |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1 : Practical Exposure through Moot Court Competition

Best Practice-2 : Activity Legal Aid Clinic & Awareness Camps

Best Practice-1: Practical Exposure through Moot Court Competition

Title of the Practice :Moot Court Competition

Objectives of Practice

The Benefits of Participating in Moot Court Competitions provides an opportunity for students to build advocacy skills, sharpen public speaking skills, and engage in legal analysis in a variety of areas of law.

The Practice

IPeM Law Academy organizes Moot Court Competition in every Academic Semester. In which each team comprises of 3 students with one as the researcher and the other two as the speakers (mooters) presenting their arguments on either side.

Best Practice-2: Activity Legal Aid Clinic & Awareness Camps

Title of the Practice Legal Aid and Awareness Camp for the Weaker Section of Society.

Objectives of the Practice:

IPEM Law Academy was established by Late Dr. B. S. Goel, with an objective of providing legal education to the economically, educationally, and socially weaker sections of the society all efforts and initiatives have been taken to develop legal literacy.

The Practice:

Free legal aid camps provide information relating to social and economic justice, protection of legal rights, constitutional rights. human rights, legal awareness, legal education to the weaker section of society.

| File Description | Documents |
|--|---------------------------|
| Best practices in the Institutional web site | View File |
| Any other relevant information | View File |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Academy is very particular by putting resources into its guiding principle, morals and culture. Within its 27 years of journey, the Academy represents the ascendance of scholastic greatness as getting an Award from CEGR.

A Vaccination Camp & Free eye checkup camp for more than 300+ individuals in relationship with Rotary Club of Ghaziabad Greater was coordinated for the less advantaged laborers of the modern regions.

The Academy showed its diligent effort when its understudies are set in great organizations.

Online Alumni Guest Lectures directed the understudies to pick a suitable profession relying upon their inclination and interest and preparing them to confront the difficulties of the business.

- IPEM Law Academy arranges internship opportunities for its students wherein they get practical knowledge and a chance to absorb the wisdom of the seniors. Our students have done internships under reputed advocates and organizations.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | View File |

7.3.2 - Plan of action for the next academic year

- To initiate more Academic Collaborations.
- To strengthen existing Programmes of the Institution.
- To enhance development programmes for Faculty and Staff.
- To seek funding from Govt. & NGOs.
- To Establish an Alumni Association Office.
- To provide research training to faculty and students.
- To establish a committee to train students for Competitive Exams.
- To start a Centre of Excellence for conducting Certificate Courses e.g. Drafting, Cyber Laws.
- To apply for ISO Certification.
- To promote young faculty members to undergo Orientation Programme, Refresher Course, FDP, FIP, different workshops, etc.
- To introduce the Certificate Courses on various fields of Law.
- To upgrade existing computers with high configuration and necessary software.
- To initiate the activities providing practical exposures to the students like MOCK TRIAL ACTIVITY.
- To conduct in-house training for the students such as internal workshops to get better achievement in external activities participation.
- To prepare academic and administrative audit through internal audits for improvement.
- Plan to sign MOUs with different Institutions/Industry for faculty and students exchange programmes and for skill

development and creation of employment opportunities.

- Plan to encourage students to participate in different activities (especially social responsibility and environmental activities) of NSS. Improvement of library services.